

following public information collection request (ICR) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13, (44 U.S.C. Chapter 35). Copies of these individual ICRs, with applicable supporting documentation, may be obtained by calling the Corporation for National and Community Service, Office of Evaluation, Marcia Scott, (202) 606-5000, extension 100. Individuals who use a telecommunications device for the deaf (TTY-TDD) may call (202) 565-2799 between 8:30 a.m. and 5:00 p.m. Eastern time, Monday through Friday.

Comments should be sent to the Office of Information and Regulatory Affairs, Attn: OMB Desk Officer for the Corporation for National and Community Service, Office of Management and Budget, Room 10235, Washington, DC 20503, (202) 395-7316, within 30 days from the date of this publication in the **Federal Register**.

The OMB is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Corporation, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Propose ways to enhance the quality, utility and clarity of the information to be collected; and
- Propose ways to minimize the burden of the collection of information to those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g. permitting electronic submissions of responses.

Type of Review: New approval.

Agency: Corporation for National and Community Service.

Title: Assessment of the Value-added Effect of National Service Programs on the Communities They Serve.

OMB Number: None.

Agency Number: None.

Affected Public: AmeriCorps*State/National partner organizations and Community representatives including, leaders community groups, and service providers.

Total Respondents: Approximately 540.

Frequency: One time.

Average Time Per Response: 30 minutes.

Estimated Total Burden Hours: 270 hours.

Total Burden Cost (capital/startup): None.

Total Burden Cost (operating/maintenance): None.

Description: One of the missions of the Corporation is to "provide opportunities to engage in service that addresses the nation's unmet human, educational, environmental, and public safety needs" (42 U.S.C. 12501(b)). Through the AmeriCorps*State/National program, the Corporation supports the efforts of local, state and national organizations that engage American adults in results-driven community service. Community service efforts include, but are not limited to: providing tutoring and immunization services for pre-school through twelfth grade children, and recruiting and training volunteers in local communities to provide health and independent living assistance to community residents, housing assistance to the homeless, community policing activities, and services to reduce environmental risk.

When originally presented in the **Federal Register**, a sample of 540 community representatives was proposed. However, subsequent statistical power calculations suggested that an average of two respondents from each of the 240 selected sites (a total of 480 respondents) would provide the degree of accuracy required for the proposed assessment. Therefore, the respondent burden is decreased by 60 respondents and 30 hours.

The Corporation has placed a priority on evaluating the outcomes of these efforts. A primary goal of the Corporation is that communities will be made stronger through the services its programs provide. In addition to outcomes, key considerations in determining a number of policy and programming issues in Corporation programs are program impact and net societal benefit. This data collection will address not only the value that communities place on the outcomes achieved by national service programs, but also whether the outcomes would have occurred in the absence of the programs.

The Corporation seeks approval of a survey form for the evaluation of the Corporation's AmeriCorps*State/National programs that it supports through grants. The survey will allow for the enhancement of the Corporation's future efforts in devising methods to measure progress toward its goals. It also may contribute important information to the knowledge base of the community service field by

identifying essential program components that lead to valued outcomes and program effectiveness.

Dated: July 8, 1999.

Thomas L. Bryant,

Associate General Counsel.

[FR Doc. 99-17894 Filed 7-13-99; 8:45 am]

BILLING CODE 6050-28-P

DEPARTMENT OF DEFENSE

Defense Security Service

Privacy Act of 1974; System of Records

AGENCY: Defense Security Service, DoD.

ACTION: Notice to amend systems of records.

SUMMARY: The Defense Security Service (DSS) is amending four existing Privacy Act systems of records notices in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

In addition, the name of the agency is being changed to 'DEFENSE SECURITY SERVICE' in the preamble to the agency's compilation of systems of records notices.

DATES: The actions will be effective on August 13, 1999, unless comments are received that would result in a contrary determination.

ADDRESSES: Send comments to Office of the General Counsel, Defense Security Service, 1340 Braddock Place, Alexandria, VA 22314-1651.

FOR FURTHER INFORMATION CONTACT: Mr. Leslie Blake (703) 325-9450.

SUPPLEMENTARY INFORMATION: The Defense Security Service notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the record systems being amended are set forth below followed by the notices, as amended, published in their entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

In addition, the name of the agency is being changed to 'DEFENSE SECURITY SERVICE' in the preamble to the agency's compilation of systems of records notices.

Dated: July 7, 1999.

Patricia L. Toppings,
Alternate OSD Federal Register Liaison
Officer, Department of Defense.

V1-01

SYSTEM NAME:

Privacy and Freedom of Information
Request Records (*February 22, 1993, 58*
FR 10904).

CHANGES:

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SYSTEM LOCATION:

Delete entry and replace with
'Freedom of Information records are
located at the Defense Security Service,
Office of FOI and Privacy, 1340
Braddock Place, Alexandria, 22314-
1651.

Privacy Act records are located at the
Defense Security Service, Privacy Act
Branch, P.O. Box 46060, Baltimore, MD
21240-6060.'

* * * * *

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Deputy
Director, Defense Security Service,
Office of FOI and Privacy, 1340
Braddock Place, Alexandria, 22314-
1651.'

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V1-01

SYSTEM NAME:

Privacy and Freedom of Information
Request Records.

SYSTEM LOCATION:

Freedom of Information records are
located at the Defense Security Service,
Office of FOI and Privacy, 1340
Braddock Place, Alexandria, 22314-
1651.

Privacy Act records are located at the
Defense Security Service, Privacy Act
Branch, P.O. Box 46060, Baltimore, MD
21240-6060.

**CATEGORIES OF INDIVIDUALS COVERED BY THE
SYSTEM:**

Individuals who have submitted
requests or who were the subject of
requests under the Freedom of
Information Act (5 U.S.C. 552) and the
Privacy Act of 1974 (5 U.S.C. 552a), as
amended.

CATEGORIES OF RECORDS IN THE SYSTEM:

Copies of all correspondence by
requesters; correspondence and other
documentation pertaining to requests
for information released or withheld;
summaries and logs of actions taken
regarding requests.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301, Departmental
Regulations; 5 U.S.C. 552 as amended
by Pub. L. 93-502, Freedom of
Information Act; 5 U.S.C. 552a, Pub. L.
93-579, the Privacy Act of 1974, as
amended; Department of Defense
Regulation 5400.7-R, Freedom of
Information Act Program (32 CFR part
286); and Department of Defense
Regulation 5400.11-R, DoD Privacy
Program (32 CFR part 310).

PURPOSE(S):

To facilitate responses to individual
requests for information; to document
actions taken in subsequent requests
(including correction and amendment
actions), appeals, or litigation; to
provide a basis for reports and
implementing directives.

**ROUTINE USES OF RECORDS MAINTAINED IN THE
SYSTEM, INCLUDING CATEGORIES OF USERS AND
THE PURPOSES OF SUCH USES:**

In addition to those disclosures
generally permitted under 5 U.S.C.
552a(b) of the Privacy Act, these records
or information contained therein may
specifically be disclosed outside the
DoD as a routine use pursuant to 5
U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' published
at the beginning of DSS' compilation of
record system notices apply to this
system.

**POLICIES AND PRACTICES FOR STORING,
RETRIEVING, ACCESSING, RETAINING, AND
DISPOSING OF RECORDS IN THE SYSTEM:**

STORAGE:

Paper records are maintained in file
folders, backup copies exist on diskettes
or other machine-readable media.

RETRIEVABILITY:

Information is retrieved by the name
of the subject of the request.

SAFEGUARDS:

Records are maintained in security
containers and only authorized
personnel are permitted access.

RETENTION AND DISPOSAL:

Records are destroyed two years after
date of reply EXCEPT when access to all
or any part of the requested information
has been denied, destruction occurs 5
years after date of reply; when
subsequent administrative action has
occurred under the governing act, all
originals and copies shall be destroyed
4 years after final denial by the agency
or 3 years after final adjudication by the
courts, whichever is later. Destruction of
paper records is accomplished by
shredding or burning. Machine readable
media are erased or overwritten.

SYSTEM MANAGER(S) AND ADDRESS:

Deputy Director, Defense Security
Service, Office of FOI and Privacy, 1340
Braddock Place, Alexandria, 22314-
1651.

NOTIFICATION PROCEDURES:

Individuals seeking to determine if
information about themselves is
contained in this system should address
written inquiries to the Defense Security
Service, Office of FOI and Privacy, 1340
Braddock Place, Alexandria, 22314-1651
for Freedom of Information request
records and the Defense Security
Service, Privacy Act Branch, P.O. Box
46060, Baltimore, MD 21240-6060 for
Privacy Act records.

RECORD ACCESS PROCEDURES:

Individuals seeking access to
information about themselves contained
in this system of records should address
written inquiries to the Defense Security
Service, P.O. Box 46060 Baltimore, MD
21240-6060.

A request for information must
contain the full name of the subject
individual.

Personal visits will require a valid
driver's license or other picture
identification and are limited to the
Privacy Act Branch, 881 ElkrIDGE
Landing Road, Building 10, Linthicum,
MD 21090-2902.

CONTESTING RECORD PROCEDURES:

DSS' rules for accessing records,
contesting contents, and appealing
initial agency determinations are
contained in DSS Regulation 01-13; 32
CFR part 321; or may be obtained from
the Defense Security Service, Office of
FOI and Privacy, 1340 Braddock Place,
Alexandria, VA 22314-1651.

RECORD SOURCE CATEGORIES:

Information in this system is obtained
from requesters, from other federal
agencies with collateral interest in a
request, and from records which were
the subject of requests.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

Investigatory material compiled for
law enforcement purposes may be
exempt pursuant to 5 U.S.C. 552a(k)(2).
However, if an individual is denied any
right, privilege, or benefit for which he
would otherwise be entitled by Federal
law or for which he would otherwise be
eligible, as a result of the maintenance
of such information, the individual will
be provided access to such information
except to the extent that disclosure
would reveal the identity of a
confidential source.

Records maintained in connection
with providing protective services to the
President and other individuals under

18 U.S.C. 3506, may be exempt pursuant to 5 U.S.C. 552a(k)(3).

Investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for federal civilian employment, military service, federal contracts, or access to classified information may be exempt pursuant to 5 U.S.C. 552a(k)(5), but only to the extent that such material would reveal the identity of a confidential source.

An exemption rule for this record system has been promulgated in accordance with the requirements of 5 U.S.C. 553(b)(1), (2), and (3), (c) and (e) and published in 32 CFR part 321. For additional information contact the system manager.

V2-01

SYSTEM NAME:

Inspector General Complaints
(October 22, 1993, 58 FR 54561).

CHANGES:

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PURPOSE(S):

Delete entry and replace with 'Information in the system is collected to resolve a complaint, redress a problem or provide assistance, correct records, take or recommend disciplinary action, reevaluate or rescind previous actions or decisions, conduct or recommend formal investigations or inquiries, provide assistance or guidelines in following prescribed procedures for specific problems, provide advice on how to obtain exception to policy, and to inform the Director of DSS on activities of the Office of Planning and Inspections.'

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V2-01

SYSTEM NAME:

Inspector General Complaints.

SYSTEM LOCATION:

Defense Security Service, Office of Planning and Inspections, 1340 Braddock Road, Alexandria, VA 22314-1651.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Past and present employees of Defense Security Service (DSS) and individuals who have made a complaint, or are the subject of a complaint; or whose request for action, assistance or information has been referred to the Office of Planning and Inspections.

CATEGORIES OF RECORDS IN THE SYSTEM:

Documents relating to the organization, planning and execution of

internal/external investigations, records created as a result of investigations conducted by the Office of Planning and Inspections including reports of investigations, records of action taken and supporting papers. Files may include documents which have been provided by individual complainants or by others. These records include investigations of both organizational elements and individuals.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301, Departmental Regulations; DoD Directive 5105.42, Defense Security Service; DoD Directive 5200.26, Defense Investigative Program.

PURPOSE(S):

Information in the system is collected to resolve a complaint, redress a problem or provide assistance, correct records, take or recommend disciplinary action, reevaluate or rescind previous actions or decisions, conduct or recommend formal investigations or inquiries, provide assistance or guidelines in following prescribed procedures for specific problems, provide advice on how to obtain exception to policy, and to inform the Director of DSS on activities of the Office of Planning and Inspections.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' published at the beginning of DSS' compilation of system of record notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Paper records in file folders and computerized log.

RETRIEVABILITY:

Paper records are filed by subject matter and case/accession number. Electronic records are filed by case/accession numbers.

SAFEGUARDS:

Files are contained in security containers accessible only to the Office of Planning and Inspections staff. Information from this record system is made available only to authorized personnel.

RETENTION AND DISPOSAL:

Records are temporary and are destroyed two years after final action. Paper records are destroyed by shredding or burning. Electronic records are erased or overwritten.

SYSTEM MANAGER(S) AND ADDRESS:

Deputy Director, Defense Security Service, Office of Planning and Inspections, 1340 Braddock Road, Alexandria, VA 22314-1651.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

RECORD ACCESS PROCEDURES:

Individuals seeking access to records about themselves contained in this system of records should address written inquiries to the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

A request for information must contain the full name of the subject individual. Personal visits will require a valid driver's license or other picture identification and are limited to the Privacy Act Branch.

CONTESTING RECORD PROCEDURES:

DSS' rules for accessing records, contesting contents, and appealing initial agency determinations are contained in DSS Regulation 01-13; 32 CFR part 321; or may be obtained from the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

RECORD SOURCE CATEGORIES:

Personal interviews; DSS personnel office; consolidated civilian personnel offices; DSS comptroller; military personnel offices, finance offices, and medical record repositories; DSS investigative files.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

V3-01

SYSTEM NAME:

EEO Complaints and Affirmative Employment Program Plans (February 22, 1993, 58 FR 10904).

CHANGES:

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SYSTEM LOCATION:

Delete second paragraph and remaining addresses and replace with

'Decentralized segments and EEO Counselors may be contacted through the DSS Office of Affirmative Action and Equal Opportunity located at the Defense Security Service, 1340 Braddock Place, Alexandria, VA 22314-1651'.

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AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Delete entry and replace with '29 CFR part 1614; Federal Personnel Manual 713; DoD 1440.1-R, Department of Defense Civilian Equal Employment Opportunity Program; DSS Regulation 8-11, Defense Security Service, Affirmative Employment and Equal Opportunity Program; Equal Employment Opportunity Commission Management Directive MD-110.

PURPOSE(S):

Delete first parenthetical phrase and replace with 'To administer, monitor, and evaluate the agency's EEO employment discrimination complaint processing system;'

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RETENTION AND DISPOSAL:

Delete entry and replace with 'Employment discrimination complaint files are destroyed four years after the date of the last action.'

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V3-01

SYSTEM NAME:

EEO Complaints and Affirmative Employment Program Plans.

SYSTEM LOCATION:

Primary location: Defense Security Service, Director, Office of Affirmative Action and Equal Opportunity Policy, 1340 Braddock Place, Alexandria, VA 22314-1651.

Decentralized segments and EEO Counselors may be contacted through the DSS Office of Affirmative Action and Equal Opportunity located at the Defense Security Service, 1340 Braddock Place, Alexandria, VA 22314-1651.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

DSS employees and applicants for employment who have been counseled by an EEO counselor, and DSS employees and applicants for employment who have filed a complaint of discrimination.

CATEGORIES OF RECORDS IN THE SYSTEM:

Administrative records and investigative files regarding complaints of discrimination, affirmative action plans and statistical analyses of the

work force, Special Emphasis Program Council (SEPC) planning activities, Equal Employment Opportunity Commission mandates and decisions, court decisions, legislative mandates.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

29 CFR part 1614; Federal Personnel Manual 713; DoD 1440.1-R, Department of Defense Civilian Equal Employment Opportunity Program; DSS Regulation 8-11, Defense Security Service, Affirmative Employment and Equal Opportunity Program; Equal Employment Opportunity Commission Management Directive MD-110.

PURPOSE(S):

To administer, monitor, and evaluate the agency's EEO employment discrimination complaint processing system; prepare Affirmative Employment Program plans for the agency; identify and analyze problem barriers relative to equal opportunity in the workplace; perform work force analyses in relation to equal opportunity on all employment practices such as hiring, recruitment, promotion, training, awards, separations, and disciplinary actions; to include adverse actions; analyze, develop and evaluate the results of affirmative employment action items; establish agency equal opportunity policy.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' published at the beginning of DIS' compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Paper records, magnetic media to include disk and tape.

RETRIEVABILITY:

By case number, alphabetically by last name of complainant, and subject.

SAFEGUARDS:

Paper records are kept in locked file cabinets, Access is restricted to authorized DSS personnel having a need for the information. Electronic records are housed in secured areas and access is protected by 'fail-safe' system software.

RETENTION AND DISPOSAL:

Records are considered to be temporary. A select few, based on historical significance, may be determined to be permanent. Employment discrimination complaint files are destroyed four years after the date of the last action. Affirmative employment plans and reports of on site reviews are destroyed five years from the date of the plan.

SYSTEM MANAGER(S) AND ADDRESS:

Defense Security Service, Director, Office of Affirmative Action and Equal Opportunity Policy, 1340 Braddock Place, Alexandria, VA 22314-1651.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

RECORD ACCESS PROCEDURES:

Individuals seeking access to records about themselves contained in this system should address written inquiries to the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

A request for information must contain the full name of the subject individual.

Personal visits will require a valid driver's license or other picture identification and are limited to the Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

Access to counseling records by individuals concerned may be obtained at the facility where counseling took place.

CONTESTING RECORD PROCEDURES:

DSS' rules for accessing records, contesting contents, and appealing initial agency determinations are contained in DSS Regulation 01-13; 32 CFR part 321; or may be obtained from the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

RECORD SOURCE CATEGORIES:

Employees of DSS, applicants for employment, Equal Employment Opportunity Commission, and Office of Personnel Management.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

V4-04**SYSTEM NAME:**

Applicant Records (*February 22, 1993, 58 FR 10904*).

CHANGES:

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SYSTEM LOCATION:

Delete entry and replace with 'Primary location: Defense Security Service, Deputy Director, Support Services, 881 Elkrige Landing Road, Building 10, Linthicum, MD 21090-2902.

Decentralized locations can be obtained from the above address.'

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CATEGORIES OF RECORDS IN THE SYSTEM:

Delete entry and replace with 'Temporary records submitted before August 1997, of DSS applicants, stated interest in and/or qualifications for employment.'

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V4-04**SYSTEM NAME:**

Applicant Records.

SYSTEM LOCATION:

Primary location: Defense Security Service, Deputy Director, Support Services, 881 Elkrige Landing Road, Building 10, Linthicum, MD 21090-2902.

Decentralized locations can be obtained from the above address.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Applicants for positions with the Defense Security Service.

CATEGORIES OF RECORDS IN THE SYSTEM:

Temporary records submitted before August 1997, of DSS applicants, stated interest in and/or qualifications for employment.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

FPM Chapters 332 and 333; and 5 U.S.C. 301, Departmental Regulations.

PURPOSE(S):

Identification of unsolicited applicants and determination of eligibility for positions with DSS; disclosure to other agencies for verification of information submitted.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may

specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' published at the beginning of DSS' compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Paper records in files, loose-leaf binders, paper files of 3x5 cards.

RETRIEVABILITY:

Filed by type of position for which the applicant applied, or alphabetically by last name of applicant, or numerically by sequential control number.

SAFEGUARDS:

Records are maintained in files accessible only to authorized personnel who are properly screened, cleared, and trained.

RETENTION AND DISPOSAL:

Records are temporary. Applications of those not interviewed are returned to the applicants. All other records are destroyed two years after the last action.

SYSTEM MANAGER(S) AND ADDRESS:

Deputy Director, (Support Services), Defense Security Service, 881 Elkrige Landing Road, Building 10, Linthicum, MD 21090-2902.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Defense Security Service, Privacy Act Branch, 881 Elkrige Landing Road, Building 10, Linthicum, MD 21090-2902.

A request for information must contain the full name and Social Security Number of the subject individual.

Personal visits will require a valid driver's license or other picture identification and are limited to the Defense Security Service, Privacy Act Branch, 881 Elkrige Landing Road, Building 10, Linthicum, MD 21090-2902.

CONTESTING RECORD PROCEDURES:

DSS' rules for accessing records, contesting contents, and appealing initial agency determinations are contained in DSS Regulation 01-13; 32 CFR part 321; or may be obtained from the Defense Security Service, Office of FOI and Privacy, 1340 Braddock Place, Alexandria, VA 22314-1651.

RECORD SOURCE CATEGORIES:

Personnel officers, personnel clerks, and personnel specialists of DSS and the Office of Personnel Management; the subject individual.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 99-17668 Filed 7-13-99; 8:45 am]

BILLING CODE 5001-10-F

DEPARTMENT OF DEFENSE**Department of the Army****Privacy Act of 1974; System of Records**

AGENCY: Department of the Army, DoD.

ACTION: Notice to amend a system of records.

SUMMARY: The Department of the Army is amending a system of records notice in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

DATES: This proposed action will be effective without further notice on August 13, 1999, unless comments are received which result in a contrary determination.

ADDRESSES: Privacy Act Officer, Records Management Program Division, Army Records Management and Declassification Agency, ATTN: TAPC-PDD-RP, Stop C55, Ft. Belvoir, VA 22060-5576.

FOR FURTHER INFORMATION CONTACT: Ms. Janice Thornton at (703) 806-4390 or DSN 656-4390.

SUPPLEMENTARY INFORMATION: The Department of the Army systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the records system being amended are set forth below followed by the notice, as amended, published in its entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.