

**DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT**

[Docket No. FR-4200-N-52]

**Notice of Proposed Information
Collection for Public Comments**

AGENCY: Office of the Assistant
Secretary for Public and Indian
Housing, HUD.

ACTION: Notice.

SUMMARY: The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

DATES: Comments due: June 23, 1997.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Public and Indian Housing, Department of Housing and Urban Development, 451 7th Street, S.W., Room 4238, Washington, D.C. 20410-5000.

FOR FURTHER INFORMATION CONTACT: Mildred M. Hamman, (202) 708-3642, extension 4128, for copies of the proposed forms and other available

documents. (This is not a toll-free number).

SUPPLEMENTARY INFORMATION: The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology; e.g., permitting electronic submission of responses.

This Notice also lists the following information:

Title of Proposal: Service Coordinators in Public Housing.

OMB Control Number: 2577-.

Description of the need for the information and proposed use: HUD

will require grantees to report, semi-annually, how Federal funds are being spent as approved under the Service Coordinator Program. HUD will use the information to verify that the funds are being spent according to application approval. The information provides HUD with details on the developments receiving services, services provided to residents, services provided by the Area Agency on Aging (AAA), and salary and administrative costs. Training information complies with Section 802(d)(4) of the National Affordable Housing Act.

Members of affected public: State or Local Government, Individuals, business or other for profit.

Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response: 193 grantees, semi-annually, 2 hours average per response, 772 hours total reporting burden.

Status of the proposed information collection: New.

Authority: Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: April 16, 1997.

Michael B. Janis,

General Deputy Assistant Secretary for Public and Indian Housing.

BILLING CODE 4210-33-M

PHA Name _____

Name of Development _____

Administrative Costs for Program Year _____

Line	Item	Total Amount
1.	Direct Costs (Maintenance, Utilities, Postage, Printing, Copier, Fax, Rent, Equipment, Other Staff)	
	Totals	\$
2.	Indirect Costs (Contract Direct Labor Costs, Fringe Benefits)	
	Totals	\$
3.	Fringe Benefits (Provide percentage and calculations for direct labor positions)	
	Totals	\$
4.	Materials and Equipment (Identify items and costs used in providing the above Administrative costs)	
	Totals	\$
5.	Contracts (Identify service no., number of participants, unit cost and amount of service provided)	
	Totals	\$
6.	Other (Specify)	
	Totals	\$
7.	Total Costs (sum of Totals for lines 1 thru 6)	\$
8.	Participation Fees	\$
9.	Net Service Coordinator Program Funds (line 7 minus line8)	\$

Footnotes (continue on back if necessary)

PHA Name		Name of Development	
Salary Costs for Program Year _____			
Line	Item	Total Amount	
1.	Salary Costs (List staff positions, hours worked, rate of pay, and year)		
		Totals	\$
2.	Fringe Benefits (Provide percentage and calculations for salaried positions)		
		Totals	\$
3.	Other (Specify)		
		Totals	\$
4.	Total Costs (sum of Totals for lines 1 thru 6)	\$	
5.	Participation Fees	\$	
6.	Net Service Coordinator Program Funds (line 7 minus line8)	\$	
Footnotes (continue on back if necessary)			

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