

file cabinets or rooms, and access is limited to persons whose official duties require access. The computer files can be accessed only by authorized individuals through the use of passwords.

*Retention and Disposal:*

Payroll and salary and administrative offset records will be updated as required in accordance with the National Archives and Records Administration's (NARA's) General Records Schedule 2. Time and attendance records generally will be destroyed after a General Accounting Office (GAO) audit or when six years old, whichever is sooner, in accordance with NARA's General Records Schedule 2. Tax withholding records will be destroyed when four years old in accordance with NARA's General Records Schedule 2. U.S. Savings Bond authorization (SF 1192 or equivalent) will be destroyed when superceded or after separation of employee in accordance with NARA's General Records Schedule 2. Bond registration files, receipt and transmittal files will be destroyed four months after date of issuance of bond in accordance with NARA's General Records Schedule 2. Combined Federal Campaign and other allotments will be destroyed after a GAO audit or when three years old, whichever is sooner. Thrift Savings Plan Election forms will be destroyed when superceded or after separation of employee in accordance with NARA's General Records Schedule 2. Direct Deposit sign-up forms will be destroyed when superceded or after separation of employee in accordance with NARA's General Records Schedule 2. Levy and garnishment records will be destroyed three years after garnishment is terminated. Travel records will be destroyed six years after the period of the account in accordance with NARA's General Records Schedule 9. Records will be disposed of in a secure manner.

*System Manager(s) and Address:*

Director, Office of Finance, U.S. International Trade Commission, 500 E Street, SW., Washington, DC 20436; Travel and Transportation Management Officer, U.S. International Trade Commission, 500 E Street, SW., Washington, DC 20436.

*Notification Procedure:*

Individuals wishing to inquire whether this system of records contains information about them should contact the Privacy Act Officer, Office of the Director of Administration, U.S. International Trade Commission, 500 E Street, SW., Washington, DC 20436.

Individuals must furnish the following information for their records to be located and identified:

1. Full name(s);
2. Date of birth;
3. Social Security number;
4. Dates of employment;
5. Dates of travel (for travel records only); and
6. Signature.

*Record Access Procedure:*

Individuals wishing to request access to their records should contact the Privacy Act Officer, Office of the Director of Administration, U.S. International Trade Commission, 500 E Street, SW., Washington, DC 20436. Individuals must furnish the following information for their records to be located and identified:

1. Full name(s);
2. Date of birth;
3. Social Security number;
4. Dates of employment;
5. Dates of travel (for travel records only); and
6. Signature.

Individuals requesting access must comply with the Commission's Privacy Act regulations on verification of identity (19 CFR part 201).

*Contesting Record Procedure:*

Individuals wishing to request amendment of their records should contact the Privacy Act Officer, Office of the Director of Administration, U.S. International Trade Commission, 500 E Street, SW., Washington, DC 20436. Individuals must furnish the following information for their records to be located and identified:

1. Full name(s);
2. Date of birth;
3. Social Security number;
4. Dates of employment;
5. Dates of travel (for travel records only); and
6. Signature.

Individuals requesting access must comply with the Commission's Privacy Act regulations on verification of identity (19 CFR part 201).

*Record Source Categories:*

Information in this system comes from official personnel documents, the individual to whom the record pertains, and Commission officials responsible for pay, leave, travel and activity reporting requirements.

Issued: May 7, 2002.

By order of the Commission.

**Marilyn R. Abbott,**  
Secretary.

[FR Doc. 02-11750 Filed 5-9-02; 8:45 am]

**BILLING CODE 7020-02-P**

## DEPARTMENT OF JUSTICE

### Federal Bureau of Prisons

#### Notice of Cancellation of Environmental Impact Statement Process Criminal Alien Requirement Phase III—Arizona and California

One June 13, 2000, the U.S. Department of Justice, Federal Bureau of Prisons (Bureau) issued a notice in the Commerce Business Daily stating that the Bureau would be soliciting for Contractor-Owned and Contractor-Operated correctional facilities to house up to 4,500 low security, adult male, non-U.S. citizen criminal aliens within the States of California and/or Arizona. The solicitation was subsequently issued on November 13, 2000 and proposals were submitted by prospective contractors to the Bureau by January 12, 2001. At that time, sites were offered to the Bureau for consideration in: Eloy, Arizona; Florence, Arizona; Kingman, Arizona; Safford, Arizona; San Luis, Arizona; Wilcox, Arizona; Arvin, California; Barstow, California; Orange Cove, California; El Centro, California; and Wasco, California. In support of this undertaking, and in compliance with the National Environmental Policy Act, the Bureau initiated preparation of a Draft Environmental Impact Statement (EIS). Draft EIS preparation began on September 19, 2000 with publication in the **Federal Register** of a Notice of Intent to prepare a Draft EIS followed by public scoping meetings held in Arizona and California during October 2000. Since that time, the Bureau has been preparing the Draft EIS which would serve to study the potential environmental impacts associated with the proposed action at each of the alternative locations.

On March 15, 2002, the Bureau issued Amendment No. 6 to RFP No. PCC-0007 cancelling the overall solicitation. Cancellation of the solicitation was deemed appropriate because the Bureau no longer has a need for the service. Since January 2001 when proposals were submitted to the Bureau, the Bureau's requirements changed. New population projections indicate a reduced rate of growth of the federal inmate population. Therefore, the Bureau has determined that it is in the best interest of the Federal Government not to proceed with Solicitation No. PCC-0007 or to complete preparation of the Draft EIS. This decision is consistent with the Bureau's strategy of utilizing private corrections contractors to allow flexibility in managing its bedspace capacity needs in a reasonable and cost-

effective manner. Questions concerning cancellation of the Draft EIS process should be directed to: David J. Dorworth, Chief, Site Selection & Environmental Review Branch, Federal Bureau of Prisons, 320 First Street, NW., Washington, DC 20534, Tel: 202-514-6470/Fax: 202-616-6024.

Thank you for your interest.

**David J. Dorworth,**

*Chief, Site Selection and Environmental Review Branch.*

[FR Doc. 02-11713 Filed 5-9-02; 8:45 am]

**BILLING CODE 4410-05-M**

## DEPARTMENT OF LABOR

### Office of the Secretary

#### **Delegation of Authority and Assignment of Responsibility to the Assistant Secretary for Veterans' Employment and Training Services**

On April 22, 2002, the Secretary of Labor issued a memorandum to the Assistant Secretary for Veterans' Employment and Training Services delegating authority and assigning responsibility for carrying out the functions and authority vested in the Secretary of Labor pursuant to the Uniformed Services Employment and Reemployment Rights Act of 1994, Pub. L. 103-353, 38 U.S.C. 4301-4333, and Section 3 of the Veterans Employment Opportunities Act of 1998, Pub. L. 105-339, 5 U.S.C. 3330a. A copy of that memorandum is annexed hereto as an Appendix.

**FOR FURTHER INFORMATION CONTACT:** Nick Dawson, Veterans' Employment and Training Services, at (202) 693-4711. This is not a toll-free number.

Signed in Washington, DC, this 3rd day of May 2002.

**Eugene Scalia,**

*Solicitor of Labor.*

April 22, 2002.

Memorandum for Frederico Juarbe, Jr.  
Assistant Secretary for Veterans' Employment and Training Services  
From: Elaine Chao

Subject: Specific Delegation of Authority to the Assistant Secretary for Veterans' Employment and Training Services

Effective immediately, the Assistant Secretary for Veterans' Employment and Training Services is hereby delegated authority and assigned responsibilities for carrying out the functions and authority vested in the Secretary of Labor pursuant to the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), Pub. L. 103-353, 38 U.S.C. 4301-4333, and Section 3 of the Veterans Employment Opportunities Act of 1998 (VEOA), Pub. L. 105-339, 5 U.S.C. 3330a, except with regard

to the preparation of reports and recommendations to the President and the Congress.

In addition, and also effective immediately, the Assistant Secretary for Veterans' Employment and Training Services is hereby delegated authority and assigned responsibility to invoke all appropriate claims of governmental privilege arising from the above functions of the Veterans' Employment and Training Services, following his personal consideration of the matter and in accordance with the following guidelines:

(a) Informant's Privilege (to protect from disclosure the identity of any person who has provided information to the Veterans' Employment and Training Services under USERRA and Section 3 of the VEOA): A claim of privilege may be asserted where the Assistant Secretary has determined that disclosure of the privileged matter may: (1) Interfere with the Veterans' Employment and Training Services' investigation or enforcement of a particular statute for which the Veterans' Employment and Training Services exercises investigative or enforcement authority; (2) adversely affect persons who have provided information to the Veterans' Employment and Training Services; or (3) deter other persons from reporting violations of the statutes.

(b) Deliberative Process Privilege (to withhold information which may disclose pre-decisional intra-agency or inter-agency deliberations, including the analysis and evaluation of fact, written summaries of factual evidence, and recommendations, opinions or advice on legal or policy matters in cases arising under USERRA and Section 3 of the VEOA): A claim of privilege may be asserted where the Assistant Secretary has determined that disclosure of the privileged matter would have an inhibiting effect on the agency's decision-making processes.

(c) Privilege for Investigational Files Compiled for Law Enforcement Purposes (to withhold information which may reveal the Veterans' Employment and Training Services' confidential investigative techniques and procedures): The investigative file privilege may be asserted where the Assistant Secretary has determined the disclosure of the privileged matter may have an adverse impact upon the Veterans' Employment and Training Services' enforcement of USERRA and Section 3 of the VEOA by: (1) Disclosing investigative techniques and methodologies; (2) deterring persons from providing information to the Veterans' Employment and Training Services; (3) prematurely revealing the facts of the Veterans Employment and Training Services' case; or (4) disclosing the identities of persons who have provided information under an express or implied promise of confidentiality.

(d) Prior to filing a formal claim of privilege, the Assistant Secretary shall personally review all documents sought to be withheld (or, in case where the volume is so large that all of them cannot be personally reviewed in a reasonable time, an adequate and representative sample of such documents), together with a description or summary of the litigation with which the disclosures is sought.

(e) In asserting a claim of governmental privilege, the Assistant Secretary may ask the Solicitor of Labor, or the Solicitor's representative, to file any necessary legal papers or documents.

[FR Doc. 02-11706 Filed 5-9-02; 8:45 am]

**BILLING CODE 4510-79-M**

## DEPARTMENT OF LABOR

### **Employment and Training Administration**

#### **Proposed Collection; Comment Request**

**ACTION:** Notice.

**SUMMARY:** The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) [44 U.S.C. 3506(c)(2)(A)]. This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently, the Employment and Training Administration is soliciting comments concerning the proposed collection extension of the Work Opportunity Tax Credit (WOTC) Program and the Welfare-to-Work (WtW) Tax Credit's reporting and administrative forms, the Third Edition of ETA Handbook No. 408, the proposed Training and Employment Guidance Letter (TEGL), "Planning Guidelines for Employment Service (ES) Fiscal Year 2002 Cost Reimbursable Grants for the Work Opportunity Tax Credit Program and the Welfare-to-Work Tax Credit," and the Technical Assistance (TA) and Review Guide. A copy of the proposed information collection request (ICR) can be obtained by contacting the office listed below in the addressee section of this notice.

**DATES:** Written comments must be submitted to the office listed in the addressee's section below on or before July 9, 2002.

**ADDRESSES:** Gay M. Gilbert, Division Chief, U.S. Employment Service/ALMIS, Office of Workforce Security, U.S. Department Of Labor, 200 Constitution Ave., NW., Room C-4514, Washington, DC 20210, (202) 693-3428