

Dated: August 25, 1997.

David Satcher,

Director.

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DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4263-N-14]

Notice of Proposed Information Collection for Public Comment

AGENCY: Office of the Assistant Secretary for Housing-Federal Housing Commissioner, HUD.

ACTION: Notice.

SUMMARY: The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

DATES: Comments due: November 3, 1997.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Oliver Walker, Housing, Department of Housing and Urban Development, 451—7th Street, SW, Room 9116, Washington, DC 20410.

FOR FURTHER INFORMATION CONTACT: John Coonts, Telephone number (202) 708-3046 (this is not a toll-free number) for copies of the proposed form and other available documents.

SUPPLEMENTARY INFORMATION: The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

The Notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including through the use of appropriate

automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This Notice also lists the following information:

Title of Proposal: Section 248 Single Family Mortgage Insurance on Indian Reservations and Other Restricted Lands.

OMB Control Number: 2502-0340.

Description of the need for the information and the proposed use: Verification of mortgage security and certification of eviction procedures by Indian tribes are needed by HUD to satisfy requirements for Single Family mortgage insurance and for uses in the event of foreclosure.

Agency form numbers: N/A.

Members of affected public: Business or other for profit and State, Local or Tribal Government.

An estimation of the total numbers of hours needed to prepare the information collection is 610, the number of respondents is 1,220, frequency of responses is on occasion and the hours of response is .5.

Status of the proposed information collection: Extension of a currently approved collection.

Authority: Sec. 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: August 26, 1997.

Stephanie A. Smith,

General Deputy Assistant Secretary for Housing-Federal Housing Commissioner.

[FR Doc. 97-23386 Filed 9-3-97; 8:45 am]

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DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4263-N-16]

Notice of Proposed Information Collection for Public Comments

AGENCY: Office of the Assistant Secretary for Public and Indian Housing, HUD.

ACTION: Notice.

SUMMARY: The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

DATES: Comments due: November 3, 1997.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to

the proposal by name and/or OMB Control Number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Public and Indian Housing, Department of Housing and Urban Development, 451 7th Street, SW., Room 4238, Washington, DC 20410-5000.

FOR FURTHER INFORMATION CONTACT: Mildred M. Hamman, (202) 708-3642, extension 4128, for copies of the proposed forms and other available documents. (This is not a toll-free number).

SUPPLEMENTARY INFORMATION: The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology; e.g., permitting electronic submission of responses.

This notice also lists the following information:

Title of Proposal: Public Housing Construction Report.

OMB Control Number: 2577-0027.

Description of the need for the information and proposed use: Public Housing Agencies (PHAs) are responsible for contract administration for low-income housing projects. The architect, or other person licensed under State law, prepares the report and submits it to the PHA from the date of contract execution to final inspection. The report provides information on contractors, contract amount, starting/completing dates, progress on site improvements and buildings, inspection forecast and acceptance for occupancy. HUD uses the information to track the progress of construction to ensure that contract and inspection dates comply with HUD procedures.

Agency Form Number: Form HUD-5378.

Members of the affected public: State, Local or Tribal Government.

Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response: 158 (projects), 12 months average construction period x two reports a month = 24 for each project totaling 3,792 responses, 15 minutes per response, 568 hours total reporting burden, 152 hours total recordkeeping burden.

Status of the proposed information collection: Reinstatement.

Authority: Sec. 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: August 28, 1997.

Kevin Emanuel Marchman,

Acting Assistant Secretary for Public and Indian Housing.

BILLING CODE 4210-33-M

Public Housing Construction Report

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0027 (exp.7/31/96)

See Instructions on Back

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect or sponsor, and you are not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937 and 24 CFR Part 941 HUD regulations. PHAs are responsible for contract administration for low-income housing projects. The architect, or other person licensed under State law, prepares the report and submits it to the PHA from the date of contract execution to final inspection. The report provides information on contractors, contract amount, starting/completing dates, progress on site improvements and buildings, inspection forecast and acceptance for occupancy. HUD uses the information to track the progress of construction to ensure that contract and inspection dates comply with HUD procedures. Responses to the collection of information are required to obtain a benefit. The information requested does not lend itself to confidentiality.

Name of Public Housing Agency	Development Number	Total Number of Buildings
Development Name	Report Number	Total Dwelling Units Scheduled
Development Address and Telephone number of Project Office	Period Ended	Dwelling Units Scheduled Elderly

1. Contract Data		Scheduled Completion:		Actual Completion:		
Prime Contractors		Division of Work	Adjusted Contract Amount	Adjusted Value of Work in Place	Contract Starting Date	Contract Completion Date
			\$	\$		
			\$	\$		
			\$	\$		
			\$	\$		
			\$	\$		
			\$	\$		
Totals			\$	\$		

2. Average Effective Employment During Reporting Period:

3. Dwelling Buildings Progress				4. Site Improvements Progress			
	Not Started	In Progress	Completed		Not Started	In Progress	Completed
a. Foundations				a. Utilities			
b. Mechanical Roughing				b. Streets and Walks			
c. Interior Finish				c. Lawns and Planting			
d. Punch List				d. Other			

5. Supervisory and Inspection Force Employed by: (1) Local Authority:

Duty		Full Time	Part Time	Duty		Full Time	Part Time
a.				c.			
b.				d.			

6. Inspection Forecast

Item	No. of Units	Date to be Ready
a. Final - First Group		
b. Final - Second Group		
c. Final - Third Group		

7. Acceptance for Occupancy and Use

Item	No. of Units
a. Dwelling Units Previously Accepted	
b. Dwelling Units Accepted This Period	
c. Total Dwelling Units Accepted to Date	

8. Narrative Report: Special Circumstances, Construction Delays, Problems, etc., if Project includes Other Facilities, such as Community M and M Building. Show the Percent Completion under this heading, also include Status of Off-Site Work. Continue on back if necessary.

Contracting Officer's Name & Signature & Date:

X

8. Narrative Report: (continued)

Instructions for Preparation of form HUD - 5378, Public Housing Construction Report

1. General. Form HUD - 5378 shall be prepared and mailed on the 1st and 16th day of each calendar month of the construction period. Each report shall be numbered in serial order, commencing with No. 1 and continuing through the final report. All spaces must be filled on each report, including the street address of the project and the telephone number of the project office.
2. Body of Report.
 - a. Item 1: Contract Data
 - Completion Percentages: Fill in accurately the scheduled and the actual completion percentages.
 - Prime Contractors: Arrange Prime Contracts in the order of award.
 - Division of Work: Enter the division of the work awarded to each.
 - Adjusted Contract Amount: For each contract, enter the contract amount as adjusted by all approved Change Orders.
 - Adjusted Value of Work in Place: Each Contractor's latest periodical estimate for partial payment shall be utilized.
 - Contract Starting Date: Enter the effective starting date established by Notice to Proceed for each of the Contractors listed.
 - Contract Completion Date: Enter the contract completion date established by Notice to Proceed for each of the Contractors listed.
 - b. Item 2: Average Effective Employment During Reporting Period: This is intended to show the approximate size of the productive labor force.
 - c. Item 3: Dwelling Building Progress: Enter the number of dwelling buildings under each appropriate heading.
 - d. Item 4: Site Improvements Progress: This covers all on-site non-dwelling construction. Enter an "X" under each appropriate heading. If "In Progress," show the percentage of completion.
 - e. Item 5: Supervisory and Inspection Force: This should show the current composition of these forces and by whom they are employed.
 - Employment: Indicate with an "X" by whom these forces are employed.
 - Duty: Enter the active duty assignments for the period. Do not use individual's names.
 - Time Classification: Enter the number of persons performing the duty under each time classification.
 - f. Item 6: Inspection Forecast: This forecast is to provide HUD with advance information for planning itineraries of Construction Representatives and should be revised in successive reports as necessary.
 - g. Item 7: Acceptance of Occupancy and Use: These items are self-explanatory.
 - h. Item 8: Narrative Report: The report should be the historical record of the construction of the project, written in conversational style, and should include the names and titles of all official visitors, including the Architects.
3. Signatures: The original and all copies must be signed and dated by the Contracting Officer, with the name typed below the signature.

Previous edition is obsoleteform HUD - 5378 (2/94)
ref Handbooks 7417.1 & 7450.1