

March 12, 1998. The meeting will reconvene at 8:00 a.m. until 12:00 p.m. and from 2:00 p.m. until 3:30 p.m. Friday, March 13, 1998. The meeting will be open to the public up to the seating capacity of the room. The agenda for the meeting is as follows:

- ISS Status
- Assembly sequence
- Software Development update
- Overview of Training changes from Shuttle to Station
- Operations Planning for Station
- Crew Time Utilization
- Lessons Learned from Mir and other programs
- ICM (Interim Control Module)
- Response to Recommendations

It is imperative that the meeting be held on this date to accommodate the scheduling priorities of the key participants. Visitors will be requested to sign a visitor's register.

Dated: February 24, 1998.

Matthew M. Crouch,

*Advisory Committee Management Officer,
National Aeronautics and Space
Administration.*

[FR Doc. 98-5209 Filed 2-27-98; 8:45 am]

BILLING CODE 7510-01-M

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration, Office of Records Services.

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Records schedules identify records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that propose the destruction of records not previously authorized for disposal, or reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 U.S.C. 3303a(a).

DATES: Requests for copies must be received in writing on or before April 16, 1998. Once the appraisal of the

records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.

ADDRESSES: Address requests for single copies of schedules identified in this notice to the Life Cycle Management Division (NWML), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.

FOR FURTHER INFORMATION CONTACT: Michael L. Miller, Director, Modern Records Programs, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001, telephone (301) 713-7110.

SUPPLEMENTARY INFORMATION: Each year U.S. Government agencies create billions of records on paper, film, magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office or program or a few series of records, and many are updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to each schedule, and briefly describes the records proposed for disposal. The records schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

Schedules Pending

1. *Department of Agriculture, Agricultural Research Service (N1-310-*

97-1). Records related to human nutrition research.

2. *Department of Defense Inspector General (N1-509-97-1).* Work papers and background materials accumulated in the course of preparing Congressional testimony, investigating administrative matters and conducting internal investigation.

3. *Department of Energy, Albuquerque Operations Office (N1-434-98-1).* Routine administrative and housekeeping files relating to the management of The Uranium Mill Tailings Remedial Action (UMTRA) Project. Internal and external audit, mission critical correspondence, minutes of meetings, and certain other primary program records will be retained as permanent records, Medical, training, and other personnel type records that document individual exposure to radiation will be retained for 75 years prior to destruction.

4. *Department of the Navy (N1-NU-98-3).* Index to intercepted electronic communications collected in the conduct of investigations. Actual intercepts are files and maintained in the appropriate criminal or counter intelligence investigative case file.

5. *Department of State, All Foreign Service Posts (N1-84-97-6).* Reduction in retention periods and addition of new items relating to the issuance of visas.

Dated: February 10, 1998.

Michael J. Kurtz,

*Assistant Archivist for Record Services—
Washington, DC.*

[FR Doc. 98-5291 Filed 2-27-98; 8:45 am]

BILLING CODE 7515-01-P

NATIONAL LABOR RELATIONS BOARD

National Labor Relations Board Advisory Committee on Agency Procedure

AGENCY: National Labor Relations Board.

ACTION: Notice of meetings.

SUMMARY: In accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. app. 2 (1972), and 29 CFR Sec. 102.136 (1993), the National Labor Relations Board has established a National Labor Relations Board Advisory Committee on Agency Procedure, the purpose of which is to provide input and advice to the Board and General Counsel on changes in Agency procedures that will expedite case processing and improve Agency service to the public. Notices of the establishment and renewal of the Advisory Committee were published in

the **Federal Register** on May 13, 1994 (59 FR 25128) and November 27, 1996 (61 FR 60311), respectively.

As indicated in the notice establishing the Advisory Committee, the Committee consists of two Panels which will meet separately, one composed of Union-side representatives and the other of Management-side representatives. Pursuant to Section 10(a) of FACA, the Agency hereby announces that the next meetings of the Advisory Committee Panels will be held on March 12 (Union-side) and March 17, 1998 (Management-side)

Time and Place

The meeting of the Union-side Panel of the Advisory Committee will be held at 10:00 a.m. on Thursday, March 12, 1998, at the National Labor Relations Board, 1099 14th Street, N.W., Washington, D.C., in the Board Hearing Room, Rm 11000. The meeting of the Management-side Panel of the Advisory Committee will be held at 10:00 a.m. on Tuesday, March 17, 1998, at the same location.

Agenda

The agenda at the meetings of both Advisory Committee Panels will be: (1) The Agency's policies regarding the use of absentee ballots in Agency-conducted elections; (2) the Agency's policies regarding the use of foreign language notices, foreign language ballots and foreign language interpreters in Agency-conducted elections; (3) the Agency's policies regarding the provision of interpreters in unfair labor practice investigations and hearings; and (4) the procedures followed by the General Counsel under Sec. 10(j) of the Act in unfair labor practice cases.

Public Participation

The meetings will be open to the public. As indicated in the Agency's prior notice, within 30 days of adjournment of the later of the Advisory Committee Panel meetings, any member of the public may present written comments to the Committee on matters considered during the meetings. Written comments should be submitted to the Committee's Management Officer and Designated Federal Official, Enid W. Weber, Associate Executive Secretary, National Labor Relations Board, 1099 14th Street, N.W., Suite 11600, Washington, D.C. 20570-0001; telephone: (202) 273-1937.

FOR FURTHER INFORMATION CONTACT: Advisory Committee Management Officer and Designated Federal Official, Enid W. Weber, Associate Executive Secretary, National Labor Relations Board, 1099 14th Street, N.W., Suite

11600, Washington, D.C. 20570-0001; telephone: (202) 273-1937.

Dated: February 23, 1998.

Enid W. Weber,

Associate Executive Secretary.

[FR Doc. 98-5245 Filed 2-27-98; 8:45 am]

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NUCLEAR REGULATORY COMMISSION

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: U.S. Nuclear Regulatory Commission (NRC).

ACTION: Notice of pending NRC action to submit an information collection request to OMB and solicitation of public comment.

SUMMARY: The NRC is preparing a submittal to OMB for review of continued approval of information collections under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35).

Information pertaining to the requirement to be submitted:

1. *The title of the information collection:* Security Termination Statement; Request for Access Authorization; Request for Visit or Access Approval.

2. *Current OMB approval number:* Nos. 3150-0049; 3150-0050; 3150-0051.

3. *How often the collection is required:* On occasion.

4. *Who is required or asked to report:* NRC Form 136, licensee and contractor employees, who have been granted an NRC access authorization; NRC Form 237, any employee of approximately 20 licensees and 2 contractors who will require an NRC access authorization; NRC Form 277, any employee of two current NRC contractors who (1) holds an NRC access authorization, and (2) needs to make a visit to NRC, other contractors/licensees or government agencies in which access to classified information will be involved or unescorted area access is desired.

5. *The number of annual respondents:* NRC Form 136, 22; NRC Form 237, 22; NRC Form 277, 2.

6. *The number of hours needed annually to complete the requirement or request:* NRC Form 136, 40; NRC Form 237, 16; NRC Form 277, 1.

7. *Abstract:* The NRC Form 136 affects the employees of licensees and contractors who have been granted an NRC access authorization. When access authorization is no longer needed, the

completion of the form apprises the respondent of their continuing security responsibilities. The NRC Form 237 is completed by licensees, NRC contractors or individuals who require an NRC access authorization. The NRC Form 277 affects the employees of contractors who have been granted an NRC access authorization and require verification of that access authorization and need-to-know in conjunction with a visit to NRC or another facility.

Submit, by May 1, 1998, comments that address the following questions:

1. Is the proposed collection of information necessary for the NRC to properly perform its functions? Does the information have practical utility?
2. Is the burden estimate accurate?
3. Is there a way to enhance the quality, utility, and clarity of the information to be collected?

4. How can the burden of the information collection be minimized, including the use of automated collection techniques or other forms of information technology?

A copy of the draft supporting statement may be viewed free of charge at the NRC Public Document Room, 2120 L Street, NW (lower level), Washington, DC. OMB clearance requests are available at the NRC worldwide web site (<http://www.nrc.gov>) under the FedWorld collection link on the home page tool bar. The document will be available on the NRC home page site for 60 days after the signature date of this notice.

Comments and questions about the information collection requirements may be directed to the NRC Clearance Officer, Brenda Jo. Shelton, U.S. Nuclear Regulatory Commission, T-6 F33, Washington, DC, 20555-0001, or by telephone at 301-415-7233, or by Internet electronic mail at BJS1@NRC.GOV.

Dated at Rockville, Maryland, this 23rd day of February, 1998.

For the Nuclear Regulatory Commission.

Brenda Jo Shelton,

NRC Clearance Officer, Office of the Chief Information Officer.

[FR Doc. 98-5239 Filed 2-27-98; 8:45 am]

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NUCLEAR REGULATORY COMMISSION

Agency Information Collection Activities: Submission for Office of Management and Budget (OMB) for Review; Comment Request

AGENCY: U.S. Nuclear Regulatory Commission (NRC).