

other forms of information technology, e.g., permitting electronic submission of responses.

*This notice also lists the following information:*

*Title of Proposal:* Requirement for Contractors to Provide Certificates of Insurance for Capital Program Projects.

*OMB Approval Number:* 2577-0046.

*Description of the Need for the Information and Its Proposed Use:*

Public Housing Agencies must obtain certificates of insurance from contractors and subcontractors before beginning work under either the development of a new low-income public housing project or the modernization of an existing project.

The certificates of insurance provide evidence that worker's compensation and general liability, automobile liability insurance are in force before any construction work is started.

*Frequency of Submission:* On occasion, Other When applicant is offered a unit.

*Reporting Burden:*

|             | Number of respondents | Annual responses | × | Hours per response | = | Burden hours |
|-------------|-----------------------|------------------|---|--------------------|---|--------------|
| 3,000 ..... |                       | 4                |   | 0.5                |   | 6,000        |

*Total Estimated Burden Hours:* 6,000.

*Status:* Extension of a currently approved collection.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.

Dated: January 14, 2005.

**Wayne Eddins,**

*Departmental Paperwork Reduction Act Officer, Office of the Chief Information Officer.*

[FR Doc. 05-1253 Filed 1-24-05; 8:45 am]

**BILLING CODE 4210-72-P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4971-N-02]

### Notice of Submission of Proposed Information Collection to OMB; Self-Help Homeownership Opportunity Program (SHOP) Grants Monitoring

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

HUD is requesting approval be reinstated for post award reporting on SHOP grant funding. SHOP provides for funds to purchase home sites and develop/improve infrastructure to support sweat equity and volunteer-

based homeownership programs for low-income persons and families. This information collection is to measure performance goals and demonstrate the success of the program.

**DATES:** Comments Due Date: February 24, 2005.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval Number (2506-0157) and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: 202-395-6974.

**FOR FURTHER INFORMATION CONTACT:**

Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); or Lillian Deitzer at [Lillian\\_L\\_Deitzer@HUD.gov](mailto:Lillian_L_Deitzer@HUD.gov) or telephone (202) 708-2374. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Mr. Eddins or Ms. Deitzer and at HUD's Web site at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that the Department of Housing and Urban Development has submitted to OMB a request for approval of the information collection described below. This notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is

necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

*This notice also lists the following information:*

*Title of Proposal:* Self-Help Homeownership Opportunity Program (SHOP) Grants Monitoring.

*OMB Approval Number:* 2506-0157.

*Form Numbers:* HUD-40215, HUD-40216, HUD-40217, HUD-40218, HUD-40219, and HUD-40220.

*Description of the Need for the Information and Its Proposed Use:* HUD is requesting approval be reinstated for post award reporting on SHOP grant funding. SHOP provides for funds to purchase home sites and develop/improve infrastructure to support sweat equity and volunteer-based homeownership programs for low-income persons and families. This information collection is to measure performance goals and demonstrate the success of the program.

*Frequency of Submission:* On occasion, Monthly.

*Reporting Burden:*

|           | Number of respondents | Annual responses | × | Hours per response | = | Burden hours |
|-----------|-----------------------|------------------|---|--------------------|---|--------------|
| 933 ..... |                       | 3,861            |   | 2.2                |   | 8,675        |

*Total Estimated Burden Hours:* 8,675.  
*Status:* Request reinstatement of a previously approved collection.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.

Dated: January 14, 2005.

**Wayne Eddins,**

*Departmental Paperwork Reduction Act Officer, Office of the Chief Information Officer.*

[FR Doc. 05-1258 Filed 1-24-05; 8:45 am]

**BILLING CODE 4210-72-P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4978-N-01]

### Section 5(h) Homeownership Program for Public Housing: Submission of Plan and Reporting

**AGENCY:** Office of the Assistant Secretary for Public and Indian Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* March 28, 2005.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name/or OMB Control number and should be sent to: Aneita Waites, Reports Liaison Officer, Public and Indian Housing, Department of

Housing and Urban Development, 451 7th Street, SW., Room 4116, Washington, DC 20410-5000.

#### FOR FURTHER INFORMATION CONTACT:

Aneita Waites, (202) 708-0713, extension 4114, for copies of the proposed forms and other available documents. (This is not a toll-free number).

**SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended). This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Section 5(h) Homeownership: Data Collection.

*OMB Control Number:* 2577-0201.

*Description of the Need for the Information and Proposed Use:* 24 CFR part 906, section 5(h) Homeownership Program is authorized by Sections 5(h)

and 6(c)(4)(D) of the U.S. Housing Act of 1937 (Act). This program was replaced by Section 32 of the Act through enactment of the Quality Housing and Work Responsibility Act of 1998. The data collection is only for gathering applicant information for the ongoing implementation of programs approved under the former 5(h) authority. Additionally, information collected includes information relative to the location and description of the unit. The information is currently collected electronically in the Public and Indian Housing Information Center (PIC). The sections in the regulation that impose information collection requirements are as follows:

24 CFR section 906.17, which requires PHAs to maintain records (including sales and financial records) for all activities incident to implementation of the HUD-approved homeownership plan. In addition, the applicant is required to submit annual sales reports. Applicable portions of the regulations are attached.

For HUD-approved plans, PHAs will maintain records which may be subject to audit by HUD and the Government Accounting Office (GAO). In cases where implementation of the plan takes more than one year, PHAs will prepare annual reports and submit them to HUD.

*Agency Form Number:* None.

*Members of Affected Public:* Public Housing Agencies currently implementing an approved Section 5(h) Homeownership Plan.

Estimation of the total number of hours needed to prepare the information collection including number of respondents:

| Estimated annual burden | Reference     | Number of respondents | Frequency of response | Estimated average response time | Total annual burden |
|-------------------------|---------------|-----------------------|-----------------------|---------------------------------|---------------------|
| 73 .....                | 24 CFR 906.17 | 73                    | 1                     | 1                               | 73                  |

*Status of the Proposed Information Collection:* Extension of currently approved collection.

The information is currently collected electronically in the Public and Indian Housing Information Center (PIC). Statutory mandates and Federal program requirements would not be met if the collection is not conducted, or is conducted less frequently.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. chapter 35, as amended.

Dated: January 12, 2005.

**Michael Liu,**

*Assistant Secretary for Public and Indian Housing.*

[FR Doc. 05-1259 Filed 1-24-05; 8:45 am]

**BILLING CODE 4210-33-P**

## INTER-AMERICAN FOUNDATION

### Sunshine Act; Meeting

**MATTERS TO BE CONSIDERED:** Draft Agenda for Board of Director Meeting.

**DATE:** February 3, 2005.

**TIME:** 4:30 p.m.-5:30 p.m.

The meeting will be held at the Guatemala City Marriott Hotel, 7 avenida 15-45, zona 9, Guatemala, Guatemala.

The meeting will be closed as provided in 22 CFR part 1004.4(f) to discuss matters related to the search for candidates for the position of President of the Inter-American Foundation.

4:30 p.m. Call to order; Begin executive session.