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Dated: October 15, 2002.

**Deborah M. Morrison,**  
*Designated Federal Officer.*

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## **SOCIAL SECURITY ADMINISTRATION**

### **Statement of Organization, Functions and Delegations of Authority**

This statement amends Part S of the Statement of the Organization, Functions and Delegations of Authority that covers the Social Security Administration (SSA). Notice is hereby given that Subchapter S4E, which covers the Office of Telecommunications and Systems Operations, is being amended to reflect a realignment of functions and renaming of one subordinate organization. The new material and changes are as follows:

#### **Section S4E.10 The Office of Telecommunications and Systems Operations—(Organization)**

*Delete:* K. The Division of Telecommunications Systems (S4EN)

*Establish:* K. The Division of Monitoring and Online Systems (S4EN)

#### **Section S4E.10 The Office of Telecommunications and Systems Operations—(Functions)**

*Replace in its entirety:*

##### *D. Division of Systems User Services and Facilities (S4EE)*

1. Provides all data center computer hardware implementation support for OTSO and coordinates the installation of all major hardware and software. Provides technical evaluation support for the procurement, acceptance, testing, installation and implementation of equipment and software.

2. Plans and coordinates computer facility environmental systems requirements. Provides computer facilities support for all Agency computer processing centers.

3. Provides a centralized contact for the management of all online storage media resources in the National Computer Center (NCC) and the Program Service Centers (PSC). Manages enterprise-level data storage resources in both mainframe and open systems environments to maintain the integrity, reliability, and performance of state-of-

the-art storage technology. Responsible for all business critical data backup and recovery planning and operation. Advises Agency management on all aspects of data and storage media management.

4. Provides technical oversight for the Agency on high volume, enterprise-class printing technology and hardware. Responsible for reengineering SSA print workloads to take advantage of new print technology and automated mail insertion technology.

5. Provides all electronic scanning and imaging computer hardware and software implementation support for SSA. Coordinates the installation of all major scanning and imaging hardware and software. Provides technical evaluation support for the procurement, acceptance, testing, installation and implementation of scanning and imaging equipment and software.

6. Responsible for the design, development, acquisition, implementation and management of automated data center operations management hardware and software tools for OTSO.

##### *G. The Division of Operational Capacity Performance Management (S4EI)*

1. Evaluates computer performance and monitors resource utilization to ensure that OTSO's operational computer systems capacity is utilized effectively and efficiently. Ensures that OTSO's systems performance objectives are being met and that databases are efficiently implemented. Prepares recommendations to OTSO management and as directed, performs similar functions for other SSA components.

2. Ensures that sufficient IT capacity is available to process present and future workloads, coordinating decisions on target systems for new/modified workloads and systems configuration changes.

3. Serves as the Office of Systems resource and repository for Enterprise Capacity Planning data and reporting.

4. Provides recommendations and services to other OTSO components in the interpretation of reports and data resulting from evaluation and utilization studies.

5. Uses operational research tools to investigate operational efficiency problems and develop workload and utilization relationships.

6. Responsible for analysis of configuration, topology, connectivity, automation and availability of SSA's national network in support of performance management, resource utilization and capacity planning. Responsible for long-term network management resource utilization

reporting and problem management reporting.

7. Performs modeling and analysis of new applications and designs to determine performance impacts. Projects future capacity requirements for Enterprise Systems components and continually monitors performance to validate projections.

8. Collects data necessary to measure operations performance in providing timely output services as delineated in the Service Level Agreements (SLA). Prepares periodic reports on SLA compliance.

9. Identifies the cause of Enterprise performance problems and reports the findings.

10. Directs the design, development and implementation of software to gather and report statistical information on the functioning of SSA Enterprise Systems. Evaluates and implements COTS performance management software, and designs, develops and implements custom capacity performance data collection and reporting system. Distributes the information to other SSA components to report on performance and utilization.

11. Responsible for 800 number voice utilization data collection and reporting.

##### *H. The Division of Telecommunications Security and Standards (S4EK)*

1. Develops, publishes and implements standards and operating procedures within OTSO. Develops and controls enforcement mechanisms to ensure adherence to operational standards. Administers the Federal systems standards program within OTSO.

2. Directs the planning, implementation and evaluation of the systems security program in OTSO and SSA privacy and security policies.

3. Serves as OTSO liaison with other SSA components in matters of privacy and security. Provides for the security of all OTSO resources in the centralized OTSO computer boundaries established by the Deputy Commissioner for Finance, Assessment and Management.

4. Provides planning, evaluation and oversight on disaster recovery capabilities in order to maintain continuity of data center operations. Develops, implements and evaluates systems and procedures for the security and protection of data. Directs the continuity of operations program for OTSO.

##### *I. The Division of Resource Management and Acquisition (S4EL)*

1. Directs OTSO's participation in the Information Technology Systems (ITS) procurement process. Manages, plans,

and coordinates the activities relating to business and financial planning of SSA's telecommunications needs.

2. Performs technical and cost reviews of all OTSO/ITS procurements.

Performs technical review of procurement proposals for ITS resources, network hardware, software and related services.

3. Provides support for ITS Technical Evaluation Committees.

4. Supports contract administration for all OTSO/ITS contracts.

5. Provides technical support to Project Officers in the development, modification and administration of ITS contracts.

6. Directs the renewal process for existing lease and maintenance contracts for ITS and telecommunications equipment and services.

7. Manages the fiscal administration of ITS contracts, collecting, analyzing and reporting performance data to support required fiscal and other contractual proceedings.

8. Provides for the centralized certification and authorization for the lease and maintenance of SSA's ITS and telecommunications equipment.

9. Provides necessary staff support to users within OTSO for the development of procurement documents and documentation.

10. Develops short-term and long-range tactical and strategic planning and maintains the OTSO macro-procurement plan which relates to planned acquisitions of ITS and telecommunications equipment, software, system design and system support services and implementation of telecommunication expansion.

11. Serves as Project Officer for ITS re-competition/ongoing maintenance contracts.

12. Provides technical support to OTSO and other SSA components during major procurement activities. Ensures that procurement documentation complies with directives published by SSA and higher monitoring authorities. Provides recommendations for disposition of procurement proposals for ITS resources.

13. Formulates an OTSO-wide Systems Plan and assigns responsibility to OTSO components for various parts of the Plan. Works with OTSO components to evaluate their proposed systems objectives in terms of technical feasibility, availability of resources and systems costs. Identifies the major OTSO activities and resources needed to support these objectives. Directs and coordinates the OTSO technical work-power, equipment and other special

costs for the SSA budget process and justifies these on the basis of the President's Management Agenda and the Commissioner's priorities.

14. Directs the preparation of detailed project plans, including resource estimates for projects of which OTSO has the lead. Monitors progress and use of work-power and equipment resources by OTSO components against their approved plans. Develops standard methods for project management and assists OTSO components in their use.

15. Manages a centralized inventory of all SSA ITS and telecommunications equipment, and manages the ITS excess equipment process.

#### *J. The Division of Integration and Environmental Testing (S4EM)*

1. Directs and controls all activities with the release of new or enhanced versions of host, client/server, and web (internet/intranet) programmatic and telecommunications-related software. Enforces software acceptance and certifications standards. Directs the staging of program modules to be tested.

2. Develops and maintains extensive test databases for use in the acceptance, integration and environmental testing processes. Develops and incorporates the use of software simulators and emulators in software acceptance testing.

3. Directs the integration testing of new or enhanced communications host, client/server, and web (internet/intranet) software, and network communications software. Participates in the movement and/or migration of software systems and associated files between complexes and processing components. Directs the migration of web software.

4. Directs environmental testing to ensure that all new or enhanced software is compatible with changing hardware configurations. Directs the integration of new or enhanced SSA programmatic software. Administers the generation of finalized testing results for evaluation. Directs software performance evaluations, parallel testing, timing studies, inter/intra-system relationship and testing trend analysis.

5. Responsible for administering integration and acceptance testing for production IT hardware.

6. Provides the checks and balances on SSA's production IT systems and equipment procurement for complying with contractual performance requirements throughout the life cycle of the procurement.

7. For all host, client/server, and web (internet/intranet) application software, manages and controls libraries, controls

and migrates software into the production environment. For host implementations, designs and develops backup and recovery procedures. For client/server, develops installation scripts for migration of software to production.

8. Administers all activities pertaining to configuration management for the OTSO change management system.

9. Responsible for SSANet software distribution and version management.

10. Serves as the focal point for release coordination activities for the integration and production phases of the life cycle for host, client/server and web (internet/intranet) applications.

11. Develops and maintains pristine workstation images for the configurations/builds in the production environment.

#### *K. The Division of Monitoring and Online Systems (S4EN)*

1. Procures, installs, modifies and tunes all online/batch teleprocessing monitor systems software, vendor support products, data base management systems, web based and middle-ware solutions. Designs, modifies, implements and installs specialized teleprocessing system software to support new teleprocessing application software including in-house modifications.

2. Directs the continuous monitoring of all teleprocessing, data base and middle-ware system software and performs problem determination and resolution.

3. Participates in the establishment of teleprocessing software standards for application design and for the use of data base packages within the SSA network environment. Formulates policy for data base applications software systems and monitors and optimizes performance of that software.

4. Develops teleprocessing software procedures for computer operations components.

5. Manages all online teleprocessing and data base management systems.

6. Installs and manages Unix operating systems on distributed data base and data base backup servers.

#### *M. The Division of National Network Services and Operations (S4EQ)*

1. Manages the installation, relocation and operation of SSA's telecommunications network facilities for the transmission of program and management data over SSA established networks.

2. Monitors telecommunications operations, analyzes equipment problems and effects proper maintenance and repair.

3. Develops and directs the implementation of new procedures and updates existing procedures for network node operations.

4. Reports outages to vendor management for prompt resolution and is responsible for the repair of advanced communications electronics equipment.

5. Provides emergency support services for equipment reconfiguration as well as repair, assembly/disassembly and installation of advanced telecommunications electronics.

6. Serves as the initial point of contact for user and technical problem determination for telecommunications. Diagnoses data-center hardware and network problems and coordinates network operations issues with applications and systems support staff.

7. Monitors and controls functions for the nationwide telecommunications system. Develops operational procedures to modernize and streamline network operation and develops plans for automation.

8. Manages traffic flow between telecommunications complexes and other SSA complexes.

9. Communicates status of the network to other network nodes and advises users of abnormal or extraordinary situations affecting network operations.

10. Monitors voice communications operations, analyzes equipment problems and effects proper maintenance and repair.

11. Directs all teleprocessing system software problem determination and resolution.

12. Coordinates with other OTSO components in addressing teleprocessing software concerns regarding system capacity issues and system configuration proposals.

13. Operates and maintains an integrated systems and technical coordination control center and help desk to coordinate problem identification and resolution activities.

14. Operates large scale computer resources providing level 3 monitoring and problem determination for large scale operations, online teleprocessing regions and data base management systems.

15. Provides operational status and workload information to field offices using the SSA telecommunications network. Provides statistical analyses of, and reports on, operations performance at meeting both user and computer center management service objectives.

16. Serves as focal point for all user systems problems, questions, complaints and corrective actions regarding the full range of production services.

#### *O. The Division of Client/Server Configuration (S4ES)*

1. Directs the design, development, implementation, maintenance and support of specialized data communications software (*i.e.*, Email and Remote LAN Access) to support SSA's international network (SSANet).

2. Manages and coordinates all change management system control relating to client server hardware and software changes to SSANet under the auspices of the change management facility.

3. Performs Level 3 client server monitoring and problem determination for the SSANet.

4. Interfaces with SSANet users to determine the impact of new applications and workloads and supports user liaison and systems development activities of other SSA components in the resolution of client server problems.

5. Manages client server software changes to ensure compatibility with hardware modifications at Central Office and all remote network platform locations.

6. Directs the planning, analysis and design of specialized client server software systems for providing information relevant to the development of existing and proposed client server systems.

7. Responsible for client server projects, including acquisition, implementation, integration and control.

8. Develops, disseminates and enforces standards and policies relating to workstations, workstation configurations, peripherals, LANs and LAN operating systems (OS).

9. Works with SSA users to provide solutions to LAN telecommunications needs that are consistent with SSA-network architecture policies; determines client server interfacing hardware needs, implementing solutions, planning and expansion; and determines staff hardware training needs. Assists SSA client server users in determining and refining services and support requirements, configuration and engineering solutions, planning for future needs, coordinating implementation and evaluating effectiveness.

10. Develops and distributes research papers on applied technology and its relationship to existing and future client server requirements. Also develops alternate systems configurations to meet specific alternative requirements (non-traditional technology approaches).

11. Solves client server problems by applying information on state-of-the-art OS, and client server hardware

currently available in the marketplace. Develops turn-key client server systems and special menus to meet unusual customer requirements.

12. Works with SSA client server users at the headquarters' campus and at OHA, OGC and OIG sites as well as the state DDS sites; to develop, test and support component specific applications, initiatives and configurations.

13. Performs systems analysis, configuration design, and software selection, implementation and procurement support for microcomputers, minicomputers and computer graphics system and equipment for various components of OTSO. Provides state-of-the-art technical expertise including the evaluation of new and existing systems activities and provides support for enhancements, modifications, design and/or redesign. Researches and tests current off-the-shelf products for their network configuration to LAN and workstation needs. Researches and analyzes emerging office systems developments to ensure technology awareness and provide supporting systems development, design and planning implementation.

14. Responsible for all aspects of engineering (hardware and software), design, configuration, implementation and maintenance of host architecture for multiple remote LAN access/mobile computing solutions for SSA. Includes all private host/client architectures, Virtual Private Network, and wireless access to SSANet via computers and PDAs.

15. Conducts research and development of state-of-the-art technology for the purpose of remote connectivity as well as improved remote systems security. This includes potential hardware and software solutions as well as biometrics technology.

16. Supports multiple telecommunications methods of remote connectivity including analog, ISDN, Cable/DSL and Satellite for both mobile and static locations.

17. Conducts hardware evaluation for notebook-computer products that may be used for remote access agencywide, including addressing compatibility issues with existing product lines as well as Section 508 considerations.

18. Supports configuration management and installation of local area networks including building, configuring and imaging workstations and servers.

Dated: October 15, 2002.

**Reginald F. Wells,**

*Deputy Commissioner for Human Resources.*

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## DEPARTMENT OF STATE

[Public Notice 4172]

### Office of Foreign Missions; 30-Day Notice of Proposed Information Collection: Form DS-98, Application for Diplomatic Exemption from Taxes on Utilities; Form DS-99, Application for Diplomatic Exemption from Taxes on Gasoline; OMB Control Number 1405-0069

**AGENCY:** Department of State, Bureau of Diplomatic Security, Office of Foreign Missions.

**ACTION:** Notice.

**SUMMARY:** The Department of State has submitted the following information collection request to the Office of Management and Budget (OMB) for approval in accordance with the Paperwork Reduction Act of 1995. Comments should be submitted to OMB within 30 days of the publication of this notice.

The following summarizes the information collection proposal submitted to OMB:

*Type of Request:* Re-instatement without change of expired information collection.

*Originating Office:* Bureau of Diplomatic Security, Office of Foreign Missions, Vehicle, Tax and Customs Unit, DS/OFM/VTC/TC.

*Title of Information Collection:* Application for Diplomatic Exemption from Taxes on Utilities, (Form DS-98); Application for Diplomatic Exemption from Taxes on Gasoline (Form DS-99).

*Frequency:* Typically, several applications are submitted by the entitled individual at the beginning of their tour of duty, and then none afterwards.

*Form Numbers:* DS-98 and DS-99.

*Respondents:* Foreign diplomatic or consular missions and their personnel; certain foreign government organizations, designated international organizations and certain of their personnel; and foreign military personnel assigned to the staff of a foreign mission in the United States.

*Estimated Number of Respondents:* Form DS-98, approximately 1250 individual; 25 organizational respondents; Form DS-99, approximately 1660 individual respondents, 30 organizational respondents.

*Average Hours Per Response:* the average time per response is approx. 1 minute.

*Total Estimated Burden:* 49 hours.

Public comments are being solicited to permit the agency to:

- Enhance the quality, utility, and clarity of the information being collected.
- Evaluate the accuracy of the agency's estimate of the burden of the collection, including the validity of the methodology and assumptions used.
- Minimize the reporting burden on those who are to respond, including through the use of automated collection techniques or other forms of technology.

#### FOR FURTHER ADDITIONAL INFORMATION:

Copies of the proposed information collection form and supporting documents may be obtained from Mr. Edmond McGill, U.S. Department of State, DS/OFM/VTC/TC, SA-33, 3501 International Place, NW., Washington, DC 20008, 202-895-3618.

Public comments and questions should be directed to the State Department Desk Officer, Office of Information and Regulatory Affairs, Office of Management and Budget (OMB), Washington, DC 20530, who may be reached on 202-395-3897.

Dated: September 18, 2002.

**Lynwood M. Dent Jr.,**

*Deputy Assistant Secretary of State and Deputy Director, Office of Foreign Missions, Bureau of Diplomatic Security, Department of State.*

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## DEPARTMENT OF STATE

[Public Notice 4174]

### Office of the Coordinator for Counterterrorism; Designation of Foreign Terrorist Organizations

**AGENCY:** Department of State.

Pursuant to section 219 of the Immigration and Nationality Act ("INA"), as added by the Antiterrorism and Effective Death Penalty Act of 1996, Pub. L. No. 104-132, § 302, 110 Stat. 1214, 1248 (1996), and amended by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, Pub. L. No. 104-208, 110 Stat. 3009 (1996) and by the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT ACT) Act of 2001, P.L. 107-56 (2001), the Secretary of State hereby designates, effective October 23, 2002, the following organization as a foreign terrorist organization: Jemaah Islamiya.

Dated: October 16, 2002.

**Colin L. Powell,**

*Secretary of State, Department of State.*

[FR Doc. 02-27146 Filed 10-22-02; 5:00 pm]

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## DEPARTMENT OF STATE

[Public Notice 4171]

### Notice of Receipt of Application for a Presidential Permit for Pipeline Facilities To Be Constructed and Maintained on the Border of the United States

**AGENCY:** Department of State, Office of International Energy and Commodities Policy.

**ACTION:** Notice.

Notice is hereby given that the Department of State has received an application from PMI Services North America, Inc. (PMI) for a Presidential permit, pursuant to Executive Order 11423 of August 16, 1968, as amended by Executive Order 12847 of May 17, 1993, authorizing the construction, connection, operation, and maintenance at the U.S.-Mexican border in the vicinity of Brownsville, Texas of a liquid pipeline capable of carrying refined petroleum products, including diesel, motor gasoline, jet fuel and liquefied petroleum gas, and related facilities.

PMI is a corporation organized and existing under the laws of the State of Delaware and with its principal office located in Houston, Texas. The proposed new 10-inch diameter pipeline would originate at an existing Transmontaigne Product Services, Inc. (TPSI) storage and distribution terminal at the Port of Brownsville, Texas and cover approximately 27 miles, crossing under the Rio Grande River and terminating at a currently existing PEMEX pipeline in Curva, Texas, Tamaulipas, Mexico. It is anticipated that initial deliveries of diesel to the United States will be approximately 10,000 barrels per day in Brownsville, but the pipeline capacity would be approximately 100,000 barrels of liquid petroleum product per day in either direction.

As required by E.O. 11423, the Department of State is circulating this application to concerned federal agencies for comment.

**DATES:** Interested parties are invited to submit, in duplicate, comments relative to this proposal on or before November 22, 2002, to Pedro Erviti, Office of International Energy and Commodities Policy, Department of State,