

a duly-authorized legal representative of each of the parties, as follows:

Jonathan L. Greenblatt, Esquire,
Steven C. Sunshine, Esquire,
Michael Strub, Jr., Esquire,
Shearman & Sterling, 801 Pennsylvania Avenue, NW, Washington, D.C. 20004-2604.

James R. Weiss, Esquire,
Preston Gates Ellis & Rouvelas Meeds LLP, 1735 New York Avenue, NW, Washington, DC 20006-8425.

Counsel for Defendants Waste Management, Inc. and Ocho Acquisition Corp.

Neal R. Stoll, Esquire,
Skadden, Arps, Slate, Meagher & Flom, 919 Third Avenue, New York, NY 10022-3897.

Counsel for Defendant Eastern Environmental Services, Inc.

Richard E. Grimm,
Kay Taylor,
Assistant Attorneys General, Antitrust Bureau, Office of the Attorney General, State of New York, 120 Broadway, Suite 26-01, New York, NY 10271.

Counsel for Plaintiff State of New York

James A. Donahue, III,
Chief Deputy Attorney General,
Benjamin L. Cox,
Deputy Attorney General, 14th Floor, Strawberry Square, Harrisburg, PA 17120.

Counsel for Plaintiff Commonwealth of Pennsylvania

Lizabeth A. Leeds,
Douglas L. Kilby,
Assistant Attorneys General, Antitrust Section, PL-01, The Capitol, Tallahassee, FL 32399-1050

Counsel for Plaintiff State of Florida

Anthony E. Harris, Esq. AH 5876,
U.S. Department of Justice, Antitrust Division, 1401 H Street, NW, Suite 3000, Washington, DC 20530, (202) 307-6583.

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DEPARTMENT OF LABOR

Employment and Training Administration

Proposed Information Collection Request Submitted for Public Comment and Recommendations; Forms for Agricultural Recruitment System

ACTION: Notice.

SUMMARY: The Department of Labor, as part of its continuing effort to reduce

paperwork and respondent burden conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95)(44 U.S.C. 3506(c)(2)(A)). This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently, the Employment and Training Administration (ETA) is soliciting comments concerning the proposed reinstatement, without change, collection of the Agricultural and Food Processing Clearance Order, Form ETA-790, Agricultural and Food Processing Clearance Memorandum, Form ETA-795, Migrant Worker Itinerary, Form ETA-785, and Job Service Manifest Record, Form ETA-785A.

A copy of the proposed information collection request can be obtained by contacting the employee or office listed below in the ADDRESSES section of this notice.

DATES: Written comments must be submitted to the office listed in the ADDRESSES section below on or before August 10, 1999.

ADDRESSES: Rogelio Valdez, U.S. Employment Service, Employment and Training Administration, Department of Labor, Room N-4470, 200 Constitution Avenue, N.W., Washington, D.C. 20210, 202-219-5257, extension 167 (this is not a toll-free number) and, Internet address: rvaldez@doleta.gov.

SUPPLEMENTARY INFORMATION:

I. Background

The Migrant and Seasonal Farm worker regulations at 20 CFR 653.500 established procedures for agricultural clearance to all local offices to use the interstate clearance forms as prescribed by ETA. Local and State Employment offices use the Agricultural and Food Processing Clearance Order to extend job orders beyond their jurisdictions. Applicant holding local offices use the Agricultural Clearance Memorandum to give notice of action on a clearance order, request additional information, report results, and to accept or reject the extended job order. State agencies use

the Migrant Worker Itinerary to transmit employment and supportive service information to labor-demand areas, and to assist migrant workers in obtaining employment. The Job Service Manifest Record shows names, addresses, and characteristics of all people named on the Migrant Worker Itinerary.

II. Review Focus

The Department of Labor is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

III. Current Action

This is a request for OMB approval under the Paperwork Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)) of a reinstatement, without change, to an existing collection of information previously approved and assigned OMB Control No. 1205-0134.

There is no change in burden.

Type of Review: Reinstatement, without change.

Agency: Employment and Training Administration, Labor.

Titles: Agricultural and Food Processing Clearance Order, Agricultural and Food Clearance Memorandum, Migrant Worker Itinerary, and Job Service Manifest Record. OMB Number: 1205-0134.

Affected Public: Individuals and households, employers, and State Governments.

Total Respondents 52.

Frequency: On occasion.

Estimated Total Burden Hours: 6,500.

Form	Volume per year	Hours per response	Hours per year
ETA-790	2,000	1.0	2,000

Form	Volume per year	Hours per response	Hours per year
ETA-795	3,000	.5	1,500
ETA-785	3,500	.5	1,750
ETA-785A	2,500	.5	1,250

Total Burden Cost: None.

Comments submitted in response to this will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: June 7, 1999.

John R. Beverly III,

Director, Employment Service.

[FR Doc. 99-14849 Filed 6-10-99; 8:45 am]

BILLING CODE 4510-30-M

DEPARTMENT OF LABOR

Employment Standards Administration

Proposed Collection; Comment Request

ACTION: Notice.

SUMMARY: The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden, conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) (44 U.S.C. 3506(c)(2)(A)). This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently, the Employment Standards Administration is soliciting comments concerning the proposed extension of two information collections: (1) Labor Organization and Auxiliary Reports and (2) Request of examination and/or treatment (LS-1). A

copy of the proposed information collection requests (ICR) and/or the reporting forms can be obtained by contacting the office listed below in the addressee section of this notice.

DATES: Written comments must be submitted to the office listed in the addressee section below on or before August 13, 1999. The Department of Labor is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
 - Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
 - Enhance the quality, utility, and clarity of the information to be collected; and
 - Minimize the burden of the collection of information on those who are to respond, including the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.
- ADDRESSES:** Ms. Patricia A. Forkel, U.S. Department of Labor, 200 Constitution Avenue, NW, Room S-3201, Washington, DC 20210, (202) 693-0339 (this is not a toll-free number). Fax number: (202) 693-1451.

SUPPLEMENTARY INFORMATION:

I. Background

The Office Labor-Management Standards administers the Labor-Management Reporting and Disclosure Act of 1959, as amended (LMRDA). The LMRDA provides for the disclosure of

information on the financial transactions and administrative practices of labor organizations, and under certain circumstances, reporting by labor organization officers and employees, employers, labor relations consultants, and surety companies. The reporting provisions implement a basic tenet of the LMRDA, the guarantee of democratic procedures and safeguards within labor organizations that are designed to protect the basic rights of union members

II. Current Actions

The Department of Labor is seeking extension of the approval of the collection of information to be used by union members to help self-govern their unions, by the general public, and as research material for both outside researchers and within the Department of Labor. The information is also used to assist DOL and other government agencies in detecting improper practices on the part of labor organizations, their officers and/or representatives, and is used by Congress in oversight and legislative functions.

Type of Review: Extension.

Agency: Employment Standards Administration.

Title: Labor Organization and Auxiliary Reports.

OMB Number: 1215-0188.

Agency Numbers: LM-1, LM-2, LM-3, LM-4, LM-10, LM-15, LM-15A, LM-16, LM-20, LM-21, S-1.

Affected Public: Not-for-profit institutions; individuals or households; business or other for-profit.

Total Respondents: 33,652.

Frequency: (As indicated in the burden hours summary chart)

Total Burden Hours (Reporting and Recordkeeping) Summary:

Cite/reference	Total respondents	Frequency	Total responses	Average Time per response	Burden (in hours)
Form LM-1	358	Annually	358	55 minutes	328
Form LM-2	6,005	Annually	6,005	15.25 hours	91,576
Form LM-3	14,234	Annually	14,234	6.75 hours	96,080
Form LM-4	9,285	Annually	9,285	.86 hours	7,975
Form LM-10	211	Annually	211	35 minutes	123
Form LM-15	389	As Necessary	389	1.83 hours	712
Form LM-15A	81	Semi-Annually	81	22 minutes	30
Form LM-16	82	As Necessary	82	21 minutes	29
Form LM-20	254	As Necessary	254	22 minutes	93
Form LM-21	64	Annually	64	35 minutes	37
Form LM-30	64	Annually	64	35 minutes	37