

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4358-N-01]

Notice of Funding Availability (NOFA) for Family Self-Sufficiency (FSS) Program Coordinators for the Section 8 Rental Certificate and Rental Voucher Programs

AGENCY: Office of the Secretary, HUD.

ACTION: Notice of Funding Availability for Fiscal Year (FY) 1998 for Section 8 Family Self-Sufficiency Program Coordinators.

SUMMARY: This NOFA announces the availability of up to \$25.2 million in Fiscal Year (FY) 1998 to fund Section 8 Family Self-Sufficiency (FSS) program coordinators. The Section 8 FSS program is intended to promote the development of local strategies to coordinate the use of assistance under the Section 8 rental certificate and rental voucher programs with public and private resources to enable participating families to achieve economic independence and self-sufficiency. An FSS program coordinator assures that program participants are linked to the supportive services they need to achieve self-sufficiency.

Public housing agencies (HAs) eligible to receive funding under this NOFA are only those which administer FSS programs of at least 25 FSS slots. Under this NOFA, both the voluntary FSS slots reflected in the HA's HUD-approved FSS Action Plan and its mandatory FSS slots are counted in determining the HA's FSS program size. HAs with FSS programs of fewer than 25 slots also may receive funding under this NOFA, if they previously applied jointly and were awarded FSS coordinator funding with other eligible HAs, so that between or among the HAs they administer at least 25 slots or if they are now applying jointly with one or more HAs, so that between or among the HAs they administer at least 25 slots.

DATES: The application deadline for the FSS Programs Coordinators is *July 24, 1998*, at the time described in the *Applications Procedures* section of this NOFA.

The application deadline is firm as to date and hour. In the interest of fairness to all competing HAs, HUD will treat as ineligible for consideration any application that is not received before the application deadline. Applicants should take this practice into account and make early submission of their materials to avoid any risk of loss of eligibility brought about by

unanticipated delays or other delivery-related problems. HUD will not accept, at any time during the NOFA competition, application materials sent via facsimile (FAX) transmission.

Addresses and Application Submission Procedures

The original completed application should be submitted to the HA's local HUD Field Office HUB (Attention: HUB, Director of Public Housing) or local HUD Field Office Program Center (Attention: Program Center Coordinator). Throughout this NOFA, the Field Office HUBs and Program Centers will be referred to as the local HUD Field offices. Applicants should not submit any copies of their applications to HUD Headquarters.

Applications Procedures. Mailed Applications. Applications will be considered timely filed if postmarked on or before 6:00 pm on the application due date and received by the HA's local HUD Field Office on or within ten (10) days of the application due date.

Applications Sent by Overnight/Express Mail Delivery. Applications sent by overnight delivery or express mail will be considered timely filed if received by the appropriate local HUD Field Office before or on the application due date, or upon submission of documentary evidence that they were placed in transit with the overnight delivery service by no later than the specified application due date.

Hand Carried Applications. Applications must be delivered to the appropriate local HUD Field Office by 6:00 pm local time on the due date.

Hand carried applications will be accepted during normal business hours before the application due date. On the application due date, business hours will be extended to 6:00 pm.

FOR FURTHER INFORMATION AND TECHNICAL ASSISTANCE:

For Further Information: For answers to your questions, you may contact the Public and Indian Housing Resource Center at 1-800-955-2232 or the Director of Public Housing or the Program Center Coordinator in the local HUD Field Office. You may also contact Kathryn Greenspan, Housing Programs Specialist, Office of Public and Assisted Housing Delivery, Office of Public and Indian Housing, Department of Housing and Urban Development, room 4216, 451 Seventh Street, SW, Washington DC 20410-8000; telephone number (202) 708-3887. Hearing- or speech-impaired individuals may call HUD's TTY number (202) 708-0770 or 1-800-877-8339 (the Federal Information Relay Service TTY). (Other than the "800" number, these numbers are not toll-

free.) Information can be accessed via the Internet at <http://www.hud.gov>.

For Technical Assistance. Prior to the application deadline, staff at the numbers given above will be available to provide general guidance, but not guidance in actually preparing the application. Following selection, but prior to award, HUD staff will be available to assist in clarifying or confirming information that is a prerequisite to the offer of an award by HUD.

SUPPLEMENTARY INFORMATION:**Paperwork Reduction Act Statement**

The Section 8 information collection requirements contained in this notice were submitted to the Office of Management and Budget for review under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and have been assigned OMB control number 2577-0198. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

Promoting Comprehensive Approaches to Housing and Community Development

HUD is interested in promoting comprehensive, coordinated approaches to housing and community development. Economic development, community development, public housing revitalization, homeownership, assisted housing for special needs populations, supportive services, and welfare-to-work initiatives can work better if linked at the local level. Toward this end, the Department in recent years has developed the Consolidated Planning process designed to help communities undertake such approaches.

In this spirit, it may be helpful for applicants under this NOFA to be aware of other related HUD NOFAs that have recently been published or are expected to be published in the near future. By reviewing these NOFAs with respect to their program purposes and the eligibility of applicants and activities, applicants may be able to relate the activities proposed for funding under this NOFA to the recent and upcoming NOFAs and to the community's Consolidated Plan.

Applicants should see the SuperNOFA for Housing and Community Development Programs published on March 31, 1998, the SuperNOFA for Economic Development and Empowerment Programs and the SuperNOFA for Targeted Housing and

Homeless Assistance Programs that were published on April 30 1998.

To foster comprehensive, coordinated approaches to communities, the Department intends for the remainder of FY 1998 to continue to alert applicants to upcoming and recent NOFAs as each NOFA is published. In addition, a complete schedule of NOFAs to be published appears under the HUD Homepage on the Internet, which can be accessed at <http://www.hud.gov>.

For help in obtaining a copy of your community's Consolidated Plan, please contact the community development office of your municipal government.

ADDITIONAL INFORMATION:

I. Background, Authority, Amount Allocated, Purpose, Eligibility of HAs and Eligible Activity, Exceptions to Minimum Program Size and Other Requirements

(A) Background

In recent years, HUD provided funding for FSS program coordinators to HAs with Section 8 programs of fewer than 1,000 units. The FY 1994 and FY 1995 funds were awarded to these HAs based on a request for funding and all complete applications were funded. The FY 1996 funds were awarded based on a competitive NOFA. In FY 1996, state and regional HAs that administered more than 1,000 rental vouchers and certificates, but fewer than 1,000 mandatory FSS slots, were also eligible to apply and some received funding. In FY 1997, HUD allocated funds for FSS program coordinators to allow HAs that were previously funded to continue to pay an FSS coordinator. Since funding for FSS service coordinators was limited, HUD did not accept applications from HAs that were not previously funded. In FY 1998 HUD has allocated funds to allow HAs that were previously funded for FSS program coordinators to continue to pay for an FSS coordinator for another year. In FY 1998, the Department will also accept applications to fund additional small HAs and state and regional HAs meeting the requirements of this NOFA that did not receive FSS service coordinator funding in previous years.

(B) Authority and Amount Allocated

The Departments of Veterans Affairs and Housing and Urban Development and Independent Agencies Appropriations Act, 1998 (Pub. L. 105-65, approved October 27, 1997) allows funding for program coordinators under the Section 8 FSS program. As a result, the Department determined to make a sufficient amount available under this NOFA, under part 984, in accordance

with § 984.302(b), to enable smaller HAs to hire up to one FSS program coordinator for one year at a reasonable cost as determined by the HA and HUD, based on salaries for similar positions in the locality.

For FY 1998, \$25.2 million is available for HA administrative fees for Section 8 FSS program coordinators. This amount includes approximately \$1.2 million in FY 97 carryover authority from the Departments of Veterans Affairs and Housing and Urban Development, and Independent Agencies Appropriations Act, 1997 (Pub. L. 104-204) for funding for program coordinators under the Section 8 FSS program. Of the \$25.2 million being made available in FY 1998, approximately \$15 million will be provided to those HAs that received funds in response to the FY 97 NOFA. This is the fifth fiscal year of funding for FSS program coordinators.

(C) Purpose

HUD determined to make a sufficient amount available under this NOFA to enable smaller HAs (i.e., those with programs of less than 1,500 total rental vouchers and certificates with FSS programs of at least 25 slots) and state and regional HAs with FSS programs of at least 25 but fewer than 1,500 FSS slots, to hire up to one FSS program coordinator for one year at a reasonable cost, as determined by the HA and HUD based on salaries for similar positions in the locality. Each eligible HA is limited to an award of \$45,000 under this NOFA.

(D) Eligibility of HAs

All HAs that received funding under the FY 97 NOFA for FSS program coordinators will be funded in FY 1998, except those HAs submitting applications that are ineligible under Section IV.(C) of this NOFA, provided the HA certifies on the required Attachment A certification of this NOFA, subject to HUD verification, that it has hired an FSS program coordinator with funding previously awarded for that purpose and has made progress in implementing the FSS program demonstrated by progress by completing activities in each of the categories in section 2 of the required Attachment A certification. The HAs funded in FY 97 will receive 103 percent of FY 97 funding (not to exceed \$45,000) unless the HA submits a request for a different amount. HUD will not provide FY 98 funding to any HA that received FSS Program Coordinator funding in FY 97 that does not comply with all of the above requirements.

All HAs that did not receive FSS coordinator funding in FY 97 and that currently administer a rental voucher and certificate program of less than 1,500 total rental vouchers and certificates and administer FSS programs of at least 25 FSS slots and state and regional HAs with programs of at least 25 but fewer than 1,500 FSS slots are also eligible to apply under this NOFA. HAs with less than 1,500 total rental vouchers and certificates and with FSS programs of fewer than 25 slots may also apply if they apply jointly with one or more eligible HA so that between or among the HAs they administer at least 25 FSS slots. If eligible applicants apply jointly, their combined total program size may exceed 1,500 total rental vouchers and certificates, but the \$45,000 maximum amount that may be requested still applies. Joint applicants must specify a lead co-applicant which will receive and administer the FSS program coordinator funding. A state or regional (i.e., multi-county jurisdiction) HA that administers a program of more than 1,500 rental vouchers and certificates may apply if it administers an FSS program of at least 25 but fewer than 1,500 slots.

HUD has limited eligibility under this NOFA to HAs with less than 1,500 total Section 8 rental vouchers and certificates and to state and multi-county regional HAs that administer FSS programs of at least 25 but fewer than 1,500 FSS slots, because the \$25.2 million available for FSS program coordinators is insufficient to fund all HAs administering FSS programs. HUD determined that HAs administering large Section 8 programs are more likely than smaller HAs to have access to other resources for FSS program administration. HUD has also decided to allow a state or multi-county regional HA that administers an FSS program in more than one location to submit an application if the state or multi-county regional HA administers an FSS program of at least 25 but fewer than 1,500 slots.

HUD is requiring that applicants under this NOFA administer FSS programs of at least 25 FSS slots to ensure that the limited program coordinator funds are used in a cost-effective manner. The Department expects that FSS programs of less than 25 FSS slots can be managed within HA resources.

(E) Eligible Activity

Funds are available under this NOFA to employ or otherwise retain the services of up to one FSS program coordinator for one year. A part-time

FSS program coordinator may be retained where appropriate. Under the FSS program, HAs are required to use Section 8 rental assistance together with public and private resources to provide supportive services to enable participating families to achieve economic independence and self-sufficiency. Effective delivery of supportive services is a critical element in a successful program.

(1) Program Coordinator Role

HAs administering the FSS program use program coordinating committees (PCCs) to assist them to secure resources for and implement the FSS program. The PCC is made up of representatives of local government, job training and employment agencies, local welfare agencies, educational institutions, child care providers, nonprofit service providers, and businesses.

An FSS program coordinator works with the PCC and with local service providers to assure that program participants are linked to the supportive services they need to achieve self-sufficiency. The FSS program coordinator may ensure, through case management, that the services included in participants' contracts of participation are provided on a regular, ongoing and satisfactory basis, and that participants are fulfilling their responsibilities under the contracts.

(2) Staffing Guidelines

Under normal circumstances, a full-time FSS program coordinator should be able to serve approximately 50 FSS participants, depending on the coordinator's case management functions.

(F) Eligible Applicants With HUD-Approved Exceptions to Mandatory Minimum Program Size

If HUD has approved either a full or partial exception to implementing an FSS program of the mandatory minimum size for an eligible HA, solely because of lack of funds for reasonable administrative costs, the approval of the exception is hereby rescinded after funding for an FSS program coordinator is awarded under this NOFA.

(G.) Other Requirements

(1) Multifamily Tenant Characteristics System (MTCS) Reporting

To qualify for funding under this NOFA, HAs must have adequately reported on their FSS participants through the MTCS system. Adequate reporting means that the MTCS system shows tenant records for at least 75 percent of currently enrolled FSS families.

(2) Compliance With Fair Housing and Civil Rights Laws

All applicants, with the exception of Federally recognized Indian tribes, must comply with all Fair Housing and civil rights laws, statutes, regulations and executive orders as enumerated in 24 CFR 5.105(a). Federally recognized Indian tribes must comply with the Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973, and the Indian Civil Rights Act. If an applicant: (1) Has been charged with a violation of the Fair Housing Act by the Secretary; (2) is the defendant in a Fair Housing Act lawsuit filed by the Department of Justice; or (3) has received a letter of noncompliance findings under Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, or Section 109 of the Housing and Community Development Act, the applicant is not eligible to apply for funding under this NOFA until the applicant resolves such charge, lawsuit, or letter of findings to the satisfaction of the Department.

(3) Additional Nondiscrimination Requirements

Applicants must comply with the Americans with Disabilities Act, and Title IX of the Education Amendments Act of 1972. In addition to compliance with the civil rights requirements listed at 24 CFR 5.105, each successful applicant must comply with the nondiscrimination in employment requirements of Title VII of the Civil Rights Act of 1964, U.S.C. sections 2000e *et seq.*; the Equal Pay Act, 29 U.S.C. section 206(d); the Age Discrimination in Employment Act of 1967, 29 U.S.C. sections 621 *et seq.*, and Titles I and V of the Americans with Disabilities Act, 42 U.S.C. sections 12101 *et seq.*

(4) Affirmatively Furthering Fair Housing

Each successful applicant will have a duty to affirmatively further fair housing. After the application is approved, applicants will be required to identify the specific steps that they will take to (1) address the elimination of impediments to fair housing that were identified in the jurisdiction's Analysis of Impediments (AI) to Fair Housing Choice; (2) remedy discrimination in housing; or (3) promote fair housing rights and fair housing choice. Further, applicants have a duty to carry out the specific activities cited in their responses in a manner which will affirmatively further fair housing.

II. Application Selection Process for FSS Program Coordinator Funding

The funds available under this NOFA are not being awarded on a competitive basis. The Department anticipates that there may be sufficient funds available under the NOFA to fund all applications that meet the NOFA requirements. Applications will be reviewed by the local HUD Field Office to determine whether or not they are technically adequate based on the NOFA requirements.

Upon completion of its review, each local HUD field office will prepare a listing of all technically adequate letters and certifications, which includes each applicant's total program size and FSS program size, and the amount approved for each applicant. This listing will be forwarded to the Office of Public and Assisted Housing Delivery in HUD Headquarters which will then allocate the available funding among approvable applications. For new applicants, the listing should be in rank order by program size from the smallest HA to the largest. All technically adequate applications will be funded to the extent funds are available. If HUD receives applications for funding greater than the amount made available under this NOFA, HUD will first fund applications from the HAs that received FSS program coordinator funding under the FY 97 NOFA. If funding remains, HUD will then fund new applicants in size order from the smallest HAs first (i.e., those HAs with the smallest combined rental voucher and certificate programs, or, in the case of state and multi-county regional HAs, smallest FSS program size). The size of a State or multi-county regional HA's program will be determined based on the number of FSS slots it plans to administer with the funds for the FSS Coordinator.

III. FSS Program Coordinators Application Submission Requirements

(A) Application Requirement for HAs That Received FY 97 FSS Program Coordinator Funding

(1) Applications for Funding at 103 Percent of FY 97 Funding

All HAs that received funding for FSS program coordinators under the FY 97 NOFA and that wish to receive funding under this NOFA at 103 percent of the FY 97 funding, must complete a certification in the format shown as "Attachment A" of this NOFA and submit it to the appropriate local HUD field office by the due date. The completed Attachment A certification along with the Fair Housing Certification (Attachment C of this

NOFA) constitute the entire HA application for funding under this section.

(2) Application for Funding Other than 103 Percent of FY 97 Funding

HAs that received FSS Program Coordinator funding in FY 97 that wish to receive funding for FY 98 at an amount other than 103 percent of the FY 97 funding must submit the completed Attachment A certification, the Attachment C Fair Housing Certification, and the Attachment B letter required under III. (B) of this NOFA.

(B) Request for FSS Program Coordinator Funds by Eligible HAs That Were Not Funded in FY 97

The applications of all HAs that have not received funding under the FY 97 NOFA must contain the following information stated in a letter from the Executive Director of the HA to the HUB, Director of Public Housing or the Program Center Coordinator in the local HUD field office (see sample letter format, Attachment B). That letter plus the Fair Housing and Equal Opportunity certification which is Attachment C of this NOFA constitute the entire HA application for funding under this section. The HA letter must state:

(1) The total number of budgeted Section 8 rental certificates and rental vouchers from the most recent HUD-approved form HUD-52672.

(2) The total number of currently enrolled FSS families.

(3) The total number of FSS slots in the HUD approved FSS Action Plan of the HA.

(4) The annual salary proposed for the FSS program coordinator, plus any fringe benefits. Do not include costs of training, transportation, clerical support, equipment, supplies, or other administrative costs or overhead. The program coordinator salary should be set as follows:

(a) Determine the salary level, taking into consideration salaries for comparable jobs, modified by the hours worked.

(b) Set the annual salary, including any fringe benefits that pertain to the job.

(5) Evidence that demonstrates salary comparability with similar positions in the local jurisdiction.

(6) Joint applicants must indicate which HA will be the lead applicant and will receive and administer the FSS program coordinator funding.

(C) Fair Housing Certification

All HAs must submit the Certification Regarding Fair Housing and Equal

Opportunity which is included as Attachment C of this NOFA.

IV. Corrections to Deficient FSS Program Coordinators Applications

(A) Acceptable Applications

To be eligible for processing, an application must be received by the appropriate local HUD field office no later than the date and time specified in this NOFA. The local HUD field office will initially screen all applications and notify HAs of technical deficiencies by letter.

(B) Correction of Deficient Applications.

After the application due date, HUD may not, consistent with 24 CFR part 4, subpart B, consider unsolicited information from an applicant. HUD may contact an applicant, however, to clarify an item in the application or to correct technical deficiencies. Applicants should note, however, that HUD may not seek clarification of items or responses that improve the substantive quality of the applicant's response to any eligibility or selection criterion. Examples of curable technical deficiencies include failure to submit the proper certifications or failure to submit an application containing an original signature by an authorized official. In each case, HUD will notify the applicant in writing by describing the clarification or technical deficiency. HUD will notify applicants by facsimile or by return receipt requested. Applicants must submit clarifications or corrections of technical deficiencies in accordance with the information provided by HUD within 14 calendar days of the date of receipt of the HUD notification. If the deficiency is not corrected within this time period, HUD will reject the application as incomplete.

HUD will reject the application as incomplete.

(C) Unacceptable Applications

(1) After the 14-calendar day technical deficiency correction period, the local HUD field office will disapprove HA applications that it determines are not acceptable for processing. The HUD notification of rejection letter must state the basis for the decision.

(2) Applications from HAs that fall into any of the following categories will not be processed:

(a) An HA application submitted after the deadline date for this NOFA will be rejected from processing.

(b) An HA application that does not comply with the requirements of III. (A) and (B) of this NOFA.

(c) Applications from HAs that do not meet the requirements of I.G. (2) of this NOFA, Compliance with Fair Housing and Civil Rights Laws.

(d) The HA has serious unaddressed, outstanding Inspector General audit findings, or HUD Office management review findings for one or more of its Rental Voucher, Rental Certificate or Moderate Rehabilitation Program.

(e) An HA that has not adequately reported on its FSS participants through the MTCS system. Adequate reporting means that the MTCS system shows tenant records for at least 75 percent of currently enrolled FSS families.

V. Other Matters

(A) Environmental Requirements

This NOFA provides funding under 24 CFR Part 984, which does not contain environmental review provisions because it concerns activities that are listed in 24 CFR 50.19(b) as categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 C.F.R. 4321) ("NEPA"). Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under NEPA. No environmental review is required in connection with the award of assistance under this NOFA, because the NOFA only provides funds for employing a coordinator that provides public and supportive services, which are categorically excluded under 24 CFR 50.19(c)(4) and (12).

(B) Executive Order 12612, Federalism

The General Counsel, as the Designated Official under section 6(a) of Executive Order 12612, Federalism, has determined that the provisions of this NOFA do not have "federalism implications" within the meaning of the Order. The NOFA makes funds available for HAs to employ or otherwise retain the services of up to one FSS program coordinator for one year. As such, there are no direct implications on the relationship between the national government and the states or on the distribution of power and responsibilities among various levels of government.

(C) Accountability in the Provision of HUD Assistance

Section 102 of the Department of Housing and Urban Development Reform Act of 1989 (HUD Reform Act) and the final rule codified at 24 CFR part 4, subpart A, published on April 1, 1996 (61 FR 1448), contain a number of provisions that are designed to ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. On January 14, 1992, HUD published, at 57 FR 1942, a notice that also provides

information on the implementation of section 102. The documentation, public access, and disclosure requirements of section 102 are applicable to assistance awarded under this NOFA as follows:

Documentation and public access requirements. HUD will ensure that documentation and other information regarding each application submitted pursuant to this NOFA are sufficient to indicate that basis upon which assistance was provided or denied. This material, including any letters of support, will be made available for public inspection for a five-year period beginning not less than 30 days after the award of the assistance. Material will be made available in accordance with the Freedom of Information Act (5 U.S.C. 552) and HUD's implementing regulations at 24 CFR part 15. In addition, HUD will include the recipients of assistance pursuant to this NOFA in its **Federal Register** notice of all recipients of HUD assistance awarded on a competitive basis.

Disclosures. HUD will make available to the public for five years all applicant disclosure reports (HUD Form 2880) submitted in connection with this NOFA. Update reports (also Form 2880) will be made available along with the applicant disclosure reports, but in no case for a period of less than three years. All reports—both applicant disclosures and updates—will be made available in accordance with the Freedom of Information Act (5 U.S.C. 552) and HUD's implementing regulations at 24 CFR part 15.

(D) Catalog of Federal Domestic Assistance Numbers

The catalog of Federal Domestic Assistance number for the Section 8 rental certificate program is 14.855. The number for the Section 8 rental voucher program is 14.857.

Dated: May 20, 1998.

Deborah Vincent,
*General Deputy Assistant Secretary
for Public and Indian Housing*

**Attachment A—Required Certification
Format for HAs That Received FY 97 FSS
Program Coordinator Funding***

Dear HUD Field Office HUB Director of Public Housing or Field Office Program Center Coordinator:

In connection with the FY 98 NOFA for FSS program coordinators, I hereby certify for the _____ (enter name) HA that:

- (1) The HA has hired an FSS program coordinator using HUD funds provided for that purpose on _____ (enter the ACC effective date of FY 97 FSS program coordinator funding increment), and
- (2) The HA has (check all that apply):
 - (a) Formed and convened an FSS program coordinating committee _____,
 - (b) Developed an FSS action plan and submitted it to HUD for approval _____,
 - (c) Executed contracts of participation with FSS participants _____.
- (3) The HA has an FSS program size of _____ (enter number) in its approved FSS action plan. The HA has _____ (enter number) Section 8 families currently enrolled in the FSS program.

Sincerely,
Executive Director

***Note:** To qualify for funding under this NOFA, HAs that received Section 8 FSS Program Coordinator funding in FY 97 must have hired an FSS program coordinator and demonstrate activities in each of the categories in section 2.(a), 2.(b) and 2.(c) of this Attachment A certification.

**Attachment B—New Requests for FSS
Program Coordinator Funds Sample Letter
Format**

Dear HUD Field Office HUB Director of Public Housing or Field Office Program Center Coordinator:

This is to request funds to pay the salary of a Family Self-Sufficiency (FSS) program coordinator for one year, for the _____ housing agency (HA) FSS program.

1. Total number of budgeted Section 8 rental certificates and rental vouchers from the most recent HUD-approved form HUD-52672: _____.
2. Total number of currently enrolled FSS families: _____

3. Total number of FSS program slots (based on number identified in the HA's HUD-approved Action Plan or, when HAs are applying jointly, the combined total of FSS program slots approved for the HAs) or for State or multi-county regional HAs state the number of FSS slots that will be administered with funding under this NOFA: _____.

4. Service Coordinator Salary:

a. *Salary level*, based on salaries for comparable jobs (modified by number of hours worked) _____

b. *Annual Salary* plus Fringe Benefits: _____ Hours/Week; _____ \$/Hour; _____ Fringe Rate(%)

Annual Salary _____

5. Attachment: Evidence demonstrating salary comparability to similar positions in the local jurisdiction.

6. For joint applications: The lead applicant HA that will receive and administer the FSS program coordinator funding is: _____.

If there are any questions, please contact _____ at _____.

Sincerely,
Executive Director
Attachments

**Attachment C—Fair Housing and Equal
Opportunity Certifications**

The housing agency (HA) certifies that in administering the funding for the Family Self-Sufficiency program coordinators it will comply with the requirements of the Fair Housing Act, Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, and will affirmatively further fair housing. CDBG recipients also must certify to compliance with section 109 of the Housing and Community Development Act. Federally recognized Indian tribes must certify that they will comply with the requirements of the Age Discrimination Act of 1975, section 504 of the Rehabilitation Act of 1973, and the Indian Civil Rights Act.

Name of HA

Signature and Title of HA Representative

Date

[FR Doc. 98-14361 Filed 5-29-98; 8:45 am]

BILLING CODE 4210-32-P