

delinquent scholarship recipients; or, where appropriate, to obtain information such as will enable COPS to assess and verify the ability of a delinquent scholarship recipient to repay debts owed to the Federal Government, e.g., information as to whether a scholarship applicant has a delinquent tax account, or a tax refund due.

14. Relevant records may be provided to another Federal agency to effect either a salary offset or an authorized administrative offset to a delinquent account in order to collect debts owed to the Federal Government; or, when other collection efforts have failed, to the IRS to effect an offset against Federal income tax refund due, but only after due process requirements have been met.

15. Relevant records may be disclosed to any third party who may possess the information such as the U.S. Post Office, a State motor vehicle administration, a professional organization, an alumni association, etc., to obtain a current mailing address of the scholarship recipient, including delinquent scholarship recipients, in order to locate such individual(s).

16. Relevant records may be disclosed to a Federal, State, local, or foreign agency, or to an individual or organization, if there is reason to believe that such agency, individual, or organization possesses information relating to the debt, the identity or location of the debtor, the debtor's ability to pay, or relating to any other matter which is relevant and necessary to the settlement, effective litigation and enforced collection of the debt, or relating to the civil action trial or hearing, and the disclosure is reasonably necessary to elicit such information or to obtain the cooperation of a witness or an agency.

17. Addresses obtained from the IRS may be redisclosed as follows:

(a) To debt collection agencies (or agents), but only for the purpose of locating an individual(s) to collect or compromise a claim;

(b) To consumer reporting agencies as part of the information provided under subsection (b)(12) (described below) which is directly related to the identity of the debtor.

DISCLOSURE TO CONSUMER REPORTING AGENCIES IN ACCORDANCE WITH SECTION 3711(F) OF TITLE 31 (AS AUTHORIZED UNDER SUBSECTION (B)(12) OF THE PRIVACY ACT (5 U.S.C. 552A)):

Information may be disclosed to a consumer reporting agency (as defined by 15 U.S.C. 1681a(f) and 31 U.S.C. 3701(a)(3)) where such information is directly related to the identity of the

debtor, i.e., name, address, and taxpayer ID (SS#), together with the amount, status, and history of claim, and agency or program under which claim arose, for the purpose of encouraging repayment of overdue debts, e.g., to provide an incentive for delinquent scholarship recipients to repay Federal Government debts by making these debts a part of their credit records. Such disclosure may be made only when a claim is overdue and only after due process steps have been taken to notify the delinquent recipient and give him or her a chance to meet the terms of the debt. Prior to such disclosure, satisfactory assurances will be obtained from such consumer reporting agency concerning compliance by that agency with the Fair Credit Reporting Act (15 U.S.C. 1681 *et seq.*) and any other Federal law governing the provisions of consumer credit information.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM: STORAGE:

Information may be stored on electronic media via a configuration of personal computers, servers and mainframes, using hard disks, floppy diskettes, magnetic tape, compact disks, and/or optical disks. Documentary records will be maintained in file folders.

RETRIEVABILITY:

Records will be retrievable by identifying an individual's name; Social Security number; police department assignment; educational institution; or other identifying number or characteristic.

SAFEGUARDS:

Information will be safeguarded in accordance with U.S. Department of Justice rules and policies governing the security and access to automated information systems. These safeguards include the use of passwords and user identification codes to limit access only to authorized personnel in the performance of their official duties with respect to the Police Corps program. Additionally, paper records will be stored in secured areas to prevent unauthorized access. Moreover, any individual who has access to the system of records will be required to protect the information from public view and from unauthorized use.

RETENTION AND DISPOSAL:

Records will be retained and/or destroyed in accordance with U.S. Department of Justice rules and policies. The retention and destruction schedule for these records in pending approval.

Computerized records will be destroyed by shredding, degaussing, etc., and documentary records will be destroyed by shredding.

SYSTEM MANAGER(S) AND ADDRESS:

Director, Office of Community Oriented Policing Services, Office of the Police Corps and Law Enforcement Education, 1100 Vermont Avenue, N.W. Washington, D.C. 20530.

NOTIFICATION PROCEDURE:

Please direct any inquiries concerning the system of records, including questions relating to whether the system contains information about you, to the System Manager identified above.

RECORD ACCESS PROCEDURES:

Address requests in writing to the System Manager identified above, and provide a reasonable description of the record being sought.

CONTESTING RECORD PROCEDURES:

Address requests in writing to the System Manager identified above and provide a reasonable description of the record; state clearly and concisely the information being contested, the reasons for requesting the correction, and the proposed amendment to the information. In addition, provide supporting information to show how the record is inaccurate, incomplete, untimely, or irrelevant.

RECORD SOURCE CATEGORIES:

All information contained in the system of records is obtained from the individuals covered by the system; their educational institutions; consumer reporting agencies; designated State agencies; other Federal agencies, including but not limited to the IRS and the U.S. Postal Service; and third parties who serve as references for the individual.

SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

[FR Doc. 97-356 Filed 1-7-97; 8:45 am]

BILLING CODE 4410-01-M

[AAG/A Order No. 126-96]

Privacy Act of 1974; Notice of New System of Records

Pursuant to the provisions of the Privacy Act of 1974 (5 U.S.C. 552a), notice is given that the Department of Justice proposes to establish a new system of records to be maintained by the Justice Management Division, Security and Emergency Planning Staff.

The Security Access Control System (SACS), JUSTICE/JMD-014, is a new

system of records for which no public notice consistent with the provisions of 5 U.S.C. 552a(e)(4) and (11) has been published.

5 U.S.C. 552a(e)(4) and (11) provide that the public be given a 30 day period in which to comment on the proposed system of records. The Office of Management and Budget (OMB), which has oversight responsibility under the Act, requires a 40 day period in which to conclude its review of the system. Therefore, please submit any comments by February 7, 1997. The public, OMB, and Congress are invited to submit any comments to Patricia E. Neely, Program Analyst, Information Management Security Staff, Justice Management Division, Department of Justice, Washington, D.C. 20530 (Room 850 WCTR).

In accordance with 5 U.S.C. 552a(r), the Department has provided a report on this system on OMB and the Congress.

The system of records is described below.

Dated: December 12, 1996.

Stephen R. Colgate,
Assistant Attorney General for
Administration.

JUSTICE/JMD-014

SYSTEM NAME:

Security Access Control System
(SACS)

SYSTEM LOCATION:

U.S. Department of Justice, Main Building, Room 6538, 950 Pennsylvania Ave. N.W., Washington, D.C. 20530-0001

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Department of Justice (DOJ) employees, contractors, or other individuals who have been granted access to the Main Building, and/or to such other DOJ satellite buildings as are served by this system i.e., those buildings which are served by a direct terminal from the Main Building.

CATEGORIES OF RECORDS IN THE SYSTEM:

Employee name, badge number, picture of badge containing picture ID and signature, social security number, division (company name), home telephone number, office telephone number, office room number and building, date, time, and location of entry into or exit from the Main Building or such other DOJ satellite buildings as are served by this system. Letters of request from individuals, e.g., contractors, for issuance of badges are also included.

AUTHORITIES FOR MAINTENANCE OF THE SYSTEM:

The maintenance of the system is authorized by Executive Order 12958, the Privacy Act of 1974 (5 U.S.C. 552a(e)(10)), and Pub. L. No. 90-620, as amended (44 U.S.C. Chapters 21 and 23), 5 U.S.C. 301, and 40 U.S.C. 486(c), as implemented by 41 CFR 101-20.3 and 41 CFR 101-20.103. The Executive Order and Statutes address the security of records maintained by Federal agencies, Public Buildings, Property and Works to include Conduct on Federal Property and Physical Protection and Building Security.

PURPOSE OF THE SYSTEM:

The purpose of the system is to enhance the safety of DOJ employees, and the security of Federal records and property by effectively restricting access to authorized personnel and by detecting unauthorized entry into the Main Building (and to such other DOJ satellite buildings as are served by a direct terminal from the Main Building). Specifically, access badges, or other similar devices, must be inserted into a reader to gain entry into such DOJ buildings. Similarly, access badges, etc., may be required to exit from such buildings. Management officials and selected staff personnel (on a need-to-know basis) may use the information to determine the status of individuals entering DOJ buildings, and to maintain control of access badges issued.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Relevant information may be disclosed as follows: (a) To a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of and at the request of the individual who is the subject of the record; (b) to the news media and the public pursuant to 28 CFR 50.2 unless it is determined that release of the specific information in the context of a particular case would constitute an unwarranted invasion of personal privacy; (c) to a court or adjudicative body before which the DOJ is authorized to appear when any of the following is a party to litigation or has an interest in litigation and such records are determined by the DOJ to be arguably relevant to the litigation: (i) The DOJ, or any component or subdivision thereof, or (ii) any employee of the DOJ in his or her official capacity, or (iii) any employee of the DOJ in his or her individual capacity where the DOJ has agreed to represent the employee, or (iv) the United States, where the DOJ determines that the litigation is likely to affect it or any of

its components or subdivisions; (d) to the National Archives and Records Administration and the General Services Administration in records management inspections conducted under the authority of 44 U.S.C. 2904 and 2006; and (e) to private contractors and/or maintenance personnel but only to the extent that access is needed to perform their duties such as maintenance or similar administrative support operations.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Automated records are stored on a hard drive Winchester disk, magnetic tape reels, and on floppy disks. Letters of requests are stored in file folders and file cabinets.

RETRIEVABILITY:

Records are retrieved by name and by badge number.

SAFEGUARDS:

Access to the Main Building is controlled by guards and the SACS. Access to the room housing the system is protected by a three way combination lock, key in knob, and a simplex lock. Software safeguards include a password required to access the system, and restrictions on screens or files permitted to be accessed. Paper records are stored in locked cabinets.

RETENTION AND DISPOSAL:

Records generated by inserting the badge for entry and exit, e.g., badge number, date, time, and location of entry into or exit from the DOJ buildings, are maintained for a period of twelve months and are destroyed by overwriting with new information. Other records are retained until such time as the record subject has no need to enter the DOJ buildings, except that letters of request are retained for three months.

SYSTEM MANAGER AND ADDRESS:

Director, Security and Emergency Planning Staff, Department of Justice, Room 6525, 950 Pennsylvania Avenue, N.W., Washington, D.C. 20530-0001.

NOTIFICATION PROCEDURE:

Inquiries concerning this system should be in writing and made to the system manager identified above.

RECORD ACCESS PROCEDURES:

Make all requests for access in writing to the System Manager at the address identified above. Clearly mark the envelope and letter "Privacy Act Request." Provide full name and date of

birth, with a notarized signature of the individual who is the subject of the record, and a return address.

CONTESTING RECORD PROCEDURES:

Direct all requests to contest or amend information in the record to the System Manager at the address identified above. State clearly and concisely the information being contested, the reason for contesting it, and the proposed amendment thereof. Clearly mark the envelope "Privacy Act Request." The record must be identified in the same manner as described for making a request for access.

RECORD SOURCE PROCEDURES:

Individuals covered by the system.

SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

[FR Doc. 97-357 Filed 1-7-97; 8:45 am]

BILLING CODE 4410-01-M

Drug Enforcement Administration

Manufacturer of Controlled Substances; Notice of Application

Pursuant to Section 1301.43(a) of Title 21 of the Code of Federal Regulations (CFR), this is notice that on November 15, 1996, Orpharm, Inc., 728 West 19th Street, Houston, Texas 77008, made application by renewal to the Drug Enforcement Administration (DEA) for registration as a bulk manufacturer of the basis classes of controlled substances listed below:

Drug	Schedule
Methadone (9250)	II
Methadone-intermediate (9254)	II
Levo-alphaacetylmethadol (LAAM) (9648).	II

The firm plans to manufacture methadone and methadone-intermediate for the production of LAAM.

Any other such applicant and any person who is presently registered with DEA to manufacture such substances may file comments or objections to the issuance of the above application.

Any such comments or objections may be addressed, in quintuplicate, to the Deputy Assistant Administrator, Office of Diversion Control, Drug Enforcement Administration, United States Department of Justice, Washington, D.C. 20537, Attention: DEA Federal Register Representative (CCR), and must be filed no later than March 10, 1997.

Dated: December 17, 1996.

Gene R. Haislip,

Deputy Assistant Administrator, Office of Diversion Control, Drug Enforcement Administration.

[FR Doc. 97-430 Filed 1-17-97; 8:45 am]

BILLING CODE 4410-09-M

Manufacturer of Controlled Substances; Notice of Application

Pursuant to Section 1301.43(a) of Title 21 of the Code of Federal Regulations (CFR), this is notice that on October 16, 1996, Pharmacia & Upjohn Company, 7000 Portage Road, 2000-41-109 Kalamazoo, Michigan 49001, made application to the Drug Enforcement Administration (DEA) for registration as a bulk manufacturer of 2,5-dimethoxyamphetamine (7396) a basic class of controlled substance listed in Schedule I.

The firm plans to manufacture the controlled substance for distribution as bulk product to a customer.

Any other such applicant and any person who is presently registered with DEA to manufacture such substances may file comments or objections to the issuance of the above application.

Any such comments or objections may be addressed, in quintuplicate, to the Deputy Assistant Administrator, Office of Diversion Control, Drug Enforcement Administration, United States Department of Justice, Washington, D.C. 20537, Attention: DEA Federal Register Representative (CCR), and must be filed no later than March 10, 1997.

Dated: December 17, 1996.

Gene R. Haislip,

Deputy Assistant Administrator, Office of Diversion Control, Drug Enforcement Administration.

[FR Doc. 97-431 Filed 1-7-97; 8:45 am]

BILLING CODE 4410-09-M

Immigration and Naturalization Service

Agency Information Collection Activities: Extension of Existing Collection; Comment Request

ACTION: Notice of information collection under review; petition by entrepreneur to remove conditions.

Office of Management and Budget approval is being sought for the information collection listed below. This proposed information collection was previously published in the Federal Register on September 19, 1996, at 61 FR 49351, allowing for a 60-day public comment period. One comment was received by the Immigration and

Naturalization Service. The comment is being addressed by the form originator.

The purpose of this notice is to allow an additional 30 days for public comments. Comments are encouraged and will be accepted until February 7, 1997. This process is conducted in accordance with 5 CFR Part 1320.10.

Written comments and/or suggestions regarding the item contained in this notice, especially regarding the estimated public burden and associated response time, should be directed to the Office of Management and Budget, Office of Regulatory Affairs, Attention: Department of Justice Desk Office, Washington, DC 20530. Additionally, comments may be submitted to OMB via facsimile to (202) 395-7285. Comments may also be submitted to the Department of Justice (DOJ), Justice Management Division, Information Management and Security Staff, Attention: Department Clearance Officer, Suite 850, 1001 G Street, NW., Washington, DC 20530. Additionally, comments may be submitted to DOJ via facsimile to (202) 514-1534.

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information should address one or more of the following four points:

(1) Evaluate whether the proposed collection or information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility.

(2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility, and clarity of the information to be collected; and

(4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Overview of This Information Collection

(1) *Type of Information Collection:* Extension of a currently approved collection.

(2) *Title of the Form/Collection:* Petition by Entrepreneur to Remove Conditions.

(3) *Agency form number, if any, and the applicable component of the Department of Justice sponsoring the collection:* Form I-829. Office of