

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT****[Docket No. FR-4740-N-01]****Letter of Transmittal; Resolution of Board of Director and Certificate of Authorized Signatures; and Master Servicing Agreement; Notice of Proposed Information Collection; Comment Request**

**AGENCY:** Office of the President of Government National Mortgage Association (Ginnie Mae), HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* April 15, 2002.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Sonya Suarez, Office of Program Operations, Department of Housing & Urban Development, 451 7th Street, SW., Room 6226, Washington, DC 20410.

**FOR FURTHER INFORMATION CONTACT:** Sonya Suarez, Ginnie Mae, (202) 708-2772 (this is not a toll-free number) for copies for the proposed forms and other available documents.

**SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

The Notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* (1) Letter of Transmittal, (2) Resolution of Board of Directors and Certificate of Authorized

Signatures, and (3) Master Servicing Agreement.

*OMB Control Number, if applicable:* 2503-0016.

**Description of the Need for the Information and Proposed Use**

The purpose of the Letter of Transmittal is to provide issuers with a form to transmit documentation to Ginnie Mae when requesting Ginnie Mae's action on certain activities such as requests for commitment authority and pool numbers. The Resolution of Board of Directors and Certificate of Authorized Signature is used by the issuers to provide a list of the names and signatures of officers of the company authorized to execute documents with respect to issuance of securities. The Master Servicing Agreement is used to provide assurance to Ginnie Mae that servicing the mortgages backing the securities approved for issuance will be performed in accordance with acceptable standards of mortgage servicing. It is also used to determine whether the issuer of the pool is the sole servicer or whether the issuer has established a sub-contract servicer arrangement with another institution to perform certain servicing functions on behalf of the issuer.

*Agency form numbers, if applicable:* HUD form 11700, 11702, and 11707.

*Members of affected public:* For profit business (mortgage companies, thrifts, savings & loans, etc.)

**ESTIMATION OF THE TOTAL NUMBERS OF HOURS NEEDED TO PREPARE THE INFORMATION COLLECTION INCLUDING NUMBER OF RESPONDENTS, FREQUENCY OF RESPONSE, AND HOURS OF RESPONSE**

HUD form	Respondents	Frequency of response	Hours per response *	Total annual responses	Total hours
11700 .....	275	2	.17	500	93.5
11702 .....	275	1	.17	275	46.8
11707 .....	275	1	.17	275	46.8
Total .....	.....	.....	.....	1,100	187.1

\* Approximately 10 minutes.

*Status of the proposed information collection:* Extension of a currently approved collection.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: February 5, 2002

**George S. Anderson,**  
Executive Vice President, Ginnie Mae.  
[FR Doc. 02-3415 Filed 2-12-02; 8:45 am]

**BILLING CODE 4120-01-M**

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT****[Docket No. FR-4734-N-03]****Notice of Submission of Proposed Information Collection to OMB; Mortgagor's Certificate of Actual Cost**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for

review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* March 15, 2002.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval number (2502-0112) should be sent to: Joseph F. Lackey, Jr., OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503.

**FOR FURTHER INFORMATION CONTACT:**

Wayne Eddins, Reports Management Officer, Q, Department of Housing and Urban Development, 451 Seventh Street, Southwest, Washington, DC 20410; e-mail [Wayne.Eddins@HUD.gov](mailto:Wayne.Eddins@HUD.gov); telephone (202) 708-2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35). The Notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information (3) the OMB

approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will be required; (8) an estimate of the total number of ours needed to prepare the information submission including number of respondents, frequency of response, and hours of response; (9) whether the proposal is new, an extension, reinstatement, or revision of an information collection requirement; and (10) the name and telephone number of an agency official familiar with proposal and of the OMB Desk Officer for the Department.

*This Notice also lists the following information:*

*Title of Proposal:* Mortgage's Certificate of Actual Cost.

*OMB Approval Number:* 2502-0112.

*Form Numbers:* HUD-92330.

*Description of the Need for the Information and its Proposed Use:* The Mortgage's Certificate of Actual certifies cost the development in order to make an informed determination of mortgage insurance acceptability and to prevent windfall profits. It provides a basis for evaluating housing programs, labor costs, and physical improvements in connection with the construction of multifamily housing.

*Respondents:* Business or other for-profit.

*Frequency of Submission:* At final endorsement.

Reporting burden	Number of respondents	×	Frequency of response	×	Hours per response	=	Burden hours
	500		1		8		4,000

*Total Estimated Burden Hours:* 4,000.  
*Status:* Reinstatement, without changed.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.

Dated: February 5, 2002.

**Wayne Eddins,**

*Departmental Reports Management Officer,  
Office of the Chief Information Officer.*

[FR Doc. 02-3414 Filed 2-12-02; 8:45 am]

**BILLING CODE 4210-72-M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4734-N-04]

### Notice of Submission of Proposed Information Collection to OMB for Emergency Review; Comment Request for Proposed Changes to Generic Application, Religious Status, and Budget Forms Contained in Grant Applications; Notice of Proposed Information Collection for Public Comment

**AGENCY:** Office of The Chief Information Officer.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for emergency review and approval, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* February 20, 2002.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments must be received within seven (7) days from the date of this Notice. Comments should refer to the proposal by name/or OMB approval number) and should be sent to: Joseph F. Lackey, Jr., HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503.

#### FOR FURTHER INFORMATION CONTACT:

Wayne Eddins, Reports Management Officer, Q, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne.Eddins@HUD.gov](mailto:Wayne.Eddins@HUD.gov); telephone (202) 708-2374. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Mr. Eddins.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that the Department of Housing and Urban Development (HUD) has submitted to OMB, for emergency processing, an information collection package containing additional alternatives to the SF 424, Application for Federal Assistance, and directly related forms intended to offer standardized, consolidated and streamlined grant application processes in accordance with the provisions of Public Law 106-107, The Federal Financial Assistance Improvement Act of 1999. The two additional forms are a detailed budget and a voluntary indicator of religious

status. This submission also proposes minimal changes to the budget summary form to be included in grant applications.

This Notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This Notice also listed the following information:

*Title of Proposal:* Emergency Comment Request for Proposed Changes to Generic Application, Religious Status, and Budget Forms Contained in Grant Applications.

*OMB Control Number:* 2501-0017.

*Agency Form Numbers:* HUD-424, HUD-424-B, HUD-424-C, HUD-424-CB, HUD-424-M, HUD-424-F.

*Members of Affected Public:* State, Local or Tribal Government, Not-for-Profit Institutions.