

**COMMITTEE FOR THE  
IMPLEMENTATION OF TEXTILE  
AGREEMENTS****Denying Entry to Textiles and Textile  
Products Produced in Certain  
Companies in Macau**

August 27, 2002.

**AGENCY:** Committee for the  
Implementation of Textile Agreements  
(CITA).

**ACTION:** Issuing a directive to the  
Commissioner of Customs directing  
Customs to deny entry to shipments  
manufactured in certain companies in  
Macau.

**EFFECTIVE DATE:** September 3, 2002.

**FOR FURTHER INFORMATION CONTACT:**  
Anna Flaaten, International Trade  
Specialist, Office of Textiles and  
Apparel, U.S. Department of Commerce,  
(202) 482-3400.

**SUPPLEMENTARY INFORMATION:**

**Authority:** Section 204 of the Agricultural  
Act of 1956, as amended (7 U.S.C. 1854);  
Executive Order 12475 of May 9, 1984, as  
amended.

The U.S. Customs Service has  
conducted on-site verification of textile  
and textile product production in a  
number of foreign countries. Based on  
information obtained through on-site  
verifications and from other sources,  
U.S. Customs has informed CITA that  
certain companies were illegally  
transshipping, were closed, or were  
unable to produce records to verify  
production. The Chairman of CITA has  
directed the U.S. Customs Service to  
issue regulations regarding the denial of  
entry of shipments from such  
companies. (See Federal Register notice  
64 FR 41395, published on July 30,  
1999). In order to secure compliance  
with U.S. law, including Section 204  
and U.S. customs law, to carry out  
textile and textile product agreements,  
and to avoid circumvention of textile  
agreements, the Chairman of CITA is  
directing the U.S. Customs Service to  
deny entry to textile and textile  
products allegedly manufactured by  
Cheerful Garment Factory, Sai Land  
Garment Factory, and Tung Land  
Garment Factory for five years; and by  
Mei Lai and Vai Iat Lda. for six months.  
Customs has informed CITA that these  
companies were found to have been  
illegally transshipping, closed, or unable  
to produce records to verify production.

Should CITA determine that this  
decision should be amended, such

amendment will be published in the  
Federal Register.

**D. Michael Hutchinson,**  
*Acting Chairman, Committee for the  
Implementation of Textile Agreements.*

**Committee for the Implementation of Textile  
Agreements**

August 27, 2002.

Commissioner of Customs,  
*Department of the Treasury, Washington, DC  
20229.*

Dear Commissioner: The U.S. Customs  
Service has conducted on-site verification of  
textile and textile product production in a  
number of foreign countries. Based on  
information obtained through on-site  
verifications and from other sources, U.S.  
Customs has informed CITA that certain  
companies were illegally transshipping, were  
closed, or were unable to produce records to  
verify production. The Chairman of CITA has  
directed the U.S. Customs Service to issue  
regulations regarding the denial of entry of  
shipments from such companies (see  
directive dated July 27, 1999 (64 FR 41395),  
published on July 30, 1999). In order to  
secure compliance with U.S. law, including  
Section 204 and U.S. customs law, to carry  
out textile and textile product agreements,  
and to avoid circumvention of textile  
agreements, the Chairman of CITA directs the  
U.S. Customs Service, effective for goods  
exported on and after September 3, 2002 and  
extending through September 2, 2007, to  
deny entry to textiles and textile products  
allegedly manufactured by the Macau  
companies Cheerful Garment Factory, Sai  
Land Garment Factory, and Tung Land  
Garment Factory. The Chairman of CITA also  
directs the U.S. Customs Service, effective for  
goods exported on and after September 3,  
2002 and extending through March 2, 2003,  
to deny entry to textiles and textile products  
allegedly manufactured by the Macau  
companies Mei Lai and Vai Iat Lda. Customs  
has informed CITA that these companies  
were found to have been illegally  
transshipping, closed, or unable to produce  
records to verify production.

The Committee for the Implementation of  
Textile Agreements has determined that this  
action falls within the foreign affairs  
exception to the rulemaking provisions of 5  
U.S.C. 553(a)(1).

Sincerely,  
**D. Michael Hutchinson,**  
*Acting Chairman, Committee for the  
Implementation of Textile Agreements.*  
[FR Doc.02-22292 Filed 8-30-02; 8:45 am]

**BILLING CODE 3510-DR-S**

**DEPARTMENT OF DEFENSE****Department of the Navy****Privacy Act of 1974; System of  
Records**

**AGENCY:** Department of the Navy, DoD.

**ACTION:** Notice to add a system of  
records.

**SUMMARY:** The Department of the Navy  
proposes to add a system of records  
notice to its inventory of record systems  
subject to the Privacy Act of 1974 (5  
U.S.C. 552a), as amended.

**DATES:** This action will be effective on  
October 3, 2002, unless comments are  
received that would result in a contrary  
determination.

**ADDRESSES:** Send comments to the  
Department of the Navy, PA/FOIA  
Policy Branch, Chief of Naval  
Operations (N09B10), 2000 Navy  
Pentagon, Washington, DC 20350-2000.

**FOR FURTHER INFORMATION CONTACT:** Mrs.  
Doris Lama at (202) 685-6545 or DSN  
325-6545.

**SUPPLEMENTARY INFORMATION:** The  
Department of the Navy's record system  
notices for records systems subject to  
the Privacy Act of 1974 (5 U.S.C. 552a),  
as amended, have been published in the  
**Federal Register** and are available from  
the address above.

The proposed system report, as  
required by 5 U.S.C. 552a(r) of the  
Privacy Act, was submitted on August  
22, 2002, to the House Committee on  
Government Reform, the Senate  
Committee on Governmental Affairs,  
and the Office of Management and  
Budget (OMB) pursuant to paragraph 4c  
of Appendix I to OMB Circular No. A-  
130, 'Federal Agency Responsibilities  
for Maintaining Records About  
Individuals,' dated February 8, 1996, (61  
FR 6427, February 20, 1996).

Dated: August 26, 2002.

**Patricia L. Toppings,**  
*Alternate OSD Federal Register Liaison  
Officer, Department of Defense.*

**N07230-1****SYSTEM NAME:**

Unified Civilian Mariner Payroll  
System (UCPS).

**SYSTEM LOCATION:**

Military Sealift Command Afloat,  
Personnel Management Center, Building  
231, B Street, Camp Pendleton, Virginia  
Beach, VA 23451-0000.

**CATEGORIES OF INDIVIDUALS COVERED BY THE  
SYSTEM:**

All civil service mariners employed  
by Military Sealift Command and paid  
from command working capital funds.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Civil service mariners (CIVMARS) pay  
and leave records; source documents for  
posting of time and leave attendance;  
individual retirement deduction  
records, source documents, and control  
files; wage and separation information  
files; health benefit records; income tax  
withholding records; allowance and

differential eligibility files; withholding and deduction authorization files, such as, but not limited to federal income tax withholding, insurance and retirement deductions; accounting documents files, input data posting media, including personnel actions affecting pay; accounting and statistical reports and computer edit listings; claims and waivers affecting pay; control logs and collection/disbursement vouchers; listings for administrative purposes, such as, but not limited to health insurance, life insurance, bonds, locator files, and checks to financial institutions; correspondence with the human resource office, dependents, attorneys, survivors, insurance companies, financial institutions, and other governmental agencies; leave and earnings statements; separation documents; official correspondence; federal, state and city tax reports and files; forms for pay changes and deductions; and documentation pertaining to garnishment of wages.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 5 U.S.C. Chapter 53, 55, and 81; and E.O. 9397 (SSN).

**PURPOSE(S):**

To accurately compute individual employees pay entitlements, withhold required and authorized deductions, and issue payments for amounts due. The data in the payroll system is forwarded as required to the subject matter areas to ensure accurate accounting and recording of pay to civilian employees.

To verify and balance all payments, deductions, and contributions with the NC Form 1128 (Payroll for Personal Services Certification and Summary) in the APMC civilian pay office and other applicable subject matter areas, and to report this information to the recipients and other government and non-government agencies.

To extract or compile data and reports for management studies and statistical analyses for use internally as required by the Department of Defense and the Department of the Navy.

All records in this system are subject to use in authorized computer matching programs within DoD and with other Federal agencies or non-Federal agencies as regulated by the Privacy Act of 1974, as amended, (5 U.S.C. 552a).

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records

or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To Federal Reserve Banks under procedures specified in 31 CFR part 210 for health benefit carriers to ensure proper credit for employee-authorized health benefit deductions.

To officials of labor organizations recognized under 5 U.S.C. Chapter 71 and applicable Executive Orders, when relevant and necessary to their duties of exclusive representation concerning personnel policies, practices, and matters affecting working conditions (including disclosure of reasons for non-deduction of dues, if applicable).

To the U.S. Treasury to maintain cash accountability.

To the Internal Revenue Service to record withholding and Social Security information.

To the Bureau of Employment Compensation to process disability claims.

To the Social Security Administration and Office of Personnel Management to credit the employee's account for Federal Insurance Contributions Act or Civil Service Retirement withheld.

To the National Finance Center, Office of Thrift Savings Plan, for participating employees.

To state revenue departments to reflect annual income subject to taxation.

To state employment agencies which require wage information to determine eligibility for unemployment compensation benefits of former employees.

To city revenue departments of appropriate cities to credit employees for city tax withheld.

To any agency or component thereof that needs the information for proper accounting of funds, such as, but not limited to the Office of Personnel Management to assist in resolving complaints, grievances, etc., and to compute Civil Service Retirement annuity.

To Federal, State, and local agencies for the purpose of conducting computer matching programs as regulated by the Privacy Act of 1974, as amended (5 U.S.C. 552a).

To extract or compile data and reports for management studies and statistical analyses for use internally or externally as required by other government agencies.

The DoD 'Blanket Routine Uses' published at the beginning of the Navy's compilation of systems of records notices also apply to this system.

**DISCLOSURE TO CONSUMER REPORTING AGENCIES:**

Disclosures pursuant to 5 U.S.C. 552a(b)(12) may be made from this system to 'consumer reporting agencies' as defined in the Fair Credit Reporting Act (15 U.S.C. 1681a(f)) or the Federal Claims Collection Act of 1966 (31 U.S.C. 3701(a)(3)). The purpose of this disclosure is to aid in the collection of outstanding debts owed to the Federal government; typically to provide an incentive for debtors to repay delinquent Federal government debts by making these debts part of their credit records.

The disclosure is limited to information necessary to establish the identity of the individual, including name, address, and taxpayer identification number (Social Security Number); the amount, status, and history of the claim; and the agency or program under which the claim arose for the sole purpose of allowing the consumer reporting agency to prepare a commercial credit report.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Paper and computerized records.

**RETRIEVABILITY:**

Information is retrieved by individual's name and Social Security Number.

**SAFEGUARDS:**

Records are accessed by person(s) who are properly screened and are responsible for and authorized to use the system of records in the performance in an official duty status. Records are in office buildings controlled by the screening of personal visitors. Access to the base is controlled by a guard. Payroll storage is in locked building only accessible by payroll staff or security staff. Payroll office entrance is through one door and to receptionist desk.

**RETENTION AND DISPOSAL:**

Individual Employee Pay Records of Civilian Employees where no site audit is performed are maintained in an electronic database that may be a stand-alone payroll system or part of a combined personnel/payroll system are transferred to National Personnel Records Center (NPRC) after three years. NPRC will destroy 56 years after date of last entry.

Where an audit is performed, they are transferred two years after GAO on-site audit to NPRC (Civilian Personnel Records), 111 Winnebago Street, St.

Louis, MO 63118. Earnings records are destroyed when 56 years after date of last entry.

**Combined Federal Campaign (CFC):** Records for Authorization for Individual Allotment to CFC are destroyed after the GAO Audit or when 3 years old, whichever is sooner.

**Savings Bond Purchase File:** Records of Authorization for Purchase and Request for Change are destroyed when superseded or after employee separates.

Bond registration files are destroyed 4 months after date of issue.

Reports of insurance deductions and related records are destroyed when 6 years old.

Other authorizations, such as union dues and savings, are destroyed after the GAO audit, or when 3 years old, whichever is sooner.

Thrift Savings Plan Election Form 1 authorizing deductions is destroyed when superseded or after employee separates.

**Tax Files:** Employee withholding allowance certificates are destroyed after superseded or obsolete upon separation of employee.

Copies of Report of Taxes Withheld and related papers are destroyed when 4 years old. Agency copies of Employee Wages and Tax Statements, such as IRS Form W-2, are destroyed when 4 years old.

Copies of report of federal tax withheld, such as IRS Form W-3, with papers relating to income, Social Security tax, Medicare, and those deductions are destroyed when 4 years old.

**Civilian Payroll Accounting Records (Payrolls, Checklists and related Certification Sheets):** The accounting copies are cut off at the end of the Fiscal Year, transferred to NPRC when 3 years old and destroyed when 10 years old. Information copies are destroyed when one year old.

**Forms Used for Accumulating Civilian Personnel Cost and Payroll Data:** Payroll messages, correspondence and other similar papers or cards. These records are destroyed when 2 years old.

Payroll control records and all subsidiary (supporting) documents, including payroll work-sheets or cards or rough payrolls in other forms; data processing printouts and audit trials that are used in reconciling data with payroll control records (except time cards). Where and off-site audit is made, the records are destroyed after The GAO audit. Where no on-audit is made records are destroyed when 3 years old.

**Leave Records:** Individual records of leave used and balances by type of leave are maintained in electronic database. This database may be a stand alone

payroll system. Records are destroyed when 3 years old.

**Time and Attendance Input Records.**

Records in either paper or electronic form that are used for accounting of time and attendance data into a payroll system are retained at the APMC. Records are destroyed after GAO audit or when 6 years old, whichever is sooner.

**Record of Employee Leave, such as SF 1150, are prepared upon transfer or separation.** Upon transfer or separation are filed on the right side of the Official Personnel Folder and destroyed when 3 years old.

**Levy and Garnishment Files:** The Official Notice of Levy or Garnishment (IRS Form 668A or equivalent), change slips, work papers, correspondence, release and other forms, and other records relating to a charge against a salary or other compensation for payment of back income taxes, child support or other debts of Federal employees. Records are destroyed 3 years after garnishment is terminated.

#### SYSTEM MANAGER(S) AND ADDRESS:

Director, Afloat Personnel Management Center, Code: APMC 8, P.O. Box 120, Virginia Beach, VA 23458-0120.

**Courier/Express Mailing Address:** Director, Afloat Personnel Management Center, Building 231, B Street, Camp Pendleton, Virginia Beach, VA 23451-0000.

#### NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Director, Afloat Personnel Management Center, Code: APMC 8, P.O. Box 120, Virginia Beach, VA 23458-0120.

Requesters should submit a written signed request that contains their full name, Social Security Number, position, current address, and telephone number.

#### RECORD ACCESS PROCEDURES:

Individuals seeking access to records about themselves contained in this system of records should address written inquiries to the Director, Afloat Personnel Management Center, Code: APMC 8, PO Box 120, Virginia Beach, VA 23458-0120.

Requesters should submit a written signed request that contains their full name, Social Security Number, position, current address, and telephone number.

#### CONTESTING RECORD PROCEDURES:

The Navy's rules for accessing records, and for contesting contents and appealing initial agency determinations

are published in Secretary of the Navy Instruction 5211.5; 32 CFR part 701; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Individual; Standard Forms 50 (Personnel Action); time and attendance records; applications for leave and overtime authorizations; allotment authorizations; court orders, for garnishment of wages for child support and alimony payment; previous employers; financial institutions; medical institutions; automated systems and computer matching, state or local governments, other DoD components and Federal agencies such as, but not limited to, Social Security Administration, Internal Revenue Service, state revenue departments, State Department, Department of Defense components, and correspondence with attorneys, dependents, survivors, or guardians.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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BILLING CODE 5001-08-P

## DEPARTMENT OF EDUCATION

### Notice of Proposed Information Collection Requests

**AGENCY:** Department of Education.

**ACTION:** Notice of proposed information collection requests.

**SUMMARY:** The Leader, Regulatory Information Management, Office of the Chief Information Officer, invites comments on the proposed information collection requests as required by the Paperwork Reduction Act of 1995.

**DATES:** An emergency review has been requested in accordance with the Act (44 U.S.C. Chapter 3507 (j)), since public harm is reasonably likely to result if normal clearance procedures are followed. Approval by the Office of Management and Budget (OMB) has been requested by September 6, 2002. A regular clearance process is also beginning. Interested persons are invited to submit comments on or before November 4, 2002.

**ADDRESSES:** Written comments regarding the emergency review should be addressed to the Office of Information and Regulatory Affairs, Attention: Karen Lee, Desk Officer: Department of Education, Office of Management and Budget; 725 17th Street, NW., Room 10235, New Executive Office Building, Washington, DC 20503 or should be electronically