

organizational chart and hierarchy information. Those users who elect to participate in MySites will be able to publish additional personal information, such as personal photographs, information about their family status (such as whether they are married or have children), their hobbies, subject matter areas of Commission business about which they are knowledgeable, personal activities, notes, messages and other content. Also, the Internal Electronic Collaboration Tools will contain documents in electronic form covered by other CFTC Privacy Act System of Record Notices.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301; Commodity Exchange Act, 7 U.S.C. § 1 *et seq.* including Section 12(b) of the Commodity Exchange Act, at 7 U.S.C. 16(b)(3), and the rules and regulations promulgated thereunder.

**PURPOSE(S):**

The purpose of the new system of records is to enhance and improve efficiencies in the dissemination and exchange of information within the Commission and allow colleagues to connect with each other. The internal electronic collaboration tools, utilizing the Microsoft SharePoint platform, will upgrade the Commission's intranet, allow users to set up team collaboration workspaces, facilitate sharing of documents, policies and information, and allow limited social networking through the SharePoint "MySites" feature. The new intranet will include Commission policies, procedures, forms, organization charts, news clips, links to other sites that are helpful for staff members, and links to other CFTC SharePoint sites containing shared documents and other information. The intranet will include content regarding program offices, services and support, and projects and activities. By connecting to a CFTC network administration database, the intranet will display a directory of all CFTC users, including titles, contact information and the photograph used for CFTC credentials for all employees, interns, volunteers, consultants and contractors (collectively "users"). The MySites feature will allow CFTC users to set up a personal profile, upload pictures, and publish content and messages that are similar to email. MySites also allows users to join groups, connect with colleagues and receive a newsfeed when new information is posted.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

The information in this system will be routinely used by CFTC users to disseminate and share information, collaborate and communicate with each other with the goal of more efficiently conducting Commission business. Also, the Internal Electronic Collaboration Tools system will contain documents in electronic form covered by other System of Record Notices, and the routine uses for those System of Record Notices apply. In addition, information in this system may be disclosed in accordance with the blanket routine uses that appear in the Commission's Privacy Act Systems of Records Notices, see, *e.g.*, 76 FR 5974 (Feb. 2, 2011).

**DISCLOSURE TO CONSUMER REPORTING AGENCIES:**

None.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESS CONTROLS, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Electronic records, including emails, spreadsheets, PDF files, other documents and content maintained in or through this system are stored on the Commission's network and other electronic media as needed, such as encrypted hard drives and back-up media. Print-outs of records in this system are stored in file folders, binders and similar filing methods.

**RETRIEVABILITY:**

By name of the employee, volunteer, intern, consultant or contractor who has access to the CFTC network.

**ACCESS CONTROLS, SAFEGUARDS:**

Records in the system are protected from unauthorized access and misuse through various administrative, technical and physical security measures. Technical security measures within CFTC include restrictions on computer access to authorized individuals, required use of strong passwords that are frequently changed, use of encryption for certain data types and transfers, and regular review of security procedures and best practices to enhance security. Physical measures include restrictions on building access to authorized individuals only and maintaining records in lockable offices and filing cabinets.

**RETENTION AND DISPOSAL:**

The records will be maintained and dispositioned in accordance with records disposition schedules approved by the National Archives and Records Administration.

**SYSTEM MANAGER(S) AND ADDRESS:**

The Commission's Office of Data and Technology, located at the Commodity Futures Trading Commission, Three Lafayette Centre, 1155 21st Street NW., Washington, DC 20581.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether this system of records contains information about themselves or seeking access to records about themselves in this system of records, or contesting the content of records about themselves contained in this system of records should address written inquiry to the Office of General Counsel, Paralegal Specialist, Commodity Futures Trading Commission, Three Lafayette Centre, 1155 21st Street NW., Washington, DC 20581. Telephone (202) 418-5011.

**RECORD SOURCE CATEGORIES:**

CFTC employees, volunteers, interns, contractors or consultants who have access to the CFTC network and post information within the Internal Electronic Collaboration Tools. The source of user directory information is the network administration database.

**EXEMPTIONS CLAIMED FOR THIS SYSTEM:**

The Internal Electronic Collaboration Tools system will contain documents in electronic form covered by other System of Record Notices, and the exemptions for those System of Record Notices apply.

Issued in Washington, DC, this 5th day of January, 2012, by the Commission.

**David Stawick,**

*Secretary of the Commission.*

[FR Doc. 2012-547 Filed 1-12-12; 8:45 am]

**BILLING CODE P**

**DEPARTMENT OF DEFENSE**

**Office of the Secretary**

**Federal Advisory Committee; Defense Health Board (DHB) Meeting**

**AGENCY:** Department of Defense (DoD).

**ACTION:** Notice of meeting.

**SUMMARY:** Pursuant to the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix as amended), the Sunshine in the Government Act of 1976 (5 U.S.C. 552b, as amended), and 41 CFR 102-3.150, and in accordance with section 10(a)(2) of Public Law, a Defense Health Board (DHB) meeting is announced.

**DATES:**

**February 21, 2012**

9 a.m.–12 p.m. (Open Session).

12 p.m.–1 p.m. (Administrative Working Meeting).  
1 p.m.–4:30 p.m. (Open Session).

#### February 22, 2012

8 a.m.–2 p.m. (Administrative Working Meeting).

**ADDRESSES:** Marriott Rivercenter, 101 Bowie Street, San Antonio, Texas 78205.

**FOR FURTHER INFORMATION CONTACT:** Ms. Christine Bader, Director, Defense Health Board, 5111 Leesburg Pike, Suite 810, Falls Church, Virginia 22041–3206, (703) 681–8448, Ext. 1215, Fax: (703) 681–3317, [Christine.bader@tma.osd.mil](mailto:Christine.bader@tma.osd.mil).

#### SUPPLEMENTARY INFORMATION:

Additional information, including the agenda and electronic registration are available at the DHB Web site, <http://www.health.mil/dhb/default.cfm>.

Anyone intending to attend is encouraged to register to ensure that adequate seating is available.

#### Purpose of the Meeting

The purpose of the meeting is to address and deliberate pending and new issues before the Board.

#### Agenda

On February 21, 2012, the Dover Port Mortuary Independent Review Subcommittee will report its findings to the Board. Additionally, the Board will receive briefings regarding military health needs and priorities from guest speakers and representatives of the Department of Defense.

Pursuant to 5 U.S.C. 552b, as amended, and 41 CFR 102–3.140 through 102–3.165 and subject to availability of space, the DHB meeting on February 21, 2012 will be open to the public from 9 a.m. to 12 p.m. and 1 p.m. to 4:30 p.m. On February 22, 2012, the Board will be conducting an administrative working session.

#### Written Statements

Any member of the public wishing to provide comments to the DHB may do so in accordance with 41 CFR 102–3.140(c) and section 10(a)(3) of the Federal Advisory Committee Act, and the procedures described in this notice.

Individuals desiring to provide comments to the DHB may do so by submitting a written statement to the DHB Designated Federal Officer (DFO) (see **FOR FURTHER INFORMATION CONTACT**). Written statements should address the following details: the issue, discussion, and a recommended course of action. Supporting documentation may also be included, as needed, to establish the appropriate historical context and to

provide any necessary background information.

If the written statement is not received at least 10 calendar days prior to the meeting, the DFO may choose to postpone consideration of the statement until the next open meeting.

The DFO will review all timely submissions with the DHB President and ensure they are provided to members of the DHB before the meeting that is subject to this notice. After reviewing the written comments, the DHB President and the DFO may choose to invite the submitter to orally present their issue during an open portion of this meeting or at a future meeting. The DFO, in consultation with the DHB President, may allot time for members of the public to present their issues for review and discussion by the Defense Health Board.

#### Special Accommodations

If special accommodations are required to attend (sign language, wheelchair accessibility) please contact Ms. Lisa Jarrett at (703) 681–8448 ext. 1280 by Friday, February 10, 2012.

Dated: January 9, 2012.

**Aaron Siegel,**

*Alternate Federal Register Liaison Officer,  
Department of Defense.*

[FR Doc. 2012–518 Filed 1–12–12; 8:45 am]

**BILLING CODE 5001–06–P**

## DEPARTMENT OF DEFENSE

### Office of the Secretary

[Docket ID: DOD–2012–OS–0001]

### Privacy Act of 1974; System of Records

**AGENCY:** U.S. Strategic Command, DoD.

**ACTION:** Notice to Add a System of Records.

**SUMMARY:** The U.S. Strategic Command proposes to add a system of records to its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** This proposed action will be effective on February 13, 2012 unless comments are received which result in a contrary determination.

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

- *Federal Rulemaking Portal:* <http://www.regulations.gov>. Follow the instructions for submitting comments.

- *Mail:* Federal Docket Management System Office, 4800 Mark Center Drive, East Tower, 2nd Floor, Suite 02G09, Alexandria, VA 22350–3100.

*Instructions:* All submissions received must include the agency name and docket number for this **Federal Register** document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** Mr. Kendall Cooper, USSTRATCOM/J636 (CSC), 901 SAC Blvd., Ste 1H10, Offutt AFB, NE 68113–6000, or at (402) 294–6321.

**SUPPLEMENTARY INFORMATION:** The U.S. Strategic Command systems of records notices subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address in **FOR FURTHER INFORMATION CONTACT**.

The proposed system report, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, was submitted on January 10, 2012, to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A–130, “Federal Agency Responsibilities for Maintaining Records About Individuals”, dated February 8, 1996 (February 20, 1996, 61 FR 6427).

Dated: January 10, 2012.

**Aaron Siegel,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

### FSTRATCOM 01

#### SYSTEM NAME:

Command Data Records

#### SYSTEM LOCATION:

United States Strategic Command, Command Protocol, 901 SAC Blvd., Suite 2A9, Offutt AFB, NE 68113.

#### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Current USSTRATCOM active duty leadership, former USSTRATCOM leadership and notable civilians in the local area, state government officials, US government leadership for Nebraska, Offutt AFB (55th Wing).

#### CATEGORIES OF RECORDS IN THE SYSTEM:

Individuals name, address, gender, status (DoD or Non-DoD), type (military or civilian), service, rank, date of rank, duty title, work address, phone number and email address, secretary name, food