

Official, and possibly Special Military funerals.

To the Department of Transportation to facilitate planning and coordination with participating and support personnel prior to execution of a State or Official, and possibly Special Military funeral.

To the presidential libraries and foundations to facilitate planning and coordination with participating and support personnel prior to execution of State funerals.

To state and local law enforcement to facilitate planning and coordination with participating and support personnel prior to execution of State or Official, and possibly Special Military funerals.

The DoD 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices also apply to this system.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

**STORAGE:**

Records are stored in file cabinets, magnetic tapes/disc and electronic storage media.

**RETRIEVABILITY:**

By individual's name and plan number.

**SAFEGUARDS:**

Records are maintained in safes and are accessible only to authorized personnel who have an official need therefor in the performance of their duties. Access to computerized information is controlled by a system of assigned passwords; computerized records are accessible only by authorized personnel.

**RETENTION AND DISPOSAL:**

Ceremonies of historical importance, such as presidents, ex-presidents, vice presidents, heads of state, heads of government records are permanent. All other ceremonial funerals, maintain records for five years then destroy. Offices not having Army-wide responsibility maintain records for 2 years or when no longer needed for current operations, whichever is later.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commander, U.S. Army Military District of Washington, 103 Third Avenue, Fort Lesley J. McNair, DC 20319-5058.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine if information about themselves contained in this system should address written inquiries to the Commander, U.S. Army

Military District of Washington, 103 Third Avenue, Fort Lesley J. McNair, DC 20319-5058.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commander, U.S. Army Military District of Washington, 103 Third Avenue, Fort Lesley J. McNair, DC 20319-5058.

**CONTESTING RECORD PROCEDURES:**

The Army's rules for accessing records, and for contesting contents and appealing initial agency determinations are contained in Army Regulation 340-21; 32 CFR part 505; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Information obtained from the individual or designated representative.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 01-25118 Filed 10-5-01; 8:45 am]

**BILLING CODE 5001-08-P**

**DEPARTMENT OF DEFENSE**

**Defense Information Systems Agency**

**Privacy Act of 1974; System of Records**

**AGENCY:** Defense Information Systems Agency, DoD.

**ACTION:** Notice to add a system of records.

**SUMMARY:** The Defense Information Systems Agency proposes to add a system of records notice to its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** This action will be effective on November 8, 2001 unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Defense Information Systems Agency, CIO/D03A, 3701 N. Fairfax Drive, Arlington, VA 22203-1713.

**FOR FURTHER INFORMATION CONTACT:** Mr. Tommie Gregg at (703) 696-1891.

**SUPPLEMENTARY INFORMATION:** The Defense Information Systems Agency's record system notices for records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed system report, as required by 5 U.S.C. 552a(r) of the Privacy Act, was submitted on

September 26, 2001, to the House Committee on Government Reform, the Senate Committee on Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated February 8, 1996, (61 FR 6427, February 20, 1996).

Dated: October 2, 2001.

**L. M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

**K270-01,**

**SYSTEM NAME:**

DoD Digital Certificate Records.

**SYSTEM LOCATION:**

Defense Enterprise Computing Center-Chambersburg, Letterkenny Army Depot, Building 3, Chambersburg, PA 17201-4186; and

Defense Enterprise Computing Center-C-DE, 6760 East Irvington Place, Denver, CO 80279-8000.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

DoD military and civilian personnel, selected reservists; eligible DoD contractor personnel who have been assigned a digital certificate or have had their existing certificates renewed, replaced, revoked, or denied.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The system contains information needed to establish accountability and audit control of digital certificates that have been assigned to DoD personnel who transmit electronic data that requires protection by enabling the use of public key cryptography.

Records include operator's/user's name, organization, work telephone number, Social Security Number, date of birth, Electronic Identification Number, work e-mail address, username and password. Records on the creation, renewal, replacement, or revocation of digital certificates under the DoD Public Key Infrastructure, including evidence provided by applicants for proof of identity and authority, sources used to verify an applicant's identity and authority, and the certificates issued, denied, and revoked, including reasons for denial, and revocation.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; The Electronic Signatures in Global and National Commerce Act, Pub. L. 106-229; Presidential Directive on Electronic Commerce, July 1, 1997; OASD(C3I) Policy Memorandum dated

August 12, 2000, subject: Department of Defense (DoD) Public Key Infrastructure (PKI) and, OASD(C3I) Memorandum dated Jan 2001, subject: Common Access Card (CAC), and Government Paperwork Elimination Act; and E.O. 9397 (SSN).

#### PURPOSE(S):

This system of records is being maintained in order to issue digital certificates to DoD personnel who transmit electronic data that requires protection by enabling the use of public key cryptography.

#### ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD 'Blanket Routine Uses' set forth at the beginning of DISA's compilation of systems of records notices apply to this system.

#### POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

##### STORAGE:

Records are stored on paper files and electronic media.

##### RETRIEVABILITY:

Name, Social Security Number, date of birth, and the electronic identification number.

##### SAFEGUARDS:

Facilities where the systems are maintained are locked when not occupied. Paper records are kept in filing cabinets and other storage places that are locked when office is not occupied. Computerized records maintained in a controlled area are accessible only to authorized personnel. Physical and electronic access is restricted to individuals having a need for the record in the performance of their official duties.

##### RETENTION AND DISPOSAL:

Disposition pending (until NARA has approved the retention and disposition schedule for these records, treat records as permanent).

##### SYSTEM MANAGER(S) AND ADDRESS:

DoD Public Key Infrastructure and Directory Service Project Officer, 5111 Leesburg Pike, Suite 900, Falls Church, VA 22041-3205.

#### NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the DoD Public Key Infrastructure and Directory Service Project Officer, 5111 Leesburg Pike, Suite 900, Falls Church, VA 22041-3205.

Requests should contain the individual's full name, Social Security Number, and date of birth.

#### RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the DoD Public Key Infrastructure and Directory Service Project Officer, 5111 Leesburg Pike, Suite 900, Falls Church, VA 22041-3205.

Requests should contain the individual's full name, Social Security Number, and date of birth.

#### CONTESTING RECORD PROCEDURES:

DISA's rules for accessing records, for contesting contents and appealing initial agency determinations are published in DISA Instruction 210-225-2; 32 CFR part 316; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

The information is obtained from the subject individual, the Defense Manpower Data Center, and other official personnel documents.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 01-25120 Filed 10-5-01; 8:45 am]

BILLING CODE 5001-08-P 1

## DEPARTMENT OF DEFENSE

### Defense Logistics Agency

#### Privacy Act of 1974; Systems of Records

**AGENCY:** Defense Logistics Agency, DoD.

**ACTION:** Notice to alter a system of records.

**SUMMARY:** The Defense Logistics Agency proposes to alter a system of records notice in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** This action will be effective without further notice on November 8, 2001 unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Privacy Act Officer, Headquarters,

Defense Logistics Agency, Attn: DSS-C, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221.

**FOR FURTHER INFORMATION CONTACT:** Ms. Susan Salus at (703) 767-6183.

**SUPPLEMENTARY INFORMATION:** The Defense Logistics Agency notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed system report, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, was submitted on September 26, 2001, to the House Committee on Government Reform, the Senate Committee on Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated February 8, 1996 (February 20, 1996, 61 FR 6427).

Dated: October 2, 2001.

**L.M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

#### S360.20 DLA KI

##### SYSTEM NAME:

Automated Payroll, Cost and Personnel System (APCAPS) Personnel Subsystem (February 22, 1993, 58 FR 10890).

##### CHANGES:

##### SYSTEM IDENTIFIER:

Delete entry and replace with 'S360.20'.

##### SYSTEM NAME:

Delete entry and replace with 'Civilian Personnel Data System.'

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##### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Delete entry and replace with 'Defense Logistics Agency (DLA) civilian employees and employees of other Federal agencies who receive personnel support from DLA.'

##### CATEGORIES OF RECORDS IN THE SYSTEM:

Add to entry 'or the current Federal hiring agency.'

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##### PURPOSE(S):

Delete entry and replace with 'The information is used to effect personnel actions, to fulfill Federal personnel reporting requirements, and to provide current and historical statistics to DLA officials for effective personnel