equivalent monthly notices in what-ever medium they receive information about their monthly bill.

[73 FR 15451, Mar. 24, 2008, as amended at 74 FR 8879, Feb. 27, 2009]

Subpart U—Documents to be Maintained for Inspection

Source: 65 FR 53621, Sept. 5, 2000, unless otherwise noted.

§ 76.1700 Records to be maintained by cable system operators.

(a) *Recordkeeping requirements*. The operator of every cable television sys-tem having fewer than 1,000 subscribers is exempt from the public inspection requirements contained in § 76.1701 (po-litical file); § 76.1715 (sponsorship iden-tification); § 76.1702 (EEO records avail-able for public inspection); § 76.1703 (commercial records for children's pro-gramming); § 76.1704 (proof-of-perform-ance test data); and § 76.1706 (signal leakage logs and repair records). The operator of every cable television sys-tem having 1000 or more subscribers but fewer than 5000 subscribers shall, upon request, provide the information required by § 76.1715 (sponsorship iden-tification); § 76.1702 (EEO records avail-able for public inspection); § 76.1703 (commercial records for children's pro-gramming); § 76.1704 (proof-of-perform-ance test data); and § 76.1706 (signal leakage logs and repair records) but shall maintain for public inspection a file containing a copy of all records re-quired to be kept by § 76.1701 (political file). The operator of every cable tele-vision system having 5000 or more sub-scribers shall maintain for public in-spection a file containing a copy of all records which are required to be kept by § 76.1701 (political file); § 76.1715 (sponsorship identification); § 76.1702 (EEO records available for public in-spection); § 76.1703 (commercial records for children's programming); § 76.1704 (proof-of-performance test data); and § 76.1706 (signal leakage logs and repair records).

(1)–(2) [Reserved]

(b) *Location of records*. The public in-spection file shall be maintained at the office which the system operator main-tains for the ordinary collection of sub-scriber charges, resolution of sub-scriber complaints, and other business or at any accessible place in the com-munity served by the system unit(s) (such as a public registry for docu-ments or an attorney's office). The public inspection file shall be available for public inspection at any time dur-ing regular business hours.

(c) All or part of the public inspec-tion file may be maintained in a com-puter database, as long as a computer terminal is made available, at the loca-tion of the file, to members of the pub-lic who wish to review the file.

(d) The records specified in paragraph (a) of this section shall be retained for the period specified in §§ 76.1701, 76.1702, 76.1704(a), and 76.1706, respectively.

(e) *Reproduction of records*. Copies of any material in the public inspection file shall be available for machine re-production upon request made in per-son, provided the requesting party shall pay the reasonable cost of repro-duction. Requests for machine copies shall be fulfilled at a location specified by the system operator, within a rea-sonable period of time, which in no event shall be longer than seven days. The system operator is not required to honor requests made by mail but may do so if it chooses.

[65 FR 53621, Sept. 5, 2000, as amended at 66 FR 67117, Dec. 28, 2001; 67 FR 1650, Jan. 14, 2002]

§ 76.1701 Political file.

(a) Every cable television system shall keep and permit public inspection of a complete and orderly record (polit-ical file) of all requests for cablecast time made by or on behalf of a can-didate for public office, together with an appropriate notation showing the disposition made by the system of such requests, and the charges made, if any, if the request is granted. The "disposi-tion" includes the schedule of time purchased, when spots actually aired, the rates charged, and the classes of time purchased.

(b) When free time is provided for use by or on behalf of candidates, a record of the free time provided shall be placed in the political file.

(c) All records required by this para-graph shall be placed in the political