

Notices

Federal Register

Vol. 77, No. 202

Thursday, October 18, 2012

This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

AGENCY FOR INTERNATIONAL DEVELOPMENT

Privacy Act of 1974, System of Records

AGENCY: United States Agency for International Development.

ACTION: Altered system of records.

SUMMARY: The United States Agency for International Development (USAID) is issuing public notice of its intent to alter a system of records maintained in accordance with the Privacy Act of 1974 (5 U.S.C. 552a), as amended, entitled "USAID-28, Personnel Locator System". This action is necessary to meet the requirements of the Privacy Act to publish in the **Federal Register** notice of the existence and character of record systems maintained by the agency (5 U.S.C. 522a(e)(4)).

DATES: Public comments must be received on or before November 20, 2012. Unless comments are received that would require a revision; this update to the system of records will become effective on November 30, 2012.

ADDRESSES: You may submit comments:

Paper Comments

- *Fax:* (703) 666-5670.
- *Mail:* Chief Privacy Officer, United States Agency for International Development, 2733 Crystal Drive, 11th Floor, Arlington, VA 22202.

Electronic Comments

- *Federal eRulemaking Portal:* <http://www.regulations.gov>. Follow the instructions on the Web site for submitting comments.
- *Email:* privacy@usaid.gov.

FOR FURTHER INFORMATION CONTACT: For general questions, please contact, USAID Privacy Office, United States Agency for International Development, 2733 Crystal Drive, 10th Floor, Arlington, VA 22202. Email: privacy@usaid.gov.

SUPPLEMENTARY INFORMATION: The Personnel Locator System is being updated as an Agency-wide system of record to cover all USAID Locator Systems, to include the Emergency Notification System, USAID Web site Modernization to include requests for newsletters via USAID.gov and information collected on Agency Telework forms. This would also include electronic business card applications. USAID Offices, Bureaus, Missions, or Teams, that desire to collect, maintain or store personnel data under the scope of this system of records will be required to undergo a compliance review and register their system with the USAID Privacy Office. The system is being established to collect and maintain USAID organizational information, emergency contact information and professional biographical information. The Personnel Locator System will enable USAID to quickly access information required to reach individuals in the event of an urgent situation, conduct continuity of operations planning exercises, and identify individuals with specialized areas of expertise to facilitate professional contacts.

Dated: August 29, 2012.

William Morgan,

Chief Information Security Officer—Chief Privacy Officer.

USAID-28

SYSTEM NAME:

USAID Personnel Locator System (to include Emergency Notification System, Telework, and Newsletters).

SECURITY CLASSIFICATION:

Sensitive But Unclassified.

SYSTEM LOCATION(S):

United States Agency for International Development, 1300 Pennsylvania Ave. NW., Washington, DC 20523.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

This system contains records of current employees, contractors, consultants, and partners.

CATEGORIES OF RECORDS COVERED BY THE SYSTEM:

This system contains USAID organizational information. At a solution wide level the system will collect and display First and Last Name, title, USAID Organizational address,

building name, room number, bureau, region, mission, country, office telephone numbers, office fax numbers, contact email address, employment mechanism, home address, home phone number, alternate phone number, emergency contact name, emergency contact phone number, emergency contact alternate number, program areas of expertise, foreign language skills, professional affiliations, professional certifications, photograph, region or country-based experience, operational experience and educational experience. The Personnel Locator System is being updated as an Agency-wide system of record to cover all USAID Locator Systems, to include the Emergency Notification System, USAID Web site Modernization to include, requests for newsletters via USAID.gov and information collected on Agency Telework forms. This would also include electronic business card applications.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Privacy Act of 1974 (Pub. L. 93-579), sec. 552a(c), (e), (f), and (g).

PURPOSE(S):

Records in this system will be used:

- (1) To develop and maintain current agency personnel locator and professional directory listings,
- (2) To identify and notify individuals employed by USAID when an emergency which occurs after hours requires that he/she report or not report for duty,
- (3) To maintain and implement emergency plans, including continuity of operations and facility evacuation plans,
- (4) To notify, locate, and mobilize individuals as necessary during emergency or other threatening situations,
- (5) To notify the designated emergency contact in case of a medical or other emergency event involving an individual,
- (6) To identify colleagues by areas of expertise to facilitate mentoring activities with Foreign Service Officers,
- (7) To identify colleagues with specialized knowledge and/or expertise to participate in collaborative efforts,
- (8) To facilitate this information in the Emergency Notification System,
- (9) To facilitate the transmission of Agency Newsletters, and

(10) To identify personnel that are utilizing the Governmental Telework Policy and to support the OMB mandate for telework.

DISCLOSURE TO CONSUMER REPORTING AGENCIES:

These records are not disclosed to consumer reporting agencies.

PURPOSES OF SUCH USES:

USAID may disclose relevant system records in accordance with any current and future blanket routine uses established for its record systems. These may be for internal communications or with external partners.

ROUTINE USE OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE

Disclosure to consumer reporting agencies:

These records are not disclosed to consumer reporting agencies.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Electronic records are maintained in user-authenticated, password-protected systems. All records are accessed only by authorized personnel who have a need to access the records in the performance of their official duties.

RETRIEVABILITY:

Records are retrievable by name, location or any other identifier listed in the categories of records cited above.

SAFEGUARDS:

Additional administrative safeguards are provided through the use of internal standard operating procedures.

RETENTION AND DISPOSAL:

Records will be updated periodically to reflect changes and deleted or destroyed when their use is no longer required.

SYSTEM MANAGER(S) AND ADDRESS:

Personnel Locator System (Emergency Notification System, Telework Program and USAID Web site Modernization), United States Agency for International Development, 1300 Pennsylvania Avenue NW., Washington, DC 20523.

NOTIFICATION PROCEDURES:

Individuals requesting notification of the existence of records on them must send the request in writing to the Chief Privacy Officer, USAID, 2733 Crystal Drive, 11th Floor, Arlington, Va. 22202. The request must include the requestor's full name, his/her current address and a return address for transmitting the information. The

request shall be signed by either notarized signature or by signature under penalty of perjury and reasonably specify the record contents being sought.

RECORD ACCESS PROCEDURES:

Individuals wishing to request access to a record must submit the request in writing according to the "Notification Procedures" above. An individual wishing to request access to records in person must provide identity documents, such as government-issued photo identification, sufficient to satisfy the custodian of the records that the requester is entitled to access.

CONTESTING RECORD PROCEDURES:

An individual requesting amendment of a record maintained on himself or herself must identify the information to be changed and the corrective action sought. Requests must follow the "Notification Procedures" above.

RECORD SOURCE CATEGORIES:

The records contained in this system will be provided by and updated by the individual who is the subject of the record.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

Meredith Snee,

Privacy Analyst.

[FR Doc. 2012-25607 Filed 10-17-12; 8:45 am]

BILLING CODE P

DEPARTMENT OF AGRICULTURE

Forest Service

Information Collection; Advertised Timber for Sale

AGENCY: Forest Service, USDA.

ACTION: Notice; request for comments.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, the Forest Service is seeking comments from all interested individuals and organizations on the revision with changes of the currently approved information collection 0596-0066 Advertised Timber for Sale.

DATES: Comments must be received in writing on or before December 17, 2012 to be assured of consideration. Comments received after that date will be considered to the extent practicable.

ADDRESSES: Comments concerning this notice should be addressed to Lathrop Smith, Forest Management Service Center, 2150 Centre Ave., Bldg. A, Fort Collins, CO 80526-1891.

Comments also may be submitted via facsimile to (970) 295-5755 or by email to: bidforms@fs.fed.us.

All comments, including names and addresses when provided, are placed in the record and are available for public inspection and copying. The public may inspect comments received at the Forest Management Service Center, 2150 Centre Ave., Bldg. A, Fort Collins, CO. Visitors are encouraged to call ahead at (970) 295-5020 and ask for Lathrop Smith to facilitate entry into the building.

FOR FURTHER INFORMATION CONTACT:

Lathrop Smith, Forest Management Staff, at (970) 295-5961. Individuals who use telecommunication devices for the deaf (TDD) may call the Federal Relay Service (FRS) at 1-800-877-8339, 24 hours a day, every day of the year, including holidays.

SUPPLEMENTARY INFORMATION:

Title: Advertised Timber for Sale.

OMB Number: 0596-0066.

Expiration Date of Approval: April 30, 2013.

Type of Request: Extension with Revision.

Abstract: Pursuant to statutory requirements at 16 U.S.C. 472a, unless extraordinary conditions exist as defined by regulation, the Secretary of Agriculture must (1) advertise sales of all National Forest System timber or forest products exceeding \$10,000 in appraised value, (2) select bidding methods that ensure open and fair competition; (3) select bidding methods that ensure the Federal Government receives not less than appraised value of the timber or forest product; and (4) monitor bidding patterns for evidence of unlawful bidding practices.

Pursuant to the Forest Service Small Business Timber Sale Set-Aside Program, developed in cooperation with the Small Business Administration, Forest Service regulations at Title 36 of the Code of Federal Regulations, § 223.84 require Forest Service bid forms to include provisions for small business concerns. The data collected from the bid forms will be used by the Agency to ensure that National Forest System timber will be sold at not less than appraised value, that bidders will meet specific criteria when submitting a bid, and to monitor bidding for evidence of anti-trust violations.

The tax identification number of each bidder is entered into an automated bid monitoring system, which is used to determine if speculative bidding or unlawful bidding practices are occurring and is required to process electronic payments to the purchaser.

Respondents will be bidding on National Forest System timber sales and