

Department of Agriculture, Washington, DC 20250-2311.

NOTIFICATION PROCEDURE:

Any individual may request information regarding this system of records, or information, as to whether the system contains records pertaining to him/her from the Director, Information Management Division, Policy Development and Resources Management, Office of Inspector General, U.S. Department of Agriculture, Washington, DC 20250-2309.

RECORD ACCESS PROCEDURES:

An individual may request access to a record in this system which pertains to him/her by submitting a written request to the Director, Information Management Division, Policy Development and Resources Management, Office of Inspector General, U.S. Department of Agriculture, Washington, DC 20250-2309.

CONTESTING RECORD PROCEDURES:

An individual may contest information in this system which pertains to him/her by submitting a written request to the Assistant Inspector General for Policy Development and Resources Management, Office of Inspector General, U.S. Department of Agriculture, Washington, DC 20250-2310.

RECORD SOURCE CATEGORIES:

Information in the system comes entirely from OIG audit employees.

USDA/OIG-7**SYSTEM NAME:**

Freedom of Information Act and Privacy Act Request Records, USDA/OIG.

SYSTEM LOCATION:

Files are kept in the OIG headquarters office in the Jamie L. Whitten Federal Building, 1400 Independence Avenue SW., Washington, DC 20250-2309.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

This system contains records of individuals who have made requests under the Freedom of Information Act of Privacy Act.

CATEGORIES OF RECORDS IN THE SYSTEM:

The request records consist of the incoming request, all correspondence developed during the processing of the request, and the final reply.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

IG Act of 1978, 5 U.S.C. app. 3; 5 U.S.C. 301; 7 U.S.C. 2270.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Used by OIG employees as an internal control mechanism for tracking the disposition of requests and for responding to individuals who are checking on the status of their requests.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Records are stored in file folders.

RETRIEVABILITY:

The records are retrieved by name or by using a control number that is assigned upon date of receipt.

SAFEGUARDS:

Freedom of Information Act and Privacy Act request records are stored in file cabinets in limited-access areas during duty hours and in locked offices during nonduty hours.

RETENTION AND DISPOSAL:

Records are disposed of in accordance with National Archives and Records Administration General Records Schedule 14 pertaining to informational services records.

SYSTEM MANAGER(S) AND ADDRESS:

Director, Information Management Division, Policy Development and Resources Management, Office of Inspector General, U.S. Department of Agriculture, Washington, DC 20250-2309.

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RECORD SOURCE CATEGORIES:

Information in this system comes from the individual making the request and from OIG employees processing the request.

[FR Doc. 97-29423 Filed 11-14-97; 8:45 am]

BILLING CODE 3410-23-M

DEPARTMENT OF AGRICULTURE**Forest Service****Southwest Washington Provincial Advisory Committee Meeting Notice**

AGENCY: Forest Service, USDA.

ACTION: Notice of meeting.

SUMMARY: The Southwest Washington Provincial Advisory Committee will meet on Friday, November 21, 1997, in Chehalis, Washington, at the Lewis County Courthouse Annex Building (335 W. Main Street). The meeting will begin at 10 a.m. and continue until 5 p.m. The purpose of the meeting is to: (1) Present the 1998/1999 Timber Sale Program, followed by discussion, advice and recommendations and decision, (2) update on the status of the socioeconomic subcommittee, (3) presentation on Yakama Indian Treaty Rights, and (5) public Open Forum. All Southwest Washington Provincial Advisory Committee meetings are open to the public. Interested citizens are encouraged to attend. The "open forum" provides opportunity for the public to bring issues, concerns, and discussion topics to the Advisory Committee. The "open forum" is scheduled as part of agenda item (4) for this meeting. Interested speakers will need to register prior to the open forum period. The committee welcomes the public's written comments on committee business at any time.

FOR FURTHER INFORMATION CONTACT:

Direct questions regarding this meeting to Sue Lampe, Public Affairs, at (360) 891-5091, or write Forest Headquarters Office, Gilford Pinchot National Forest, 10600 N.E. 51st Circle, Vancouver, WA 98682.

Dated: November 6, 1997.

Robert Yoder,

Province Lead Staff.

[FR Doc. 97-30100 Filed 11-14-97; 8:45 am]

BILLING CODE 3410-11-M

DEPARTMENT OF COMMERCE

Bureau of Export Administration

Reporting and Recordkeeping Requirements Under the Wassenaar Arrangement

ACTION: Proposed collection; comment request.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)).

DATES: Written comments must be submitted on or before January 16, 1998.

ADDRESSES: Direct all written comments to Linda Engelmeier, Departmental Forms Clearance Officer, Department of Commerce, Room 5327, 14th and Constitution Avenue, NW, Washington, DC 20230.

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to Stephen Baker, Bureau of Export Administration (BXA), Department of Commerce, Room 6877, 14th and Constitution Avenue, NW, Washington, DC 20230 (telephone no. (202)482-3673).

SUPPLEMENTARY INFORMATION:

I. Abstract

The information required by this collection is required biannually from all exporters of certain items specified in section 743.1 of the Export Administration Regulations controlled for national security reasons on the Commerce Control List and exported under certain License Exceptions.

A—Items controlled and decontrolled by the list. With the publication of the Wassenaar Arrangement's Dual-Use List, some items will be decontrolled for national security reasons and new controls will be placed on some items. BXA estimates that we will receive approximately 75 fewer applications because of these decontrols. But, this will be counteracted by approximately

45 new applications because of some new items added to the list.

B—Reporting and recordkeeping on license exceptions. Under the Wassenaar Arrangement, the U.S. Government must report twice a year to the other members on aggregate usage of 81 export control entries. The aggregate numbers are readily available from BXA's Export Control Automated Support System (ECASS), except when a licensing exception is used. It is very difficult for BXA to determine usage of licensing exceptions because the exporter determines if the licensing exception applies to a certain commodity and then exports that commodity if the licensing exception applies. BXA receives no record of licensing exception uses.

Because one or more of six licensing exceptions could be used with the 81 export control entries subject to Wassenaar Arrangement reporting, BXA must require exporters to keep a record of each time they use a licensing exception for one of the 81 export control entries (except for the destinations identified in Country Group A:1 of Supplement No. 1 to part 740 of the EAR) and submit this report to BXA biannually in time for the U.S. Government to make its report to the Wassenaar members.

C—Removing license exception availability. The Wassenaar Arrangement's Dual-Use List is composed of three parts: the Basic List, the Sensitive List and the Very Sensitive List. The United States allows some items on the Sensitive List to be shipped to some destinations using a licensing exception. The reporting and recordkeeping requirements described above will enable the United States to keep watch over these items. Currently, the United States also permits some items on the Very Sensitive List to be exported to some destinations using a license exception. Therefore, in deference to our partners in the Wassenaar Arrangement, the United States is withdrawing the license exception privilege for any item on the Very Sensitive List. These items are mainly for licensing exception TSR, "Technology and Software under Restriction."

D—Removing license exceptions for missile tech items. The rule implementing the Wassenaar Arrangement's Dual-Use List removes license exception availability for missile technology controlled items. The decision to remove license exception availability was an interagency based agreement, particularly consultations with the Department of State.

II. Method of Collection

The information will be collected in electronic and written form.

III. Data

OMB Number: 0694-0106.

Form Number: N/A.

Type of Review: Regular Submission.

Affected Public: Businesses and other for-profit institutions, small businesses or organizations.

Estimated Number of Respondents: 2,275.

Estimated Time Per Response: 12 minutes.

Estimated Total Annual Burden Hours: 851 hours.

Estimated Total Annual Cost: \$17,020 for respondents—no equipment or other materials will need to be purchased to comply with the requirement.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the function of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: November 10, 1997.

Linda Engelmeier,

Departmental Forms Clearance Officer, Office of Management and Organization.

[FR Doc. 97-30093 Filed 11-14-97; 8:45 am]

BILLING CODE 3510-33-P

DEPARTMENT OF COMMERCE

Bureau of Export Administration

Action Affecting Export Privileges; William F. McNeil

In the Matter of: William F. McNeil, #5 Woodland Road, Pittsfield, Massachusetts 01201.

Order Denying Permission To Apply for or Use Export License

On August 8, 1996, William F. McNeil (McNeil) was convicted in the United