

## Federal Communications Commission

## § 0.3

### PLACES FOR MAKING SUBMITTALS OR REQUESTS, FOR FILING APPLICATIONS, AND FOR TAKING EXAMINATIONS

- 0.471 Miscellaneous submittals or requests.
- 0.473 Reports of violations.
- 0.475 Applications for employment.
- 0.481 Place of filing applications for radio authorizations.
- 0.482 Application for waiver of wireless radio service rules.
- 0.483 Applications for amateur or commercial radio operator licenses.
- 0.484 Amateur radio operator examinations.
- 0.485 Commercial radio operator examinations.
- 0.489 [Reserved]
- 0.491 Application for exemption from compulsory ship radio requirements.
- 0.493 Non-radio common carrier applications.

### Subpart D—Mandatory Declassification of National Security Information

- 0.501 General.
- 0.502 Purpose.
- 0.503 Submission of requests for mandatory declassification review.
- 0.504 Processing requests for declassification.
- 0.505 Fees and charges.
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### Subpart E—Privacy Act Regulations

- 0.551 Purpose and scope; definitions.
- 0.552 Notice identifying Commission systems of records.
- 0.553 New uses of information.
- 0.554 Procedures for requests pertaining to individual records in a system of records.
- 0.555 Disclosure of record information to individuals.
- 0.556 Request to correct or amend records.
- 0.557 Administrative review of an initial decision not to amend a record.
- 0.558 Advice and assistance.
- 0.559 Disclosure of disputed information to persons other than the individual to whom it pertains.
- 0.560 Penalty for false representation of identity.
- 0.561 Exemptions.

### Subpart F—Meeting Procedures

- 0.601 Definitions.
- 0.602 Open meetings.
- 0.603 Bases for closing a meeting to the public.
- 0.605 Procedures for announcing meetings.
- 0.606 Procedures for closing a meeting to the public.
- 0.607 Transcript, recording or minutes; availability to the public.

### Subpart G—Intergovernmental Communication

- 0.701 Intergovernmental Advisory Committee.

AUTHORITY: Sec. 5, 48 Stat. 1068, as amended; 47 U.S.C. 155, 225, unless otherwise noted.

### Subpart A—Organization

AUTHORITY: Secs. 5, 48 Stat. 1068, as amended; 47 U.S.C. 155.

#### GENERAL

#### § 0.1 The Commission.

The Federal Communications Commission is composed of five (5) members who are appointed by the president subject to confirmation by the Senate. Normally, one Commissioner is appointed or reappointed each year, for a term of five (5) years.

[53 FR 29054, Aug. 2, 1988]

#### § 0.3 The Chairman.

(a) One of the members of the Commission is designated by the President to serve as Chairman, or chief executive officer, of the Commission. As Chairman, he has the following duties and responsibilities:

(1) To preside at all meetings and sessions of the Commission.

(2) To represent the Commission in all matters relating to legislation and legislative reports; however, any other Commissioner may present his own or minority views or supplemental reports.

(3) To represent the Commission in all matters requiring conferences or communications with other governmental officers, departments or agencies.

(4) To coordinate and organize the work of the Commission in such a manner as to promote prompt and efficient disposition of all matters within the jurisdiction of the Commission.

(b) The Commission will, in the case of a vacancy in the Office of the Chairman of the Commission, or in the absence or inability of the Chairman to serve, temporarily designate one of its members to act as Chairman until the cause or circumstance requiring such

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designation has been eliminated or corrected.

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### § 0.5 General description of Commission organization and operations.

(a) *Principal staff units.* The Commission is assisted in the performance of its responsibilities by its staff, which is divided into the following principal units:

- (1) Office of Managing Director.
- (2) Office of Engineering and Technology.
- (3) Office of General Counsel.
- (4) Office of Strategic Planning and Policy Analysis.
- (5) Office of Media Relations.
- (6) Office of Legislative Affairs.
- (7) Office of Inspector General.
- (8) Office of Communications Business Opportunities.
- (9) Office of Administrative Law Judges.
- (10) Office of Workplace Diversity
- (11) Wireline Competition Bureau.
- (12) Wireless Telecommunications Bureau.
- (13) International Bureau.
- (14) Media Bureau.
- (15) Enforcement Bureau.
- (16) Consumer and Governmental Affairs Bureau.
- (17) Public Safety and Homeland Security Bureau.

(b) Staff responsibilities and functions. The organization and functions of these major staff units are described in detail in §§ 0.11 through 0.151. The defense and emergency preparedness functions of the Commission are set forth separately, beginning at § 0.181. For a complete description of staff functions, reference should be made to those provisions. (See also the U.S. Government Organization Manual, which contains a chart showing the Commission's organization, the names of the members and principal staff officers of the Commission, and other information concerning the Commission.)

(c) *Delegations of authority to the staff.* Pursuant to section 5(c) of the Communications Act, the Commission has delegated authority to its staff to act on matters which are minor or routine or settled in nature and those in which immediate action may be necessary.

See subpart B of this part. Actions taken under delegated authority are subject to review by the Commission, on its own motion or on an application for review filed by a person aggrieved by the action. Except for the possibility of review, actions taken under delegated authority have the same force and effect as actions taken by the Commission. The delegation of authority to a staff officer, however, does not mean that he will exercise that authority in all matters subject to the delegation. In non-hearing matters, the staff is at liberty to refer any matter at any stage to the Commission for action, upon concluding that it involves matters warranting the Commission's consideration, and the Commission may instruct the staff to do so.

(d) *Commission action.* Matters requiring Commission action, or warranting its consideration, are dealt with by the Commission at regular monthly meetings, or at special meetings called to consider a particular matter. Meetings are normally held at the principal offices of the Commission in the District of Columbia, but may be held elsewhere in the United States. In appropriate circumstances, Commission action may be taken between meetings "by circulation", which involves the submission of a document to each of the Commissioners for his approval.

(e) *Compliance with Federal financial management requirements.* Any Bureau or Office recommending Commission action that may affect agency compliance with Federal financial management requirements must confer with the Office of Managing Director. Such items will indicate the position of the Managing Director when forwarded to the Commission. Any Bureau or Office taking action under delegated authority that may affect agency compliance with Federal financial management requirements must confer with the Office of the Managing Director before taking action.

(Secs. 4(i), 303(r) and 5(c)(i), Communications Act of 1934, as amended; 47 CFR 0.61 and 0.283)

[32 FR 10569, July 19, 1967]

EDITORIAL NOTE: For FEDERAL REGISTER citations affecting § 0.5, see the List of CFR Sections Affected, which appears in the