

DEPARTMENT OF THE INTERIOR**Bureau of Reclamation****Privacy Act of 1974, as Amended;
System of Records**

AGENCY: Bureau of Reclamation, Interior.

ACTION: Notice of major changes to a system of records.

SUMMARY: Pursuant to the provisions of the Privacy Act of 1974, as amended (5 U.S.C. 552a), notice is hereby given that the Department of the Interior proposes major changes to a notice describing a system of records managed by the Bureau of Reclamation. The system of records notice "Individual Records of Issue, BOR-11" is being revised and renamed "Identification/Security Cards, WBR-11." The system description is published in its entirety below.

DATES: This action will be effective without further notice on March 10, 2000, unless comments are received that would result in a contrary determination.

ADDRESSES: Send comments to Bureau of Reclamation, Attn: Mr. Casey Snyder, D-7924, Privacy Act Officer, PO Box 25007, Denver, Colorado 80225-0007.

FOR FURTHER INFORMATION CONTACT: Ms. Rayleen Cruz, Manager, Property and Office Services at (303) 445-2023.

SUPPLEMENTARY INFORMATION: The original system of records notice "Individual Records of Issue, BOR-11," was published in the **Federal Register** on February 22, 1985, (50 FR 7391). The original system of records notice also covered Government parking spaces and keys issued, which are now covered under "Employee Administrative Records, DOI-58."

Murlin Coffey,

Manager Property and Office Services.

INTERIOR/WBR-11**SYSTEM NAME:**

Identification/Security Cards.

SYSTEM LOCATION:

All Bureau of Reclamation (Reclamation) offices or facilities which manage an identification (ID)/security system.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

All individuals who have access to Reclamation's buildings and facilities. These include, but are not limited to, the following: Current and former agency employees and contractors, persons authorized to perform or to use services provided by Reclamation (e.g.,

credit unions, fitness centers, etc.), volunteers, and visitors.

CATEGORIES OF RECORDS IN THE SYSTEM:

Records maintained on current and former agency employees and contractors may include the following data fields: Name; Social Security Number (or other personal identifier); date of birth; signature; image (photograph); hair color; eye color; height; weight; organization/office of assignment; telephone number of emergency contact; date and time of entry; time of exit; security access category; number of ID/security cards issued; and ID/security card issue date, expiration date, and serial number.

Records maintained on all other individuals covered by the system may include any or all of the following data: Name; Social Security Number (or one of the following: driver's license number, "Green Card" number, Visa/Passport number, or other personal identifier); date and time of entry; time of exit; purpose for entry; agency point of contact; security access category; number of ID/security cards issued; and ID/security card issue date, expiration date, and serial number.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301; 40 U.S.C. 486; 44 U.S.C. 3101; Presidential Memorandum on Upgrading Security at Federal Facilities, June 28, 1995.

PURPOSE(S):

(1) To ensure the safety and security of Reclamation's buildings, facilities, and occupants. (2) To verify that all persons entering the buildings are authorized to enter.

(3) To track and control ID/security cards issued to persons entering Reclamation buildings or facilities. Routine uses of records maintained in the system, including categories of users and the purposes of such uses:

Disclosures outside Reclamation may be made:

(1) To security service companies that provide monitoring and maintenance support for the system. (2) To the Federal Protective Service and appropriate Federal, State, and local law enforcement agencies to investigate emergency response situations or to investigate and prosecute the violation of law, statute, rule, regulation, order, or license. (3) Another Federal agency to enable that agency to respond to an inquiry by the individual to whom the record pertains. (4) The Department of Justice, or to a court, adjudicative or other administrative body, or to a party in litigation before a court or adjudicative or administrative body,

when: (a) One of the following is a party to the proceeding or has an interest in the proceeding: (i) The Department or any component of the Department; (ii) Any Departmental employee acting in his or her official capacity; (iii) Any Departmental employee acting in his or her individual capacity where the Department or the Department of Justice has agreed to represent the employee; or (iv) The United States, when the Department determines that the Department is likely to be affected by the proceeding; and (b) The Department deems the disclosure to be: (i) Relevant and necessary to the proceedings; and (ii) Compatible with the purpose for which we compiled the information. (5) The appropriate Federal, State, tribal, local, or foreign governmental agency that is responsible for investigating, prosecuting, enforcing, or implementing a statute, rule, regulation, order, or license, when we become aware of an indication of a violation or potential violation of the statute, rule, regulation, order, or license. (6) A congressional office in response to an inquiry to that office by the individual to whom the records pertain.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Maintained on paper, microfiche, or computer files.

RETRIEVABILITY:

Records are retrievable by name; Social Security Number (or other personal identifier); image (photograph); organization/office of assignment; agency point of contact; security access; category; date and time of entry; time of exit; and ID/security card issue date, expiration date, and serial number.

SAFEGUARDS:

The records are maintained in accordance with 43 CFR 2.51.

RETENTION AND DISPOSAL:

Records relating to persons covered by the system are retained in accordance with General Records Schedule 18, Item No. 17. Unless retained for specific ongoing security investigations, records are disposed of in accordance with appropriate Reclamation, Departmental, and General Records Schedules.

SYSTEM MANAGER AND ADDRESS:

Manager, Property and Office Services (D-7900), Reclamation Service Center, PO Box 25007, Denver, Colorado 80225-0007.

NOTIFICATION PROCEDURES:

Individuals requesting notification of the existence of records on themselves should address their request to the appropriate administrative office or facility of Reclamation in which the individual is (or was) employed, the office or facility maintaining the records, or the system manager listed above. The request must be in writing and signed by the requester (see 43 CFR 2.60).

RECORD ACCESS PROCEDURES:

Individuals requesting access to records maintained on themselves should address their request to the appropriate administrative office or facility of Reclamation in which the individual is (or was) employed, the office or facility maintaining the records, or the system manager listed above. The request must be in writing and signed by the requester (see 43 CFR 2.63).

CONTESTING RECORDS PROCEDURES:

A petition for amendment must be in writing and signed by the requester. It should be addressed to the System Manager and must meet the content requirements of 43 CFR 2.71.

RECORD SOURCE CATEGORIES:

Individuals covered by the system, supervisors, and designated management officials.

[FR Doc. 00-2905 Filed 2-8-00; 8:45 am]

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INTERNATIONAL TRADE COMMISSION
Sunshine Act Meeting

AGENCY HOLDING THE MEETING: United States International Trade Commission.

TIME AND DATE: February 11, 2000 at 10:00 a.m.

PLACE: Room 101, 500 E Street SW Washington, DC 20436 Telephone: (202) 205-2000.

STATUS: Open to the public.

MATTERS TO BE CONSIDERED:

1. Agenda for future meeting: none.
 2. Minutes.
 3. Ratification List.
 4. Inv. Nos. 731-TA-864-867 (Preliminary)(Certain Stainless Steel Butt-Weld Pipe Fittings from Germany, Italy, Malaysia, and the Philippines)—briefing and vote. (The Commission will transmit its determination to the Secretary of Commerce on February 14, 2000.)
 5. Outstanding action jackets: none.
- In accordance with Commission policy, subject matter listed above, not

disposed of at the scheduled meeting, may be carried over to the agenda of the following meeting.

By order of the Commission.

Issued: February 3, 2000.

Donna R. Koehnke,

Secretary.

[FR Doc. 00-3021 Filed 2-4-00; 4:30 pm]

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INTERNATIONAL TRADE COMMISSION
Sunshine Act Meeting

AGENCY HOLDING THE MEETING: United States International Trade Commission.

TIME AND DATE: February 15, 2000 at 11:00 a.m.

PLACE: Room 101, 500 E Street SW, Washington, DC 20436 Telephone: (202) 205-2000.

STATUS: Open to the public.

MATTERS TO BE CONSIDERED:

1. Agenda for future meeting: none.
 2. Minutes.
 3. Ratification List.
 4. Inv. Nos. 701-TA-302 and 731-TA-454 (Review)(Fresh and Chilled Atlantic Salmon from Norway)—briefing and vote. (The Commission will transmit its determination to the Secretary of Commerce on February 24, 2000.)
 5. Outstanding action jackets: none.
- In accordance with Commission policy, subject matter listed above, not disposed of at the scheduled meeting, may be carried over to the agenda of the following meeting.

By order of the Commission.

Issued: February 3, 2000.

Donna R. Koehnke,

Secretary.

[FR Doc. 00-3022 Filed 2-4-00; 4:25 pm]

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DEPARTMENT OF JUSTICE
Office of Community Oriented Policing: Agency Information Collection Activities: Proposed Collection; Comment Request

ACTION: Notice of Information Collection Under Review; New Collection COPS Problem-Solving Management Survey.

The Department of Justice, Office of Community Oriented Policing Services (COPS) has submitted the following information collection request utilizing emergency review procedures, to the Office of Management and Budget

(OMB) for review and clearance in accordance with the Paperwork Reduction Act of 1995. OMB approval has been requested by February 11, 2000. The proposed information collection is published to obtain comments from the public and affected agencies. If granted, the emergency approval is only valid for 180 days. Comments should be directed to OMB, Office of Information Regulation Affairs, Attention: Department of Justice Desk Officer (202) 395-3122, Washington, DC 20530.

During the first 60 days of this same period a regular review of this information/collection is also being undertaken. In addition to comments and/or questions pertaining to this pending request for emergency approval, written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged and will be accepted for 60 days from the date listed at the top of this page in the **Federal Register**.

Comments should address one or more of the following four points:

- (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- (3) Enhance the quality, utility, and clarity of the information to be collected; and
- (4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Written comments and/or suggestions regarding the items contained in this notice, especially regarding the emergency approval request, estimated public burden and associated response time, should be directed to the COPS Office, PPSE Division, 1100 Vermont Ave., NW, Washington, DC 20530-0001; Attention: Karen Beckman. Additionally, comments may be submitted to COPS via facsimile to 202-633-1386, Attention: Karen Beckman. Comments may also be submitted to the Department of Justice (DOJ), Justice Management Division, Information Management and Security Staff, Attention: Department Deputy