

## GRANT APPLICATION AND REPORTING FORMS—Continued

Type of collection forms	Number of respondents (A)	Number of responses/respondent (B)	Hours per response and record keeping	Annual burden hours (A*B*C)
Budget Information—Construction Program, FEMA Form 20–15 <sup>1</sup> .	56	1	17.2 hours .....	963.2
FEMA Form 20–20 Budget—Non-Construction <sup>1</sup> .....	56	2	9.7 hours .....	1086.4
FEMA Form 20–16, 20–16A, 20–16B, 20–16C (Summary of assurances & certifications).	56	2	1.7 hours .....	190.4
SF–LLL (lobbying disclosure) .....	56	2	10 minutes .....	18.7
FEMA Form 20–10—Financial Status Report, Quarterly Progress Report.	56	8	1 hour .....	448.0
FEMA Form 76–10A Obligor Document For Award/Amendment.	56	2	1.2 hours .....	134.40
FEMA Form 20–17 Outlay Report and Request for Reimbursement.	56	20	17.2 hours .....	19264.0
FEMA Form 20–18 Report of Government Property .....	56	2	4.2 hours .....	235.2
FEMA 20–19—Report of Unobligated Balance (or substitute)	56	2	5 minutes .....	9.3
Annual Audit & Audit Trail Requirements .....	56	1	30 hours .....	28.0
Subtotal for OMB-Approved Standard (SF) and FEMA forms.	.....	.....	.....	22013.4

## PRE-DISASTER MITIGATION GRANT PROGRAM—GRANT SUPPLEMENTAL INFORMATION

Type of collection forms	Number of respondents (A)	Number of responses/respondent (B)	Hours per response and record keeping	Annual burden hours (A*B*C)
Benefit-Cost Determination .....	56	20	5 hours .....	5600.0
Environmental Review .....	56	20	7.5 hours .....	8400.0
Program/Project Narrative (including PDM Supplemental Questions).	56	20	12 hours .....	13440.0
Total Burden for PDM .....	.....	.....	.....	50,887

*Estimated Total Annual Burden Hours:* 50,887 hours.

*Frequency of Response:* On occasion.

*Comments:* Interested persons are invited to submit within 30 days of the date of this notice written comments on the proposed information collection to the FEMA Desk Officer at the Office of Management and Budget at e-mail address [David\\_Rostker@omb.eop.gov](mailto:David_Rostker@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:**

Requests for additional information or copies of the information collection should be made to Muriel B. Anderson, Chief, Records Management Branch, Information Resources Management Division, Information Technology Services Directorate, Federal Emergency Management Agency at e-mail address [InformationCollections@fema.gov](mailto:InformationCollections@fema.gov).

Dated: November 13, 2003.

**Edward W. Kernan,**

*Division Director, Information Resources Management Division, Information Technology Services Directorate.*

[FR Doc. 03–30173 Filed 12–3–03; 8:45 am]

**BILLING CODE 9110–13–P**

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**[Docket No. FR–4815–N–97]**

**Notice of Submission of Proposed Information Collection to OMB: Public Housing, Contracting With Resident-Owned Business**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

This request is for renewal of approval to require eligible resident-owned businesses to submit application information to Housing Agencies (HAs) to be approved for noncompetitive contracting for work to be performed on public housing sites with an alternative to HUD's otherwise-required competitive procurement procedures.

**DATES:** *Comments Due Date:* January 5, 2004.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and OMB approval number (2577–0161) and should be sent to: Lauren Wittenberg, OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503; Fax number (202) 395–6974; e-mail [Lauren\\_Wittenberg@omb.eop.gov](mailto:Lauren_Wittenberg@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:**

Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); telephone (202) 708–2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins or on HUD's Web site at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as

described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. chapter 35). The notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will be required; (8) an estimate of the total number of hours needed to prepare the information submission including number of respondents, frequency of response, and hours of response; (9) whether the proposal is new, an extension, reinstatement, or revision of an information collection requirement; and (10) the name and telephone number of an agency official familiar with the proposal and of the OMB Desk Officer for the Department.

This notice also lists the following information:

*Title of Proposal:* Public Housing, Contracting with RESIDENT-Owned Business.

*OMB Approval Number:* 2577-0161.

*Form Numbers:* None.

*Description of the Need for the Information and Its Proposed Use:* Eligible resident-owned businesses must submit application information to Housing Agencies (HAs) to be approved for noncompetitive contracting for work to be performed on public housing sites with an alternative to HUD's otherwise-required competitive procurement procedures.

*Respondents:* Business or other for-profit, not-for-profit institutions, State, local or tribal government.

*Frequency of Submission:* On occasion, quarterly.

*Reporting Burden:* Number of respondents—40; average annual responses per respondent—2.8; total annual responses—115; average burden per response—16 hrs.

*Total Estimated Burden Hours:* 1,870.

*Status:* Extension of a currently approved collection.

*Authority:* Sec. 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.

Dated: November 26, 2003.

**Wayne Eddins,**

*Departmental Reports Management Officer,  
Office of the Chief Information Officer.*

[FR Doc. 03-30140 Filed 12-3-03; 8:45 am]

BILLING CODE 4210-72-P

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4815-N-98]

### Notice of Submission of Proposed Information Collection to OMB: Application and Re-certification for Approval of Nonprofit Organizations in FHA Activities

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

This information collection is an application and/or re-certification criteria for nonprofit organizations seeking approval to participate as FHA insured mortgagors or provide downs payment assistance to home buyers, which can be achieved by secondary financing. This information collection also provides standardized information and procedures to ensure equal treatment of applicants throughout the nation and gives HUD sufficient information to ascertain an organization's management and fiscal abilities.

**DATES:** *Comments Due Date:* January 5, 2003.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and OMB approval number (2502-0540) and should be sent to: Lauren Wittenberg, OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503; Fax number (202) 395-6974; e-mail [Lauren\\_Wittenberg@omb.eop.gov](mailto:Lauren_Wittenberg@omb.eop.gov).

#### FOR FURTHER INFORMATION CONTACT:

Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); telephone (202) 708-2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins or on HUD's Web site at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as

described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. chapter 35). The notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will be required; (8) an estimate of the total number of hours needed to prepare the information submission including number of respondents, frequency of response, and hours of response; (9) whether the proposal is new, an extension, reinstatement, or revision of an information collection requirement; and (10) the name and telephone number of an agency official familiar with the proposal and of the OMB Desk Officer for the Department.

This notice also lists the following information:

*Title of Proposal:* Application and Re-certification Packages for Approval of Nonprofit Organizations in FHA Activities.

*OMB Approval Number:* 2502-0540.

*Form Numbers:* None.

*Description of the Need for the Information and its Proposed Use:* This information collection is and application and/or re-certification criteria for nonprofit organizations seeking approval to participate as FHA insured mortgagors or provide downs payment assistance to home buyers, which can be achieved by secondary financing. This information collection also provides standardized information and procedures to ensure equal treatment of applicants throughout the nation and gives HUD sufficient information to ascertain an organization's management and fiscal abilities.

*Respondents:* Individuals or household, business or other for-profit, not-for-profit institutions, Federal government, State, local or tribal government.

*Frequency of Submission:* Annually.

*Reporting Burden:* Number of respondents 700; average annual responses per respondent 4.85; total annual responses 3,400; average burden per response 6.82 hrs.

*Total Estimated Burden Hours:* 23,200.

*Status:* Extension or a currently approved collection.

*Authority:* Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.