

# Notices

Federal Register

Vol. 77, No. 239

Wednesday, December 12, 2012

This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

## AGENCY FOR INTERNATIONAL DEVELOPMENT

### Privacy Act of 1974, System of Records

**AGENCY:** United States Agency for International Development.

**ACTION:** Altered system of records.

**SUMMARY:** The United States Agency for International Development (USAID) is issuing public notice of its intent to alter a system of records maintained in accordance with the Privacy Act of 1974 (5 U.S.C. 552a), as amended, entitled "USAID-33, Phoenix Financial Management System". This action is necessary to meet the requirements of the Privacy Act to publish in the **Federal Register** notice of the existence and character of record systems maintained by the agency (5 U.S.C. 552a(e)(4)). System addresses have been expanded.

**DATES:** Public comments must be received on or before January 25, 2013. Unless comments are received that would require a revision; this update to the system of records will become effective on January 25, 2013.

**ADDRESSES:** You may submit comments:

#### Paper Comments

- *Fax:* (703) 666-5670.
- *Mail:* Chief Privacy Officer, United States Agency for International Development, 2733 Crystal Drive, 11th Floor, Arlington, VA 22202.

#### Electronic Comments

- *Federal eRulemaking Portal:* <http://www.regulations.gov>. Follow the instructions on the Web site for submitting comments.
- *Email:* [privacy@usaid.gov](mailto:privacy@usaid.gov).

**FOR FURTHER INFORMATION CONTACT:** For general questions, please contact, USAID Privacy Office, United States Agency for International Development, 2733 Crystal Drive, 11th Floor,

Arlington, VA 22202. Email: [privacy@usaid.gov](mailto:privacy@usaid.gov).

**SUPPLEMENTARY INFORMATION:** The Phoenix Financial Management System was established as an Agency-wide system of record since it is required to collect, maintain or store personal data requiring protection under the Privacy Act. It is USAID's core financial management system and accounting system of record. Phoenix enables USAID to effectively and efficiently analyze, allocate and report on U.S. foreign assistance funds. Phoenix includes modules such as General Ledger, Accounts Payable, Accounts Receivables, and Budget Execution, which are required to perform necessary accounting operations. Phoenix falls under strict regulatory audit requirements from the Office of Management and Budget, as well as the General Accountability Office.

Dated: December 3, 2012.

**William Morgan,**

*Chief Information Security Officer—Chief Privacy Officer.*

#### USAID-33

##### SYSTEM NAME:

Phoenix Financial Management System.

##### SECURITY CLASSIFICATION:

Sensitive But Unclassified.

##### SYSTEM LOCATIONS:

(1) Beltsville Information Management Center (BIMC), 8101 O'Dell Rd., Beltsville, MD 20705—DRP Servers.

(2) Global Financial Service Center (GFSC—DoS), 1969 Dyess Ave., Building A, Computer Room 2A228, Charleston, SC 29405—Production Servers.

(3) Terremark, 50 Northeast 9th Street, Miami, FL 33132—Terremark Data Center Reporting, Development and Test Servers.

##### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

This system contains records of current employees, contractors, personal service contractors (PSCs), consultants, partners, and those receiving foreign assistance funds.

##### CATEGORIES OF RECORDS COVERED BY THE SYSTEM:

This system contains USAID organizational information. Phoenix

imports the following data elements from NFC Payroll files for Personnel Services Contractors (PSC) and direct hires: Name, social security number, details of payroll transactions and work phone numbers. Phoenix imports the following data elements from the E2 Travel system for each traveler: Name, date of travel (month/year) and destination.

##### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Privacy Act of 1974 (Pub. L. 93-579), sec. 552a(c), (e), (f), and (p).

##### PURPOSE(S):

Records in this system will be used:

(1) The payroll information is used to associate PSC payroll-related payments with their contracts and track direct hire payroll payments in the system in order to produce 1099 files. If this information is not imported from NFC to Phoenix, then USAID cannot comply with IRS regulations to maintain and produce 1099s.

(2) The travel information is used to associate E2 travel records with Phoenix accounting information regarding travel authorization and funding.

##### ROUTINE USE OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

USAID may disclose relevant system records in accordance with any current and future blanket routine uses established for its record systems. These may be for internal communications or with external partners.

##### DISCLOSURE TO CONSUMER REPORTING AGENCIES:

These records are not disclosed to consumer reporting agencies.

##### POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

##### STORAGE:

Electronic records are maintained in user-authenticated, password-protected systems.

##### RETRIEVABILITY:

All records are accessed only by authorized personnel who have a need to access the records in the performance of their official duties. Information is retrieved by name or by a system specific ID (Vendor ID, Traveller ID, etc.). SSN is not employed as a key, but only present for tax reporting purposes.

**SAFEGUARDS:**

Administrative, managerial and technical controls are in place. Phoenix has a current Security Assessment and Authorization (A&A) in place. Phoenix is secured through access control provided to only those individuals with a need to know within the Agency. Further, access to the PII is limited to the staff within the CMP and CAR divisions. Phoenix is maintained by the U.S. government, not contractors.

**RETENTION AND DISPOSAL:**

Records are retained in accordance with approved National Archives and Records Administration Schedules.

**SYSTEM MANAGER(S) AND ADDRESS:**

David Ostermeyer, United States Agency for International Development, U.S. Department of State Annex 44, 455, 301 4th Street SW., Washington, DC 20547.

**NOTIFICATION PROCEDURES:**

Individuals requesting notification of the existence of records on them must send the request in writing to the Chief Privacy Officer, USAID, 2733 Crystal Drive, 11th Floor, Arlington, VA 22202. The request must include the requestor's full name, his/her current address and a return address for transmitting the information. The request shall be signed by either notarized signature or by signature under penalty of perjury and reasonably specify the record contents being sought.

**RECORD ACCESS PROCEDURES:**

Individuals wishing to request access to a record must submit the request in writing according to the "Notification Procedures" above. An individual wishing to request access to records in person must provide identity documents, such as government-issued photo identification, sufficient to satisfy the custodian of the records that the requester is entitled to access.

**CONTESTING RECORD PROCEDURES:**

An individual requesting amendment of a record maintained on himself or herself must identify the information to be changed and the corrective action sought. Requests must follow the "Notification Procedures" above.

**RECORD SOURCE CATEGORIES:**

The records contained in this system will be provided by and updated by the individual who is the subject of the record.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**Meredith Snee,**  
*Privacy Analyst.*

[FR Doc. 2012-29994 Filed 12-11-12; 8:45 am]

**BILLING CODE P****DEPARTMENT OF AGRICULTURE****Forest Service**

**Information Collection: Arapaho-Roosevelt National Forest Visitor Surveys for Recreation Transportation System Alternatives Study**

**AGENCY:** Forest Service, USDA.

**ACTION:** Notice; request for comment.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, the Forest Service is seeking comments from all interested individuals and organizations on the new information collection, Arapaho-Roosevelt National Forest Visitor Surveys for Transportation System Alternatives Study.

**DATES:** Comments must be received in writing on or before February 11, 2013 to be assured of consideration.

Comments received after that date will be considered to the extent practicable.

**ADDRESSES:** Comments concerning this notice should be addressed to Carol Kruse, 2150 Centre Ave-Building E, Fort Collins, CO 80526.

Comments also may be submitted via facsimile to (970) 295-6696, ATTN: Carol Kruse, or by email to: [ckruse@fs.fed.us](mailto:ckruse@fs.fed.us).

The public may inspect comments received at the Arapaho-Roosevelt Supervisor's Office, 2150 Centre Ave-Bldg E, Fort Collins, CO 80526 during normal business hours. Visitors are encouraged to call ahead to 970-295-6663 to facilitate entry to the building.

**FOR FURTHER INFORMATION CONTACT:**

Carol Kruse, Special Projects Coordinator, Arapaho-Roosevelt National Forest, 970-295-6663.

Individuals who use telecommunication devices for the deaf (TDD) may call the Federal Relay Service (FRS) at 1-800-877-8339, 24 hours a day, 7 days a week, including holidays.

**SUPPLEMENTARY INFORMATION:**

*Title:* Arapaho-Roosevelt National Forest Visitor Surveys for Recreation Transportation System Alternatives Study.

*OMB Number:* 0596-NEW.

*Expiration Date of Approval:* Not applicable.

*Type of Request:* New.

*Abstract:* With over 5.4 million recreation visits annually, the Arapaho-Roosevelt is one of the most visited national forests in the nation. Encompassing both sides of the Continental Divide and the urban Front Range, from the Denver area to the Wyoming border, the Arapaho-Roosevelt urban forest provides outdoor recreation opportunities, services, and facilities to the residents of Colorado and visitors throughout the nation and around the world.

The population of the Front Range metropolitan area served by the Arapaho-Roosevelt National Forest is approximately 3.3 million and is predicted to double in the next 25 years. The demand for access to recreational facilities within the forest is expected to increase at nearly the same rate. Three Front Range recreation sites, Brainard Lake Recreation Area (including the Indian Peaks Wilderness), Mount Evans Recreation Area, and the Guanella Pass area are already experiencing resource damage and a reduction in the quality of visitor experience due to heavy use. As access demands increase, resource conditions and the quality of visitor experience are anticipated to decline even further.

The Forest Service is evaluating the potential for the addition of alternative transportation to existing recreation transportation systems accessing these sites. The purpose of this evaluation is to determine if this addition will help the Agency better manage its recreation opportunities and resources, thereby improving its delivery of services to an ever-increasing public. The Forest Service received a grant from the Paul S. Sarbanes Transit in Parks Program in 2010 to conduct research at the three aforementioned recreation sites. This program will help the Agency make the determination as to what mode(s) of alternative transportation would improve service delivery, resource management, and visitor experience quality. At the present time, data pertaining to traffic, parking, and resource conditions are being collected. In the summer of 2013, the Forest Service will collect feedback from visitors to assess their opinions about potential changes in the transportation system and the impact it would have on their recreation experience.

Under the following authorities, the Forest Service is obligated to actively solicit public input to improve National Forest System lands management to better serve the public:

1. Forest Service Administration Organic Act of 1897 [16 U.S.C. 473-478, 479-482, and 551] as amended,