DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4200-N-52]

Notice of Proposed Information Collection for Public Comments

AGENCY: Office of the Assistant Secretary for Public and Indian Housing, HUD.

ACTION: Notice.

SUMMARY: The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

DATES: Comments due: June 23, 1997.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Public and Indian Housing, Department of Housing and Urban Development, 451 7th Street, S.W., Room 4238, Washington, D.C. 20410–5000.

FOR FURTHER INFORMATION CONTACT: Mildred M. Hamman, (202) 708–3642. extension 4128, for copies of the proposed forms and other available

documents. (This is not a toll-free number).

SUPPLEMENTARY INFORMATION: The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology; e.g., permitting electronic submission of responses.

This Notice also lists the following information:

Title of Proposal: Service Coordinators in Public Housing. OMB Control Number: 2577–. Description of the need for the information and proposed use: HUD will require grantees to report, semiannually, how Federal funds are being spent as approved under the Service Coordinator Program. HUD will use the information to verify that the funds are being spent according to application approval. The information provides HUD with details on the developments receiving services, services provided to residents, services provided by the Area Agency on Aging (AAA), and salary and administrative costs. Training information complies with Section 802(d)(4) of the National Affordable Housing Act.

Members of affected public: State or Local Government, Individuals, business or other for profit.

Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response: 193 grantees, semi-annually, 2 hours average per response, 772 hours total reporting burden.

Status of the proposed information collection: New.

Authority: Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: April 16, 1997.

Michael B. Janis,

General Deputy Assistant Secretary for Public and Indian Housing.

BILLING CODE 4210-33-M

Service Coordinators in Public Housing

U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB Approval No. 2577-0202 (exp. mm/dd/yy)

Public reporting burden for this collection of information is estimated to average 24 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0202), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Do not send this form to the above address.

This information is used by HUD to verify that grantees spend Federal funds according to application approval under the Service Coordinator Program as authorized by Section 673 of the 1992 HCD Act. The information provides HUD with details on the developments receiving services, services provided to residents, services provided by the Area Agency on Aging (AAA), and salary and administrative costs. Training information complies with Section 802(d)(4) of the National Affordable Housing Act. Responses are voluntary. The information does not lend itself to confidentiality.

the National Affordable Housing Act. Responses are voluntary	7. THE HIN	Jima	don does no	i lella liseli ta	Commuterman	у.				
Name of PHA		HUE	assigned proj	ect number	Amount of funds received		Amount of funds expended			
			Services excee	eed 15% of costs of Supportive						
Name of Development(s) where Services are provided	Number Units in Developn	the	Number of Elderly Residents	Number of Residents ADL & services provided	Number of Service Coordinators	Number of Hours Service Coordinators work each wk.			Number of Hours Aids work each wk.	
						2				
							4	^	\	
Is the Service Coordinator trained per Sec. 802(d)(4) of the Nation Is a copy of the Service Coordinator's job description on file? Is the Service Coordinator shared by more than one grantee? Is staff appropriate? Is staff appropriate? Is staff appropriate? Is there a Professional Assessment Committee (PAC) in existance Is technical assistance needed? (Use a separate sheet to explain Is the grantee ensuring that the Service Coordinator coordinates as Is the grantee maintaining a relationship with local agencies serving If the Service Coordinator is under contract with a 3rd-party agency for the contract provided; location; and an agroup is pay/costs of services to be provided; location; and an agroup Number of Service Coordinators on-site staff persons hired by Plenumber of Service Coordinators on-site staff persons hired from	e for each n)	resident rith Rearly/doy of nd reaprov	dent?	ontract on file	?			Yes Yes Yes Yes Yes Yes Yes Yes Yes		No N
Check all services provided to the residents Housekeeping (laundry) Transportation Bathing Dressing Medical Appointments Medical Devices Proving Program Infor Money Management Socialization Activities Helping arrange one's own services Assist in application for entitlement programs Other (list)	rmation		List service	es provided b	y the Area Ag	ency on Aging	J (AAA)			

PHA Na	HA Name of Development		
Admi	nistrative Costs for Program Year		
Line	Item		Total Amount
1.	Direct Costs (Maintenance, Utilities, Postage, Printing, Copier, Fax, Re	nt, Equipment, Other Staff)	
		Totals	\$
2.	Indirect Costs (Contract Direct Labor Costs, Fringe Benefits)		
		Totals	\$
3.	Fringe Benefits (Provide percentage and calculations for direct labor po		
		Totals) §
		Totals	
5.	Contracts (Identify service no., number of participants, unit cost and am		
 6.	Other (Specify)	Totals	\$
		Totals	\$
7.	Total Costs (sum of Totals for lines 1 thru 6)	Totals	\$
8.	Participation Fees		\$
9.	Net Service Coordinator Program Funds (line 7 minus line8)		\$
Footn	otes (continue on back if necessary)		

PHA Name		Name of Development				
Salar	Costs for Program Year	<u> </u>				
Line	Item		Total Amount			
1.	Salary Costs (List staff positions, hours worked, rate of pay, and year)					
		Totals	\$			
2.	Fringe Benefits (Provide percentage and calculations for salaried posi	tions)				
		Totals	\$			
3.	Other (Specify)					
		Totals	\$			
4.	Total Costs (sum of Totals for lines 1 thru 6)		\$			
5.	Participation Fees		YO .			
6.	Net Service Coordinator Program Funds (line 7 minus line8)		\$ V A			
Footn	otes (continue on back if necessary)					