

**Proposed Project: Grantee Reporting Requirements for the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act of 1990, Title III HIV Early Intervention Services Program (OMB No. 0915-0158)—Revision and Extension**

Section 2651 of the Public Health Service (PHS) Act (commonly known as Title III of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act of 1990), provides categorical funding to increase the capacity and capability of organizations that provide primary

health care to provide HIV-related early intervention services to medically underserved persons who have, or are at high risk for HIV infection. These services are provided as part of a continuum of HIV prevention and health care services.

This clearance request is for extension of OMB approval of the Title III Program Data Report form, which is submitted annually by Title III grant recipients. The bulk of the information being collected describes the epidemiologic and demographic characteristics of the populations receiving early intervention

services from grant recipients, and provides the basis for the annual report to the Secretary, which is legislatively mandated. It is also used to monitor the delivery of services, guide federal policy, and assist in program development and evaluation. Only minor revisions to the form are proposed, including deletion of some sections found to lack utility, revision of some data elements and instructions for clarity, and addition of data elements to improve the usefulness of the data.

The estimate of burden for the form is as follows:

Form name	Number of respondents	Respondents per respondent	Hours per response	Total burden hours
Program Data Report Form .....	166	1	84	13,944

Written comments and recommendations concerning the proposed information collection should be sent within 30 days of this notice to: Laura Oliven, Human Resources and Housing Branch, Office of Management and Budget, New Executive Office Building, Room 10235, Washington, D.C. 20503.

Dated: September 11, 1997.

**Jane Harrison,**

*Acting Director, Division of Policy Review and Coordination.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Health Resources and Services Administration**

**Agency Information Collection Activities: Submission for OMB Review; Comment Request**

Periodically, the Health Resources and Services Administration (HRSA) publishes abstracts of information collection requests under review by the Office of Management and Budget, in compliance with the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35). To request a copy of the clearance requests submitted to OMB for review, call the HRSA Reports Clearance Office on (301)-443-1129.

The following request has been submitted to the Office of Management and Budget for review under the Paperwork Reduction Act of 1995:

**Proposed Project: The Health Education Assistance Loan (HEAL) Program Regulations—42 CFR Part 60—OMB No. 915-0108—Extension and Revision**

This clearance request is for extension of approval for the notification, reporting and recordkeeping requirements in the HEAL program to insure that the lenders, holders and schools participating in the HEAL program follow sound management procedures in the administration of federally-insured student loans. While the regulatory requirements are approved under this OMB number, much of the burden associated with the regulations is cleared under the OMB numbers for the HEAL forms used to report required information (listed below). The table listed at the end of this notice contains the estimate of burden for the remaining regulations.

Annual Response Burden for the following regulations is cleared by OMB when the reporting forms are cleared:

**OMB Approval No. 0915-0034, Lender's Application, Borrower Status, Manifest, Loan Transfer, Contract for Loan Insurance**

*Reporting*

- 42 CFR 60.7(c)(3), Employer certification of nonstudent status
- 42 CFR 60.31(a), Lender annual application
- 42 CFR 60.38(a), Loan reassignment

*Notification*

- 42 CFR 60.12(c)(1), Borrower deferment

**OMB Approval No. 0915-0036, Lender's Application for Insurance Claim**

*Reporting*

- 42 CFR 60.35(a)(2), Lender skip-tracing activities
- 42 CFR 60.40(a), Lender documentation to litigate a default
- 42 CFR 60.40(c)(1)(i), (ii), and (iii), Lender default claim
- 42 CFR 60.40(c)(2), Lender death claim
- 42 CFR 60.40(c)(3), Lender disability claim
- 42 CFR 60.40(c)(4), Lender report of student bankruptcy

**OMB Approval No. 0915-0038, Student Application**

*Reporting*

- 42 CFR 60.7(a)(1)(ii), Student application
- 42 CFR 60.7(a)(3), School section of the application
- 42 CFR 60.51(a), School section of the application

*Notification*

- 42 CFR 60.7(a)(2), Federal debt collection policies-student
- 42 CFR 60.33(c), Creditworthiness of applicant

**OMB Approval No. 0915-0043, Promissory Note, Repayment Schedule, Call Report**

*Notification*

- 42 CFR 60.7(c)(2) Federal debt collection policies—nonstudent
- 42 CFR 60.11(e), Establishment of repayment terms—borrower
- 42 CFR 60.11(f)(5), Borrower notice of supplemental repayment agreement
- 42 CFR 60.33(e), Executed note to borrower

42 CFR 60.34(b)(1), Establishment of  
repayment terms—lender**OMB Approval No. 0915-0204,  
Physician's Certification of Permanent  
and Total Disability**The estimate of burden for the  
regulatory requirements of this  
clearance are as follows:*Reporting*42 CFR 60.39(b)(2), Holder request to  
Secretary to determine borrower  
disability

TABLE OF REGULATORY SECTIONS AND RESPONDENT BURDEN

Type of burden	Transactions per year	Estimated time per transaction	Annual re- sponse burden (hrs.)
<b>REPORTING</b>			
<b>Subpart D: Lender—32 Participating Lenders</b>			
60.32(b) Application for Loan .....	10	0.00 .....	0
60.40(c)(1)(iv) Bankruptcy Report to the Secretary .....	140	12 min .....	28
60.42(d) Audit .....	32	240 min. (4 hrs.) .....	128
60.42(e) Evidence of Fraud .....	3	120 min. (2 hrs.) .....	6
60.43(b) Evidence of Cause for Administrative Hearing .....	2	180 min. (3 hrs.) .....	6
Subtotal .....	177	.....	168
<b>Subpart E: School—190 Participating Schools</b>			
60.56(c) Biennial Audit .....	190	240 min. (4 hrs.) .....	760
60.60(b) Evidence of Cause for Administrative Hearing .....	3	180 min. (3 hrs.) .....	9
60.61(b) Evidence of Fraud .....	0.00	0.00 .....	0.00
60.61(d) Bankruptcy Documentation .....	140	10 min .....	23
Subtotal .....	333	.....	792
Total Reporting: 960 hrs.			
<b>NOTIFICATION</b>			
<b>Subpart B: Borrower—20,640 Borrowers</b>			
60.0(a)(5) Sale or Transfer of Loan .....		Burden included in 60.38a	
60.8(b)(3) Status change .....	20,500	10 min .....	3,417
60.61(d) <sup>2</sup> Bankruptcy .....	140	10 min .....	23
Subtotal .....	20,640	.....	3,440
<b>Subpart C: Loan/Lender—32 Participating Lenders</b>			
60.18 Loan Consolidation .....	5,000	40 min .....	3,333
60.21(b)(2) Refund Check Transfer .....	1,000	30 min .....	500
60.21(b)(2) Refund Check Notification .....	1,000	15 min .....	250
<b>Subpart D: Lender—32 Participating Lenders</b>			
60.33(g) Denial of Loan .....	133	14 min .....	31
60.33(h) Borrower Indebtedness .....	15,227	1 min .....	254
60.34(c) Biannual Debt Status .....	250,000	10 min .....	41,667
60.35(a)(1) Delinquent Payment Notice to Borrower .....	9,500	30 min .....	4,750
60.35(c)(2) Delinquent Notice to Credit Reporting Agency .....	1,300	15 min .....	325
60.35(e) Demand Letter .....	1,300	10 min .....	217
60.37(a) Right to Forbearance .....	2,400	5 min .....	200
60.37(c)(3) Reminder of obligation to pay .....	1,200	10 min .....	200
60.38(a) Notification to Borrower of Loan Reassignment .....	7,500	5 min .....	625
60.40(c)(1)(iv) and (c)(4) Default Notification to Courts .....	140	25 min .....	58
Subtotal .....	295,700	.....	52,410
<b>Subpart E: School—190 Participating Schools</b>			
60.53 Change in Student Status .....		Burden included with 60.61(a)(7)	
60.54 Notice of Refund Payment .....	190	25 min .....	79
60.57 Borrower Identifying Information .....	1,240	8 min .....	165
60.61(a)(1) Entrance Interview .....	6,818	35 min .....	3,977
60.61(a)(2) Exit Interview .....	6,818	50 min .....	5,682
60.61(a)(2) Student Departure Notification to Lender .....	190	35 min .....	111
60.61(a)(3) Unresolved Discrepancies to Lender .....	204	12 min .....	41
60.61(a)(7) Change in Student Address to Lender .....	10,227	10 min .....	1,136

TABLE OF REGULATORY SECTIONS AND RESPONDENT BURDEN—Continued

Type of burden	Transactions per year	Estimated time per transaction	Annual response burden (hrs.)
Subtotal .....	25,687	.....	11,191
Total Notification: 67,041 hrs.			
<b>RECORDKEEPING</b>			
<b>Subpart B: Borrower</b>			
60.7(a)(2) Student Signed Stmt.-Gov. Debt Collection Procedures .....	Burden included in 60.34(b)(2) and 60.61(a)(1)&(2)		
60.7(c)(2) Non-Student signed Stmt.-Gov. Debt Collection .....	0.00	.....	0.00
<b>Subpart D: Lender 32 Participating Lenders</b>			
60.31(c) Procedures for Servicing & Collecting Loans .....	32	240 min. (4 hrs.) .....	128
60.33(e) Promissory Note .....	Burden included in 60.42(a)(2)		
60.34(b)(2) Terms of Repayment Schedules .....	15,227	5 min .....	1,269
60.35(a)(1) Attempts to Collect Delinquent Payment .....	10,000	5 min .....	833
60.35(a)(2) Documentation of Skip-tracing .....	2,500	10 min .....	417
60.37(a)(1) Documentation of Borrower's Inability to Pay .....	2,500	15 min .....	625
60.37(c) Renewals of Forbearance .....	1,200	10 min .....	200
60.37(c)(1) Basis for Belief of Borrower Intent to Default .....	300	10 min .....	50
60.40(a) Documentation of Insurance Claims .....	978	70 min .....	1,141
60.42(a)(1) Loan Records .....	Burden included in 60.42(a)(2)		
60.42(a)(2) Borrower's Payment History .....	125,000	15 min .....	31,250
Subtotal .....	157,737	.....	35,913
<b>Subpart E: School—190 Participating Schools</b>			
60.51(f)(1) Documentation of Needs Analysis Adjustment .....	Burden included in 60.61(a)(5)		
60.51(f)(2) Documentation of Standard Student Budget Adjustments .....	Burden included in 60.61(a)(5)		
60.56(a) Required Retention of HEAL Borrower Records .....	Burden included in 60.61(a)(5)		
60.56(b) Five year Retention of Student Records .....	Burden included in 60.61(a)(5)		
60.57 Retention of Reports to the Secretary .....	190	45 min .....	143
60.61(a)(1) Entrance Interview .....	6,818	5 min .....	568
60.61(a)(2) Exit Interview .....	6,818	5 min .....	568
60.61(a)(4) HEAL Check Receipt .....	190	300 min. (5 hrs.) .....	950
60.61(a)(5) Complete Records of HEAL Borrowers .....	125,000	15 min .....	31,250
60.61(a)(6) Criteria for Student Budgets .....	10,227	2 min .....	227
Subtotal .....	145,834	.....	33,706
Total Recordkeeping: 69,619 Hrs.			
Total Annual Burden: 137,620 Hrs.			

<sup>1</sup> No new HEAL loans.

<sup>2</sup> Burden is from Subpart E—School.

Written comments and recommendations concerning the proposed information collection should be sent within 30 days of this notice to: Laura Oliven, Human Resources and Housing Branch, Office of Management and Budget, New Executive Office Building, Room 10235, Washington, D.C. 20503.

Dated: September 11, 1997.

**Jane Harrison,**

Acting Director, Division of Policy Review and Coordination.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**National Institutes of Health**

**National Cancer Institute; Notice of Closed Meeting**

Pursuant to Section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), notice is hereby given of the following meeting of the National Cancer Institute Special Emphasis Panel (SEP):

*Name of SEP:* The Agricultural Health Study—Phase III.

*Date:* October 14, 1997.

*Time:* 1:00 p.m. to Adjournment.

*Place:* Teleconference, Executive Plaza North, Conference Room F, 6130 Executive Boulevard, Bethesda, MD 20892.

*Contact Person:* Courtney M. Kerwin, Ph.D., M.P.H., Scientific Review Administrator, National Cancer Institute,

NIH, Executive Plaza North, Room 630I, 6130 Executive Boulevard, MSC 7405, Bethesda, MD 20892-7405, Telephone: 301/496-7421.

*Purpose/Agenda:* To evaluate and review responses to Request for Proposal.

The meeting will be closed in accordance with the provisions set forth in secs. 552b(c)(4) and 552b(c)(6), Title 5, U.S.C. Proposal and the discussions could reveal confidential trade secrets or commercial property such as patentable material and personal information concerning individuals associated with the proposal, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy. (Catalog of Federal Domestic Assistance Program Numbers: 93.393, Cancer Cause and Prevention Research; 93.394, Cancer Detection and Diagnosis Research; 93.395, Cancer Treatment Research; 93.396, Cancer Biology Research; 93.397, Cancer Centers Support; 93.398, Cancer Research Manpower; 93.399, Cancer Control)