

**Back of Copy 6****Instructions for Completing the Federal Drug Testing Custody and Control Form**

**Note:** Use ballpoint pen, press hard, and check *all* copies for legibility.

**Procedure:**

1. Collector ensures that the name and address of the drug testing laboratory appear on the top of the form and that the preprinted Specimen I.D. number on the top of the form is identical to the preprinted Specimen I.D. number appearing on the specimen bottle labels/seals.

2. Collector ensures the required information is provided in STEP 1 on the CCF.

**Note:** If the donor refuses to provide his/her SSN or Employee I.D. number, the collector must provide an appropriate comment on the REMARKS line in STEP 4.

3. Collector gives the collection container/specimen bottle to the donor for providing a specimen.

4. Upon receiving the specimen from the donor, the collector checks the temperature of specimen within 4 minutes.

5. Collector marks appropriate temperature box (if outside the temperature range, provides a remark in STEP 4).

6. Collector marks the appropriate box to indicate whether it is a single or split specimen collection. If no specimen is collected, the box is checked and a remark is provided in STEP 4. If it is an observed collection, the box is checked and a remark is provided in STEP 4.

**Note:** If no specimen is collected, Copies 1 and 2 are discarded, but the remaining copies are distributed as indicated below.

7. Collector secures cap(s) on specimen bottle(s) and affixes seal(s).

8. Collector dates the specimen bottle label(s).

9. Donor initials the specimen bottle label(s) after the label(s) have been placed on the specimen bottle(s).

10. Collector turns to Copy 3 (MRO Copy—pink border) and instructs the donor to read the certification statement in STEP 5 (Copy 3) and to sign, print name, date, provide phone numbers, and date of birth after reading the certification statement.

**Note:** If the donor refuses to sign the certification statement, the collector must provide an appropriate comment on the REMARKS line in STEP 4 on Copy 1.

11. Collector completes STEP 4 (*i.e.*, provides signature, printed name, date, time of collection, and specific name of delivery service).

**Note:** Collector records any comments concerning the collection on the REMARKS line in STEP 4.

12. Collector immediately places and seals the specimen bottle(s) and Copy 1 and Copy 2 of the CCF in an appropriate leak-proof plastic bag.

**Note:** If the plastic bag containing the specimen bottle(s) is not immediately placed in a shipping container and sealed because several collections will be placed in the same shipping container, the Collector must maintain visual control of the specimens or place them in secured temporary storage.

13. Collector sends Copy 3 to the MRO, gives Copy 4 to the donor, retains Copy 5, and sends Copy 6 to the Employer.

[FR Doc. 99-29609 Filed 11-12-99; 8:45 am]

BILLING CODE 4162-20-P

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4441-N-53]

### Submission for OMB Review: Builder's Certification of Plans, Specifications, and Site

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting comments on the subject proposal.

**DATES:** *Comments Due Date:* December 15, 1999. Comments should refer to the proposal by name (2502-0496) and/or OMB Control Number.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal, and should be sent to: Joseph F. Lackey, Jr. HUD Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503 (202) 395-7316.

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management

Officer, Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, DC 20410, telephone (202) 708-2374 (This is not a toll-free number) or e-mail to Wayne\_Eddins@HUD.gov. Copies of the available documents submitted to OMB may be obtained from Mr. Eddins.

**SUPPLEMENTARY INFORMATION:** the Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35). The Notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will be required; (8) an estimate of the total number of hours needed to prepare the information submission including number of respondents, frequency of response, and hours of response; (9) whether the proposal is new, an extension, reinstatement, or revision of an information collection requirement; and (10) the names and telephone numbers of an agency official familiar with the proposal and of the OMB Desk Officer for the Department.

This Notice also lists the following information:

**Title of Proposal:** Builder's Certification of Plans, Specifications, and Site.

**OMB Approval Number:** 2502-0496.

**Form Number:** HUD-92541.

**Description of the need for the Information and its proposed use:** HUD requires the builder to complete the certification (Form HUD-92541) that notes any adverse site and location factors on the property, including flood plains, so that HUD does not insure a mortgage on property that poses a risk to health or safety of the occupant.

**Respondents:** Business or Other-For-Profit.

**Frequency of Submission:** On Occasion.

**Reporting Burden:**

	Number of respondents	×	Frequency of response	×	Hours per response	=	Burden hours
Information Collection .....	800		82		.25		16,400

*Total Estimated Burden Hours:*  
16,400.

*Status:* Revision and Extension.  
*Contact:* Mark W. Holman, HUD,  
(202) 708-2121.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: November 8, 1999.

**Wayne Eddins,**

*Departmental Reports Management Officer,  
Office of the Chief Information Officer.*

[FR Doc. 99-29676 Filed 11-12-99; 8:45 am]

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## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4550-D-01]

### Order of Succession

**AGENCY:** Office of Administration, HUD.

**ACTION:** Notice of Order of Succession.

**SUMMARY:** In this notice, the Deputy Secretary for the Department of Housing and Urban Development designates the Order of Succession for the Assistant Secretary for Administration. This Order of Succession supersedes the Order of Succession for the Assistant Secretary for Administration, published at 55 FR 46875 (November 7, 1990).

**EFFECTIVE DATE:** November 5, 1999.

**FOR FURTHER INFORMATION CONTACT:** John P. Opitz, Assistant General Counsel for Procurement and Administrative Law, Department of Housing and Urban Development, Room 10180, 451 7th Street, SW, Washington, DC 20410, (202) 708-0622. (This is not a toll-free number.) This number may be accessed via TTY by calling the Federal Information Relay Service at 1-800-877-8339 (toll-free).

**SUPPLEMENTARY INFORMATION:** The Deputy Secretary for the Department of Housing and Urban Development is issuing this Order of Succession of officials authorized to perform the functions and duties of the Office of the Assistant Secretary when, by reason of absence, disability, or vacancy in office, the Assistant Secretary is not available to exercise the powers or perform the duties of the office. *This Order of Succession is subject to the provisions of the Vacancy Reform Act of 1998, 5 U.S.C. 3345-3349d.*

Accordingly, the Deputy Secretary designates the following Order of Succession:

### Section A. Order of Succession

During any period when, by reason of absence, disability, or vacancy in office, the Assistant Secretary for

Administration is not available to exercise the powers or perform the duties of the Office of Assistant Secretary for Administration, the following officials within the Office of Administration are hereby designated to exercise the powers and perform the duties of the Office:

- (1) General Deputy Assistant Secretary for Administration;
- (2) Associate General Deputy Assistant Secretary for Administration;
- (3) Deputy Assistant Secretary for Operations;
- (4) Associate Deputy Assistant Secretary for Operations;
- (5) Deputy Assistant Secretary for Technical Services;
- (6) Associate Deputy Assistant Secretary for Technical Services
- (7) Director, Office of Human Resources.

These officials shall perform the functions and duties of the Office in the order specified herein, and no official shall serve unless all the other officials, whose position titles precede his/hers in this order, are unable to act by reason of absence, disability, or vacancy in office.

### Section B. Authority Revoked

This Order of Succession revokes the Order of Succession for the Assistant Secretary for Administration, published at 55 FR 46875 (November 7, 1990).

**Authority:** Section 7(d), Department of Housing and Urban Development Act, 42 U.S.C. Sec. 3535(d).

Dated: November 5, 1999.

**Saul N. Ramirez, Jr.,**

*Deputy Secretary, Department of Housing and Urban Development.*

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BILLING CODE 4210-01-M

## DEPARTMENT OF THE INTERIOR

### Fish and Wildlife Service

#### Notice of Availability, Final restoration Plan

**AGENCY:** Fish and Wildlife Service, Department of the Interior.

**ACTION:** Notice of availability.

**SUMMARY:** The U.S. Fish and wildlife Service (Service), on behalf of the Department of the Interior (DOI), as a natural resource trustee, announces the release of the final Restoration Plan (Final Plan) for the Hi View Terrace Superfund Site. The Final Plan describes the DOI's plan to restore natural resources injured as a result of remedial actions undertaken to address the release of hazardous substances

from the Hi View Terrace Superfund Site.

The Hi View Terrace Superfund Site (Site) consists of lots at 100, 110, and 116 Hi View Terrace in West Seneca, New York, portions of which were filled with cyanide-contaminated material. A removal action was subsequently undertaken in 1988 and 1989. A total of 5,600 tons of soil and debris were removed, and the area backfilled with clean material. About 0.5 acre of wetland at the Site was lost due to the remedial work, reducing the quantity and quality of wetlands available for wildlife. As compensation for this loss we reached a settlement of \$25,000 with the Responsible Party.

The Final Plan is being released in accordance with the Natural Resource Damage Assessment Regulations found at Title 43 of the Code of Federal Regulation Part 11. A Draft Restoration Plan (Draft Plan) was issued by the DOI on June 15, 1999, requesting public comment. A Notice of Availability of the Draft Plan was published in the **Federal Register** on June 11, 1999. The Draft Plan described several habitat restoration and protection alternatives identified by the DOI, and evaluated each of the possible alternatives based on all relevant considerations. The DOI's Preferred Alternative identified in the Draft Plan entailed the use of \$25,000 by the Town of West Seneca to purchase a 17-acre parcel of land along Cazenovia Creek to create the Cazenovia Creek Nature Preserve. Based on an evaluation of the potential impacts of the various alternatives in the Draft Plan, and a consideration of public comments received, the DOI has selected the project identified in the Draft Plan as the Preferred Alternative, the Cazenovia Creek Nature Preserve, for implementation. Details regarding this project are contained in the Final Plan.

The Final Revised Procedures for the Service for implementing the National Environmental Policy Act, published in the **Federal Register** on January 16, 1997, provide a categorical exclusion for natural resource damage assessment restoration plans prepared under CERCLA when only minor or negligible change in the use of the affected areas is planned. The DOI has determined that the Preferred Alternative will result in only a minor change in the use of the affected area. Accordingly this Restoration Plan is for a categorical exclusion under NEPA. The Final Plan includes an Environmental Action Statement documenting this determination.