

by the # sign. The WebEx link is <https://nasaenterprise.webex.com>, the meeting number is 904 215 718, and the password is n@CTIE1019. Note: If dialing in, please “mute” your telephone. The agenda for the meeting includes the following topics:

- NASA Kennedy Space Center Overview
- Space Technology Mission Directorate Update and Discussion
- Lunar Surface Innovation Initiative Update
- Office of the Chief Technologist Update
- Synthetic Biology/Center for the Utilization of Biological Engineering in Space (CUBES) Update
- Nuclear Thermal Propulsion Update
- Early Career Initiative Overview

Attendees will be requested to sign a register and to comply with NASA Kennedy Space Center security requirements, including the presentation of a valid picture ID to NASA Security before access to NASA Kennedy Space Center. Foreign nationals attending this meeting will be required to provide a copy of their passport and visa in addition to providing the following information no less than 15 days prior to the meeting: Full name; gender; date/place of birth; citizenship; passport information (number, country, telephone); visa information (number, type, expiration date); employer/affiliation information (name of institution, address, country, telephone); title/position of attendee. To expedite admittance, attendees that are U.S. citizens and Permanent Residents (green card holders) are requested to provide full name and citizenship status no less than 3 working days prior to the meeting. Information should be sent to Ms. Anyah Dembling via email at [anyah.dembling@NASA.gov](mailto:anyah.dembling@NASA.gov). It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key participants.

**Patricia Rausch,**

*Advisory Committee Management Officer,  
National Aeronautics and Space  
Administration.*

[FR Doc. 2019-22227 Filed 10-9-19; 8:45 am]

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**NATIONAL ARCHIVES AND RECORDS  
ADMINISTRATION**

[NARA-2020-001]

**Agency Information Collection  
Activities: Proposed Collection;  
Comment Request**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice of proposed extension request.

**SUMMARY:** NARA proposes to renew an information collection under the Paperwork Reduction Act. The information collection includes NA Form 16016, Limited Facility Report, which we use to review the facility, environment, and staffing capabilities of non-NARA organizations that wish to borrow a National Archives traveling exhibit. We invite you to comment on this information collection.

**DATES:** We must receive written comments on or before December 9, 2019.

**ADDRESSES:** Send comments to Paperwork Reduction Act Comments (MP), Room 4100; National Archives and Records Administration; 8601 Adelphi Road; College Park, MD 20740-6001, fax them to 301.837.7409, or email them to [tamee.fechhelm@nara.gov](mailto:tamee.fechhelm@nara.gov).

**FOR FURTHER INFORMATION CONTACT:** Contact Tamee Fechhelm by telephone at 301.837.1694 or fax at 301.837.7409 with requests for additional information or copies of the proposed information collection and supporting statement.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104-13), NARA invites the public and other Federal agencies to comment on proposed information collections. The comments and suggestions should address one or more of the following points: (a) Whether the proposed information collection is necessary for us to properly perform our functions; (b) our estimate of the burden of the proposed information collection and its accuracy; (c) ways we could enhance the quality, utility, and clarity of the information we collect; (d) ways we could minimize the burden on respondents of collecting the information, including through information technology; and (e) whether this collection affects small businesses. We will summarize any comments you submit and include the summary in our request for OMB approval. All comments will become a matter of public record. In this notice, NARA solicits comments concerning the following information collection:  
*Title:* Limited Facility Report.

*OMB number:* 3095-0073.  
*Agency form number:* NA Form 16016.

*Type of review:* Regular.  
*Affected public:* Not-for-profit institutions.

*Estimated annual number of respondents:* 75.

*Estimated time per response:* 60 minutes.

*Frequency of response:* On occasion.  
*Estimated total annual burden hours:* 75 hours.

*Abstract:* NARA administers the National Archives Traveling Exhibits Services (NATES), in accordance with 44 U.S.C. 2108-9, to present exhibitions of our holdings and to enter into agreements under 44 U.S.C. 2305 for the support of such exhibitions.

We use NA Form 16016, Limited Facility Report, to serve as an application and to identify a venue's facility and environmental conditions. We provide the form, requirements for exhibition security, and regulations, to applicants. We need the information contained on this form to determine whether the proposed facility meets the criteria under NARA Directive 1612, Exhibition Loans and Traveling Exhibitions, for display of NARA's holdings.

**Swarnali Haldar,**

*Executive for Information Services/CIO.*

[FR Doc. 2019-22229 Filed 10-9-19; 8:45 a.m.]

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**NATIONAL ARCHIVES AND RECORDS  
ADMINISTRATION**

[NARA-20-0001; NARA-2020-004]

**Records Schedules; Availability and  
Request for Comments**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice of availability of proposed records schedules; request for comments.

**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice of certain Federal agency requests for records disposition authority (records schedules). We publish notice in the **Federal Register** and on [regulations.gov](http://regulations.gov) for records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on such records schedules.

**DATES:** NARA must receive comments by November 25, 2019.

**ADDRESSES:** You may submit comments by either of the following methods. You

must cite the control number, which appears on the records schedule in parentheses after the name of the agency that submitted the schedule.

- *Federal eRulemaking Portal*: <http://www.regulations.gov>.

- *Mail*: Records Appraisal and Agency Assistance (ACR); National Archives and Records Administration; 8601 Adelphi Road, College Park, MD 20740–6001.

**FOR FURTHER INFORMATION CONTACT:**

Records Management Operations by email at [request.schedule@nara.gov](mailto:request.schedule@nara.gov), by mail at the address above, or by phone at 301–837–1799.

**SUPPLEMENTARY INFORMATION:**

**Public Comment Procedures**

We are publishing notice of records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on these records schedules, as required by 44 U.S.C. 3303a(a), and list the schedules at the end of this notice by agency and subdivision requesting disposition authority.

In addition, this notice lists the organizational unit(s) accumulating the records or states that the schedule has agency-wide applicability. It also provides the control number assigned to each schedule, which you will need if you submit comments on that schedule.

We have uploaded the records schedules and accompanying appraisal memoranda to the [regulations.gov](http://www.regulations.gov) docket for this notice as “other” documents. Each records schedule contains a full description of the records at the file unit level as well as their proposed disposition. The appraisal memorandum for the schedule includes information about the records.

We will post comments, including any personal information and attachments, to the public docket unchanged. Because comments are public, you are responsible for ensuring that you do not include any confidential or other information that you or a third party may not wish to be publicly posted. If you want to submit a comment with confidential information or cannot otherwise use the [regulations.gov](http://www.regulations.gov) portal, you may contact [request.schedule@nara.gov](mailto:request.schedule@nara.gov) for instructions on submitting your comment.

We will consider all comments submitted by the posted deadline and consult as needed with the Federal agency seeking the disposition authority. After considering comments, we will post on [regulations.gov](http://www.regulations.gov) a “Consolidated Reply” summarizing the

comments, responding to them, and noting any changes we have made to the proposed records schedule. We will then send the schedule for final approval by the Archivist of the United States. You may elect at [regulations.gov](http://www.regulations.gov) to receive updates on the docket, including an alert when we post the Consolidated Reply, whether or not you submit a comment. You may request additional information about the disposition process through the contact information listed above.

We will post schedules on our website in the Records Control Schedule (RCS) Repository, at <https://www.archives.gov/records-mgmt/rcs>, after the Archivist approves them. The RCS contains all schedules approved since 1973.

**Background**

Each year, Federal agencies create billions of records. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA’s approval. Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. The records schedules authorize agencies to preserve records of continuing value in the National Archives or to destroy, after a specified period, records lacking continuing administrative, legal, research, or other value. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

Agencies may not destroy Federal records without the approval of the Archivist of the United States. The Archivist grants this approval only after thorough consideration of the records’ administrative use by the agency of origin, the rights of the Government and of private people directly affected by the Government’s activities, and whether or not the records have historical or other value. Public review and comment on these records schedules is part of the Archivist’s consideration process.

**Schedules Pending**

1. Department of Commerce, Bureau of the Census, 2020 Decennial Census (DAA–0029–2019–0004).
2. Department of Commerce, National Oceanic and Atmospheric Administration, Center Weather Service Unit Files (DAA–0370–2019–0002).

3. Department of Commerce, U.S. Patent and Trademark Office, Office of the Ombudsman Inquiries and Resolutions (DAA–0241–2019–0002).

4. Department of Defense, National Security Agency, Collaboration and Social Media Records (DAA–0457–2018–0001).

5. Department of Health and Human Services, Health Resources and Services Administration, HRSA Integrated Resource Management System (DAA–0512–2019–0002).

6. Department of Transportation, Federal Highway Administration, Roadside Hardware and Acceptance Records (DAA–0406–2019–0004).

7. Securities and Exchange Commission, Agency-wide, Tips, Complaints, and Referrals (TCR) Files (DAA–0266–2018–0009).

8. Securities and Exchange Commission, Office of Inspector General, Office of Inspector General Records (DAA–0266–2018–0002).

9. Social Security Administration, Agency-wide, Railroad Retirement Board Microfilm from 1937–1959 (DAA–0047–2019–0009).

**Laurence Brewer,**

*Chief Records Officer for the U.S. Government.*

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**NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES**

**National Endowment for the Humanities**

**Agency Information Collection Request; 60-Day Public Comment Request**

**AGENCY:** National Endowment for the Humanities; National Foundation on the Arts and the Humanities.

**ACTION:** Notice; request for comments.

**SUMMARY:** The National Endowment for the Humanities (NEH) is seeking Office of Management and Budget (OMB) approval for the information collection described below. In accordance with the Paperwork Reduction Act of 1995, NEH is requesting comments from all interested individuals and organizations on this proposed collection.

**DATES:** Please submit comments by December 9, 2019.

**ADDRESSES:** Submit comments to Judith Adkins, Program Officer, Division of Research Programs, National Endowment for the Humanities: 400 Seventh Street SW, Washington, DC 20506, or [jadkins@neh.gov](mailto:jadkins@neh.gov).