

implemented in the Department by 29 CFR part 20, require Federal agencies to afford debtors the opportunity to exercise certain rights before the agency makes a salary offset to collect a debt. In the exercise of these rights, the debtor may be asked to provide a written explanation of the basis for disputing the amount or existence of a debt alleged owed the agency. A debtor may also be required to provide asset, income, liability, or other information necessary for the agency to determine the debtor's ability to repay the debt, including any interest, penalties and administrative costs assessed.

Information provided by the debtor will be evaluated by an independent hearing official in order to reconsider the responsible agency official's decision with regard to the existence or amount of the debt. Information concerning the debtor's assets, income, liabilities, etc., will be used by the independent hearing official to determine whether the agency's action with regard to salary would create undue financial hardship for the debtor, or to determine whether the agency should accept the debtor's proposed repayment schedule.

If a debtor disputes or asks for reconsideration of the agency's determination concerning the debt, the debtor will be required to provide the information or documentation necessary to state his/her case. While much or all of this information might be available in agency records, it would only be appropriate to offer the debtor the opportunity to supply any information deemed relevant to his/her case.

Information concerning the debtor's assets, income, liabilities, etc., would typically not be available to the agency unless submitted by the debtor.

II. Desired Focus of Comments

The Department of Labor is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated,

electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

III. Current Actions

Failure of the agency to request the information described would either violate the debtor's rights under the Debt Collection Act of 1982 or limit the agency's ability to collect outstanding debts.

If a debtor wishes to appeal an agency action based on undue financial hardship, he/she may be asked to submit information on his/her assets, income, liabilities, or other information considered necessary by the hearing official for evaluating the appeal. Use of the information will be explained to the debtor when it is requested; consent to use the information for the specified purpose will be implied from the debtor's submission of the information.

Type of Review: Extension of a currently approved collection.

Agency: Office of the Chief Financial Officer.

Title: Salary Offset.

OMB Number: 1225-0038.

Agency Form Number: N/A.

Affected Public: Federal employees.

Cite/Reference/Form/etc: It is estimated that 25% of the individuals indebted to the Department will contest the proposed collection action and will request a review and/or appeal an action based on undue financial hardship. In some cases the debtor will make one request, but not the other. However, in most cases, it is expected that the debtor will request both actions—first, review of the determination of indebtedness, and second, relief because of undue financial hardship.

Annual burden was estimated based on a review of debtor responses to similar requests for information. Debtors typically respond in 1–2 page letters, supplemented by copies of documents. Letters are most often typewritten. Annual burden is based on a 1¼ hour time allotment to prepare and type a letter. Debtors will not be asked to respond on a form.

Estimated Total Burden Hours: 375.

Total Annualized Costs: Capital/startup costs: \$0; operating/maintaining systems or purchasing services: \$0.

Comments submitted in response to this comment request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: May 23, 2000.

Kenneth Bresnahan,

Chief Financial Officer.

[FR Doc. 00-14291 Filed 6-6-00; 8:45 am]

BILLING CODE 4510-23-P

MERIT SYSTEMS PROTECTION BOARD

Privacy Act of 1974; Deletion of Privacy Act System of Records

AGENCY: Merit Systems Protection Board.

ACTION: Notice of intent to delete and existing system of records.

SUMMARY: The Merit Systems Protection Board (MSPB) publishes this document pursuant to the requirements of the Privacy Act of 1974 at 5 U.S.C. 552a to inform the public that it will no longer maintain records in the system formerly known as MSPB/Internal-4 by the name or personal identifier of the record subject. Names and personal identifiers will be deleted for all existing and future documents maintained in the OAC Decision Data Base.

EFFECTIVE DATE: June 7, 2000.

ADDRESS: Office of the Clerk of the Board, U.S. Merit Systems Protection Board, 1120 Vermont Avenue, NW., Washington, DC 20419.

FOR FURTHER INFORMATION CONTACT: Michael H. Hoxie, (202) 653-7200.

SUPPLEMENTARY INFORMATION: By **Federal Register** Notice of July 2, 1996 (61 FR 34448) the Board announced a new system of records, Office of Appeals Counsel Decision Data Base, MSPB/Internal-4. The categories of records to be maintained in the system included advisory memoranda prepared by the Office of Appeals Counsel for the Board of individual members of the Board and instructions from members of the Board regarding the preparation of decisions for Board issuance. These records were to contain individual appellant's names, and could also contain social security numbers, home addresses, veterans status, race, sex, national origin and disability status data.

The Board hereby announces its intention to delete all names and personal identifiers from the records now maintained in this data base, and from any future records placed in the data base. Henceforth, the records in this data base will be retrieved by legal or factual issues. No personal information associated with any individual will be maintained.

Dated: June 1, 2000.

Robert E. Taylor,

Clerk of the Board.

[FR Doc. 00-14310 Filed 6-6-00; 8:45 am]

BILLING CODE 7400-01-M

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration (NARA).

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value. Notice is published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

DATES: Requests for copies must be received in writing on or before July 24, 2000. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

ADDRESSES: To request a copy of any records schedule identified in this notice, write to the Life Cycle Management Division (NWML), National Archives and Records Administration (NARA), 8601 Adelphi Road, College Park, MD 20740-6001. Requests also may be transmitted by FAX to 301-713-6852 or by e-mail to records.mgt@arch2.nara.gov. Requesters must cite the control number, which appears in parentheses after the name of the agency which submitted the

schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

FOR FURTHER INFORMATION CONTACT:

Marie Allen, Director, Life Cycle Management Division (NWML), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Telephone: (301) 713-7110. E-mail: records.mgt@arch2.nara.gov.

SUPPLEMENTARY INFORMATION: Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs them to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it, too,

includes information about the records. Further information about the disposition process is available on request.

Schedules Pending

1. Department of the Army, Agency-wide (N1-AU-00-7, 2 items, 2 temporary items). Records relating to the monitoring of information systems and telecommunications. Included are requests, approvals, notifications, certifications of notification procedures, and information pertaining to the use of monitoring products. Also included are electronic copies of documents created using electronic mail and word processing.

2. Department of the Army, Agency-wide (N1-AU-98-8, 2 items, 2 temporary items). Documents relating to individual travel charge cards of Army military personnel and civilian employees. Included are travel authorizations, vouchers, charge card applications, charge card receipts, terms and conditions for the use of charge cards, and transaction reports. Also included are electronic copies of documents created using electronic mail and word processing.

3. Department of the Army, Agency-wide (N1-AU-00-9, 2 items, 1 temporary item). Electronic copies of documents created using electronic mail and word processing that pertain to security assistance activities provided under the International Security Assistance Act and the Arms Export Control Act. This schedule also proposes minor changes in the disposition instructions for recordkeeping copies of these files, which were previously approved for permanent retention.

4. Department of the Army, Agency-wide (N1-AU-00-10, 3 items, 3 temporary items). Respiratory protection program files relating to general program administration, training, and the results of fit and leak testing of respiratory protection devices. Included are electronic copies of records created using electronic mail and word processing.

5. Department of the Army, Agency-wide (N1-AU-00-11, 2 items, 2 temporary items). Records relating to inventories and examinations of test booklets, scoring keys, and all other accountable test materials. Included are electronic copies of records created using electronic mail and word processing.

6. Department of Defense, Office of the Secretary (N1-330-00-2, 5 items, 5 temporary items). Records relating to the adjudication of security clearances, including electronic copies of