

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4182-N-01]

Fiscal Year 1997 Notice of Funding Availability for Continuum of Care Homeless Assistance; Supportive Housing Program (SHP); Shelter Plus Care (S+C); Sec 8 Moderate Rehabilitation Single Room Occupancy Program for Homeless Individuals (SRO)

AGENCY: Office of the Assistant Secretary for Community Planning and Development, HUD.

ACTION: Notice of funding availability (NOFA).

SUMMARY: This Notice announces the 1997 homeless assistance competition designed to help communities develop Continuum of Care systems to assist homeless persons.

The process of developing a Continuum of Care system is part of the community's larger effort of developing a Consolidated Plan. For a community to successfully address its often complex and interrelated problems, including homelessness, the community must marshal its varied resources—community and economic development resources, social service resources, housing and homeless assistance resources—and use them in a coordinated and effective manner. The Consolidated Plan serves as the vehicle for a community to comprehensively identify each of its needs and to coordinate a plan of action for addressing them.

The funds available under this NOFA can be used under any of three programs that can assist in creating community systems for combating homelessness. The three programs are: (1) Supportive Housing; (2) Shelter Plus Care; and (3) Section 8 Moderate Rehabilitation for Single Room Occupancy Dwellings for Homeless Individuals. This notice of funding availability (NOFA) contains information concerning the Continuum of Care approach, eligible applicants, eligible activities, application requirements, and application processing.

DEADLINE DATE: *Applications Delivered.* Applications are due before midnight on July 8, 1997.

Before and on the deadline date, and during normal business hours (up to 6:00 pm) completed applications will be accepted at the Office of Special Needs Assistance Programs (Room 7270) in Washington at the address below.

On the deadline date and after normal business hours (after 6:00 pm), hand-

carried applications will be received at the South Lobby of the Department of Housing and Urban Development at the address below. HUD will treat as ineligible for consideration delivered applications that are received after that deadline.

Applications Mailed. Applications will be considered timely filed if postmarked before midnight on July 8, 1997, and received by HUD Headquarters within ten (10) days after that date.

Applications Sent by Overnight Delivery. Overnight delivery items will be considered timely filed if received before or on July 8, 1997, or upon submission of documentary evidence that they were placed in transit with the overnight delivery service by no later than July 8, 1997.

No facsimile (FAX). Applications may not be sent by FAX.

Copies of Applications to Field Offices. Two copies of the application must also be sent to the HUD Field Office serving the State in which the applicant's projects are located. Field office copies must be received by the application deadline as well, but a determination that an application was received on time will be made solely on receipt of the application at HUD Headquarters in Washington. All three copies may be used in reviewing the application.

ADDRESSES: For a copy of the application package and supplemental information please call the Community Connections information center at 1-800-998-9999 (voice) or 1-800-483-2209 (TTY), or contact by internet at <http://www.comcon.org/ccprog.html>.

The address of the Special Needs Assistance Programs Office in HUD Headquarters is: Special Needs Assistance Programs, Room 7270, Office of Community Planning and Development, Department of Housing and Urban Development, 451 Seventh Street, S.W., Washington, DC 20410, Attention: Continuum of Care Funding. Addresses of HUD Field Offices are contained in Appendix B.

ELECTRONIC SUBMISSION: This year, for the first time, you may use a special supplement to HUD's new Community Planning Software to prepare your application. The special supplement has been programmed to produce the charts and narratives that will meet both the requirements of the homelessness sections of the Consolidated Plan (Con Plan) and the identical requirements of the Continuum of Care application. The supplement will also produce the necessary project-specific information. If you choose to use the supplement to

prepare your Continuum of Care application, you will simply submit the required information on 3½" computer diskettes, together with signed application cover sheets (SF-424), all required certifications and other required documentation, by the deadline identified above. Please submit three copies, as described in the **DEADLINE DATE** section above. The supplement may be obtained at no charge by contacting the Community Connections information center by phone or internet as described in the **ADDRESSES** section above.

FOR FURTHER INFORMATION AND TECHNICAL ASSISTANCE: A video presentation providing general background that can be useful in preparing your application can be obtained for a nominal fee from the Community Connections information center. This fee may be waived in the event of financial hardship.

For answers to your questions, you have several options. You may call the HUD Field Office serving your area, at the telephone number shown in Appendix B to this NOFA. Or, you may contact the Community Connections information center at 1-800-998-9999 (voice) or 1-800-483-2209 (TTY) or by internet at: <http://www.comcon.org/ccprog.html>.

Prior to the application deadline, staff will be available to provide general guidance, but not guidance in actually preparing the application. HUD field office staff will also be available to help identify organizations in your community that are involved in developing the Continuum of Care system. Following conditional selection, HUD staff will be available to assist in clarifying or confirming information that is a prerequisite to the offer of a grant agreement or Annual Contributions Contract by HUD. However, between the application deadline and the announcement of conditional selections, HUD will accept no information that would improve the substantive quality of the application pertinent to the funding decision.

SUPPLEMENTARY INFORMATION:

Paperwork Reduction Act Statement

The information collection requirements contained in this notice have been submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (42 U.S.C. 3501-3520), and OMB approval is pending. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

Promoting Comprehensive Approaches to Housing and Community Development

HUD is interested in promoting comprehensive, coordinated approaches to housing and community development. Economic development, community development, public housing revitalization, homeownership, assisted housing for special needs populations, supportive services, and welfare-to-work initiatives can work better if linked at the local level. Toward this end, the Department in recent years has developed the Consolidated Planning process designed to help communities undertake such approaches.

In this spirit, it may be helpful for applicants under this NOFA to be aware of other related HUD NOFAs that have recently been published or are expected to be published in the near future. By reviewing these NOFAs with respect to their program purposes and the eligibility of applicants and activities, applicants may be able to relate the activities proposed for funding under this NOFA to the recent and upcoming NOFAs and to the community's Consolidated Plan.

The related NOFAs the Department expects to publish in the **Federal Register** within the next few weeks include: the Family Unification NOFA, the Housing Opportunities for Persons with AIDS (HOPWA) NOFA, the Supportive Housing for the Elderly NOFA, the Designated Housing NOFA, and the NOFA for Mainstream Housing Opportunities.

To foster comprehensive, coordinated approaches by communities, the Department intends for the remainder of FY 1997 to continue to alert applicants to upcoming and recent NOFAs as each NOFA is published. In addition, a complete schedule of NOFAs to be published during the fiscal year and those already published appears under the HUD Homepage on the Internet, which can be accessed at <http://www.hud.gov/nofas.html>. Additional steps on NOFA coordination may be considered for FY 1998.

To help in obtaining a copy of your community's Consolidated Plan, please contact the community development office of your municipal government.

I. Substantive Description

(a) Authority

The Supportive Housing Program is authorized by title IV, subtitle C, of the Stewart B. McKinney Homeless Assistance Act (McKinney Act), as amended, 42 U.S.C. 11381. Funds made available under this NOFA for the

Supportive Housing program are subject to the program regulations at 24 CFR part 583, as amended by the final rule published in the **Federal Register** on September 30, 1996 (61 FR 51174).

The Shelter Plus Care program is authorized by title IV, subtitle F, of the McKinney Act, as amended, 42 U.S.C. 11403. Funds made available under this NOFA for the Shelter Plus Care program are subject to the program regulations at 24 CFR part 582, as amended by the final rule published in the **Federal Register** on September 30, 1996 (61 FR 51168).

The Section 8 Moderate Rehabilitation Program for Single Room Occupancy Dwellings for Homeless Individuals (SRO) is authorized by section 441 of the McKinney Act, as amended, 42 U.S.C. 11401. Funds made available under this NOFA for the SRO program are subject to the program regulations at 24 CFR part 882, subpart H, as amended by the final rule published in the **Federal Register** on September 11, 1996 (61 FR 48052).

(b) Program Summaries

The chart in Appendix A summarizes key aspects of the Supportive Housing Program, the Shelter Plus Care Program, and the Section 8 Moderate Rehabilitation Program for Single Room Occupancy Dwellings for Homeless Individuals. Program descriptions are contained in the applicable regulations cited in the chart.

(c) Funding Availability

Approximately \$625 million is available for this competition. Any unobligated funds from previous competitions or additional funds that may become available as a result of deobligations or recaptures from previous awards may be used in addition to 1997 appropriations to fund applications submitted in response to this NOFA.

Amounts for each of the three programs will not be specified this year. Instead, the distribution of funds among the three programs will depend on locally determined priorities and overall demand. HUD reserves the right to fund less than the full amount requested in any application to ensure the fair distribution of the funds and to ensure the purposes of these homeless programs are met.

(d) Purpose: Develop Continuum of Care Systems

The purpose of this NOFA is to fund projects that will fill gaps in locally developed Continuum of Care systems to assist homeless persons move to self-sufficiency and permanent housing. A

Continuum of Care system consists of four basic components:

(1) A system of outreach and assessment for determining the needs and conditions of an individual or family who is homeless;

(2) Emergency shelters with appropriate supportive services to help ensure that homeless individuals and families receive adequate emergency shelter and referral to necessary service providers or housing finders;

(3) Transitional housing with appropriate supportive services to help those homeless individuals and families who are not prepared to make the transition to permanent housing and independent living; and

(4) Permanent housing, or permanent supportive housing, to help meet the long-term needs of homeless individuals and families.

A Continuum of Care system is developed through a community-wide or region-wide process involving nonprofit organizations (including those representing persons with disabilities), government agencies, other homeless providers, housing developers and service providers, private foundations, neighborhood groups, and homeless or formerly homeless persons. It should address the specific needs of each homeless subpopulation: the jobless, veterans, homeless persons with serious mental illnesses, persons with substance abuse issues, persons with HIV/AIDS, persons with multiple diagnoses, victims of domestic violence, runaway youth, and any others.

The community process used in developing a Continuum of Care system must include interested veteran service organizations, particularly veteran service organizations with specific experience in serving homeless veterans, in order to ensure that the Continuum of Care system addresses the needs of homeless veterans.

High scores under the Continuum of Care scoring criteria will be assigned to applications that demonstrate the achievement of two basic goals:

- Have maximum participation by non-profit providers of housing and services; homeless and formerly homeless persons; state and local governments and agencies; veteran service organizations; organizations representing persons with disabilities; the private sector; housing developers; foundations and other community organizations.

- Create, maintain and build upon a community-wide inventory of housing and services for homeless families and individuals; identify the full spectrum of needs of homeless families and individuals; and coordinate efforts to

obtain resources, particularly resources sought through this NOFA, to fill gaps between the current inventory and existing needs.

In deciding the geographic area to be covered by a Continuum of Care strategy, applicants should be aware that the single most important factor in receiving funding under this competition will be the strength of the Continuum of Care strategy when measured against the Continuum of Care criteria described in this NOFA. In determining what jurisdictions to include in a Continuum of Care strategy area, the applicant should include those jurisdictions that are involved in the development and implementation of the Continuum of Care strategy.

Applicants should also be aware that the larger the area included in a Continuum of Care strategy area, the larger the pro rata need share that will be allocated to the strategy area (as described in section III(a)(4) of this NOFA). However, it would be a mistake to include jurisdictions that are not fully involved in the development and implementation of the Continuum of Care strategy since this would adversely affect the Continuum of Care score. Because most rural counties have extremely small pro rata need shares, they are strongly encouraged to consider working with larger groups of contiguous counties to develop a region-wide or multi-county Continuum of Care strategy covering the combined service areas of these counties. This will be taken into account during the HUD review.

Since the basic concept of a Continuum of Care strategy is the creation of a single, coordinated, inclusive homeless assistance system for an area, the areas covered by Continuum of Care strategies should not overlap. If there are cases where the Continuum of Care strategies geographically overlap to the extent that they are essentially competing with each other, projects in the application/Continuum of Care that receives the highest score out of the possible 60 points for Continuum of Care will be eligible for up to 40 points under Need. Projects in the competing applications with the less effective Continuum of Care strategies will be eligible for only 10 points under Need. In no case will the same geography be used more than one time in assigning Need points. The local HUD field office can help applicants determine if any of the area covered by one Continuum of Care strategy is also likely to be claimed under another Continuum of Care in this competition.

(e) Prioritizing

Priority decisions are best made through a locally-driven process and are key to the ultimate goal of reducing homelessness. As was done in 1996, this year's application (1997) instructs that all projects proposed for funding under this NOFA be listed in priority order from the highest priority to the lowest. This priority order will mean, for example, that if funds are only available to finance 8 of 10 proposed projects, then funding will be awarded to the first eight projects listed. HUD expects nonprofit organizations to be given a fair role in establishing these priorities.

This priority list will be used in awarding up to 40 points per project under the "Need" scoring criteria. Higher priority projects will receive more points under Need than lower priority projects. If projects are not prioritized in the application, each project will receive the lowest score for Need.

Project renewals. In the past, HUD has taken a portion of the funds available under the current appropriation to fund the renewal of expiring Supportive Housing grants, Supportive Housing Demonstration Program grants, and SAFAH grants. However, this policy results in less funds available for the competition and places the decision on what is needed in a community in the hands of HUD officials rather than communities. Consistent with the Continuum of Care approach, the need for the continuation of previously funded projects should be considered in the local needs analysis and a decision should be made locally on the priority to assign to the continuation of a project. Therefore, HUD funds needed to continue expiring Supportive Housing grants, Supportive Housing Demonstration Program grants, SAFAH grants, and Shelter Plus Care grants, as described below, will only be available through the competitive process described in this NOFA.

For this 1997 competition, communities need to pay particular attention to the funding needs of current McKinney homeless assistance projects which will have insufficient funds to continue operating throughout 1998 if additional funds are not awarded to them in this competition. To the extent a locality desires to have such projects renewed, it should give them the top priorities on the priority projects listing in the application. (Communities should not request additional funding in this competition for those projects that have sufficient remaining funds to continue operating into 1999.) For the renewal of a Supportive Housing project, you may

request for each of three (3) years up to 50 percent of the amount of leasing and operating costs in the final year of the expiring grant's term and up to 50 percent of the amount of HUD grant funds for supportive services in the final year of the expiring grant's term. For the renewal of a Supportive Housing Demonstration Program project or SAFAH project which is at the 50 percent amount in its final year, you may request up to the same amount as in the final year for each of three (3) years. For the renewal of a Shelter Plus Care project, you may request up to the amount determined by multiplying the number of units under lease at the time of application for renewal funding under this NOFA by the applicable current Fair Market Rent(s) by 60 months. This NOFA is not applicable to the renewal of funding under the SRO program.

II. Application Requirements

The application requires a description of the Continuum of Care system and proposed project(s). It also contains certifications that the applicant will comply with fair housing and civil rights requirements, program regulations, and other Federal requirements, and (where applicable) that the proposed activities are consistent with the HUD-approved Consolidated Plan of the applicable State or unit of general local government, including the Analysis of Impediments to Fair Housing and the Action Plan to address these impediments. Projects funded under this NOFA shall operate in a fashion that does not deprive any individual of any right protected by the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) or the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et. seq.*)

There are three options for submitting an application under this NOFA.

One: A "Consolidated Application" is submitted when a jurisdiction (or a consortium of jurisdictions) submits a single application encompassing a Continuum of Care strategy and containing all the projects within that strategy for which funding is being requested. Individual projects are contained within the one consolidated application. Grant funding may go to one entity which then administers all funded projects submitted in the application, or under this option, grant funding may go to all or any of the projects individually. Your application will specify the grantee for each project.

Two: "Associated Applications" are submitted when applicants plan and organize a single Continuum of Care

strategy which is adopted by project sponsors or operators who choose to submit separate applications for projects while including the identical Continuum of Care strategy. In this case, project funding would go to each successful applicant individually and each would be responsible to HUD for administering its separate grant.

Three: A "Solo Application" is submitted when an applicant applies for a project exclusive of participation in any community-wide or region-wide Continuum of Care development process.

Options one and two are not substantively different and will be considered equally competitive. Applicants are advised that projects that are not a part of a Continuum of Care strategy will receive few, if any, points under the Continuum of Care rating criteria.

III. Application Selection Process

(a) Review, Rating and Conditional Selection

The Department will use the same review, rating, and conditional selection process for all three programs (S+C, SRO, and SHP). To review and rate applications, the Department may establish panels including persons not currently employed by HUD to obtain certain expertise and outside points of view, including views from other Federal agencies. Two types of reviews will be conducted. Paragraphs (1) and (2) below describe threshold reviews and paragraphs (3) and (4) describe criteria—Continuum of Care and Need—that will be used to assign points. Up to 100 points will be assigned using these criteria.

(1) *Applicant and sponsor eligibility and capacity.* Applicant and project sponsor capacity will be reviewed to ensure the following eligibility and capacity standards are met. If HUD determines these standards are not met, the project will be rejected from the competition.

- The applicant must be eligible to apply for the specific program;
- The applicant must demonstrate that there is sufficient knowledge and experience to carry out the project(s). With respect to each proposed project, this means that in addition to knowledge of and experience with homelessness in general, the organization carrying out the project, its employees, or its partners, must have the necessary experience and knowledge to carry out the specific activities proposed, such as housing development, housing management, and service delivery;

- If the applicant or project sponsor is a current or past recipient of assistance under a HUD McKinney Act program or the HUD Single Family Property Disposition Homeless Program, there must be no project or construction delay, HUD finding, or outstanding audit that HUD deems serious regarding the administration of HUD McKinney Act programs or the HUD Single Family Property Disposition Homeless Program; and
- The applicant and project sponsors must be in compliance with applicable civil rights laws and Executive Orders.

The Department will use the following standards to assess compliance with civil rights laws at the threshold review. In making this assessment, the Department shall review appropriate records maintained by the Office of Fair Housing and Equal Opportunity, e.g., records of monitoring, audit, or compliance review findings, complaint determinations, compliance agreements, etc. If the review reveals the existence of any of the following, the application will be rejected.

- (1) There is pending civil rights suit against the sponsor instituted by the Department of Justice.
- (2) There is an outstanding finding of noncompliance with civil rights statutes, Executive Orders or regulations as result of formal administrative proceedings, unless the applicant is operating under a HUD-approved compliance agreement designed to correct the area of noncompliance, or is currently negotiating such an agreement with the Department.
- (3) There is an unresolved Secretarial charge of discrimination issued under Section 810(g) of the Fair Housing Act, as implemented by 24 CFR 103.400.
- (4) There has been adjudication of a civil rights violation in a civil action brought against it by a private individual, unless the applicant is operating in compliance with a court order designed to correct the area of noncompliance or the applicant has discharged any responsibility arising from such litigation.

(5) There has been a deferral of the processing of applications from the sponsor imposed by HUD under Title VI of the Civil Rights Act of 1964, the Attorney General's Guidelines (28 CFR 50.3) or the HUD Title VI regulations (24 CFR 1.8) and procedures, or under Section 504 of the Rehabilitation Act of 1973 and the HUD Section 504 regulations (24 CFR 8.57).

(2) *Project eligibility and quality.* Each project will be reviewed to determine if it meets the following eligibility and threshold quality standards. If HUD determines the following standards are

not met by a specific project or activity, the project or activity will be rejected from the competition.

- The population to be served must meet the eligibility requirements of the specific program, as described in the application instructions;
 - The activity(ies) for which assistance is requested must be eligible under the specific program, as described in the program regulations;
 - The housing and services proposed must be appropriate to the needs of the persons to be served. HUD may find a project to be inappropriate if:
 - The type and scale of the housing or services clearly does not fit the needs of the proposed participants (e.g., housing homeless families with children in the same space as homeless individuals, or separating members of the same family, without an acceptable rationale provided);
 - Participant safety is not addressed;
 - Participants will have little or no involvement in decision-making and project operations
 - The housing or services are clearly designed to principally meet emergency needs rather than helping participants achieve self-sufficiency;
 - Transportation and community amenities are not available and accessible; or
 - Housing accessibility in accordance with applicable laws for persons with disabilities is not addressed;
 - The project must be cost-effective in HUD's opinion, including costs associated with construction, operations, and administration, with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
 - Supportive services only projects, and all others, must show how participants will be helped to access permanent housing and achieve self-sufficiency.
 - For the Section 8 SRO program, at least 25 percent of the units to be assisted at any one site must be vacant at the time of application;
 - For those projects proposed under the SHP innovative category: Whether or not a project is considered innovative will be determined on the basis that the particular approach proposed is new to the area, is a sensible model for others, and can be replicated; and
 - HUD will also find one or more of these standards not to have been met if there is insufficient information provided in the application on which to make a determination.
- (3) *Continuum of Care.* Up to 60 points will be awarded as follows:
- (i) Process and Strategy. Up to 30 points will be awarded based on the

extent to which the application demonstrates:

- The existence of a quality and inclusive community process, including organizational structure(s), for developing and implementing a Continuum of Care strategy which includes nonprofit organizations (such as veterans service organizations, other organizations representing persons with disabilities, and other groups serving homeless persons), State and local governmental agencies, other homeless providers, housing developers and service providers, private foundations, local businesses and the banking community, neighborhood groups, and homeless or formerly homeless persons, as articulated in section I(d) of this NOFA; and

- That a quality and comprehensive strategy has been developed which addresses the components of a Continuum of Care system (i.e., outreach, intake, and assessment; emergency shelter; transitional housing; permanent and permanent supportive housing) and that strategy has been designed to serve all homeless subpopulations in the community (e.g., seriously mentally ill, persons with multiple diagnoses, veterans), including those persons living in emergency shelters, supportive housing for homeless persons, or in places not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. For S+C, the strategy receives more points based on the extent to which S+C activities will serve homeless persons who are seriously mentally ill, have chronic alcohol and/or substance abuse issues, or have AIDS and related diseases.

(ii) Gaps and Priorities. Up to 20 points will be awarded based on the extent to which the application:

- Establishes the relative priority of homeless needs identified in the Continuum of Care strategy; and
- Proposes projects that are consistent with the priority analysis described in the Continuum of Care strategy.

(iii) Supplemental Resources. Up to 10 points will be awarded based on the extent to which the application demonstrates leveraging of funds requested under this NOFA with other resources, including private, other public, and mainstream services and housing programs.

(iv) Court-ordered consideration. Due to an order of the U.S. District Court for the Northern District of Texas, Dallas Division, with respect to any application by the City of Dallas, Texas, for HUD funds, HUD shall consider the extent to which the Continuum of Care strategy for the Dallas area will be used

to eradicate the vestiges of segregation in the Dallas Housing Authority's low income housing programs. The City of Dallas should address the effect, if any, that vestiges of racial segregation in Dallas Housing Authority's low income housing programs have on potential participants in the programs covered by this NOFA, and identify proposed actions for remedying those vestiges. HUD may add up to 2 points to the Continuum of Care score based on this consideration.

(4) *Need.* Up to 40 points will be awarded for need. There is a three-step approach to determining the need scores to be awarded to projects:

(i) Determining relative need: To determine the homeless assistance need of a particular jurisdiction, HUD will use nationally available data, including the following factors as used in the Emergency Shelter Grants program: data on poverty, housing overcrowding, population, age of housing, and growth lag. Applying those criteria to a particular jurisdiction provides an estimate of the relative need index for that jurisdiction compared to other jurisdictions applying for assistance under this NOFA.

(ii) Applying relative need: That relative need index is then applied to the total amount of funding estimated to be available under this NOFA to determine a jurisdiction's pro rata need. HUD reserves the right to adjust pro rata need if necessary to address the issue of project renewals.

(iii) Awarding need points to projects: Once the pro rata need is established, it is applied against the priority project list in the application. Starting from the highest priority project, HUD proceeds down the list to include those projects whose total funding equals that jurisdiction's pro rata need. Those priority projects which fall within that pro rata need each receive the full 40 points for need. Thereafter, HUD proceeds further down the priority project list until two (2) times the pro rata need is reached and each of those projects receive 20 points. Remaining projects each receive 10 points.

If an application does not prioritize projects, each project will receive 10 points for Need.

In the case of competing applications from a single jurisdiction or service area, projects in the application that received the highest score out of the possible 60 points for Continuum of Care are eligible for up to 40 points under Need. Projects in the competing applications with less effective Continuum of Care strategies are eligible for only 10 points under Need.

(5) *Ranking.* The score for Continuum of Care will be added to the Need score in order to obtain a total score for each project. The projects will then be ranked from highest to lowest according to the total combined score. A bonus of 3 points will be added in determining the final score of any project that will be located within the boundaries of a federal Empowerment Zone (EZ) or Enterprise Community (EC) if priority placement will be given by the project to homeless persons living on the streets or in shelters within the EZ or EC, or whose last known address was within the EZ or EC. A bonus of 2 points will be added in determining the final score of any project that will make use of surplus military buildings or properties located on a military base that is covered by the provisions of the Base Closure Community Redevelopment and Homeless Assistance Act of 1994.

(6) *Conditional selection.* Whether a project is conditionally selected, as described in section IV below, will depend on its overall ranking compared to others, except that HUD reserves the right to select lower rated projects if necessary to achieve geographic diversity.

HUD also reserves the right to break ties among projects by determining which project will best achieve the purposes described in the preceding sentence, or to fund a project at less than the full amount requested.

In the event of an error that, when corrected, would result in selection of an otherwise eligible project during the funding round under this NOFA, one remedy may be that HUD selects that project to the extent funds are available.

(7) *Additional selection considerations.* HUD will also apply the limitations on funding described below in making conditional selections.

In accordance with section 429 of the McKinney Act, as amended, HUD will award Supportive Housing funds as follows: not less than 25 percent for projects that primarily serve homeless families with children; not less than 25 percent for projects that primarily serve homeless persons with disabilities; and not less than 10 percent for supportive services not provided in conjunction with supportive housing. After projects are rated and ranked, based on the criteria described above, HUD will determine if the conditionally selected projects achieve these minimum percentages. If not, HUD will skip higher-ranked projects in a category for which the minimum percent has been achieved in order to achieve the minimum percent for another category. If there are an insufficient number of conditionally selected projects in a

category to achieve its minimum percent, the unused balance will be used for the next highest-ranked approvable Supportive Housing project.

In accordance with section 463(a) of the McKinney Act, as amended by the 1992 Act, at least 10 percent of Shelter Plus Care funds will be awarded for each of the four components of the program: Tenant-based Rental Assistance; Sponsor-based Rental Assistance; Project-based Rental Assistance; and Section 8 Moderate Rehabilitation of Single Room Occupancy Dwellings for Homeless Individuals (provided there are sufficient numbers of approvable projects to achieve these percentages). After projects are rated and ranked, based on the criteria described below, HUD will determine if the conditionally selected projects achieve these minimum percentages. If necessary, HUD will skip higher-ranked projects for a component for which the minimum percent has been achieved in order to achieve the minimum percent for another component. If there are an insufficient number of approvable projects in a component to achieve its minimum percent, the unused balance will be used for the next highest-ranked approvable Shelter Plus Care project.

In accordance with section 455(b) of the McKinney Act, no more than 10 percent of the assistance made available for Shelter Plus Care in any fiscal year may be used for programs located within any one unit of general local government.

In accordance with section 441(c) of the McKinney Act, no city or urban county may have Section 8 SRO projects receiving a total of more than 10 percent of the assistance made available under this program.

This year's NOFA does not make available specific amounts for the three programs covered by the NOFA. Instead, distribution is demand-driven. However, potential applicants need to be able to plan for their project proposals. Therefore, HUD is defining the 10 percent availability this fiscal year as \$10 million for Shelter Plus Care and \$10 million for Section 8 SRO. The \$10 million number is based on past experience of the distribution of the total funds made available for HUD homeless assistance programs. However, if the amount awarded under either of these two programs exceeds \$100 million, then the amount awarded to any one unit of general local government (for purposes of the Shelter Plus Care program) or city or urban county (for the purposes of the SRO program) could be up to 10 percent of

the actual total amount awarded for that program.

Lastly, HUD reserves the right to reduce the amount of a grant if necessary to ensure that no more than 10 percent of assistance made available under this NOFA will be awarded for projects located within any one unit of general local government or within the geographic area covered by any one Continuum of Care. If HUD exercises a right it has reserved under this NOFA, that right will be exercised uniformly across all applications received in response to this NOFA.

(b) Clarification of Application Information

In accordance with the provisions of 24 CFR part 4, subpart B, HUD may contact an applicant to seek clarification of an item in the application, or to request additional or missing information, but the clarification or the request for additional or missing information shall not relate to items that would improve the substantive quality of the application pertinent to the funding decision.

IV. Funding Award Process

HUD will notify conditionally selected applicants in writing. As necessary, HUD will subsequently request them to submit additional project information, which may include documentation to show the project is financially feasible; documentation of firm commitments for cash match; documentation showing site control; information necessary for HUD to perform an environmental review, where applicable; and such other documentation as specified by HUD in writing to the applicant, that confirms or clarifies information provided in the application. SRO and S+C/SRO applicants will be notified of the date of the two month deadline for submission of such information; other S+C applicants and all SHP applicants will be notified of the date of the one month deadline for submission of such information. If an applicant is unable to meet any conditions for fund award within the specified timeframe, HUD reserves the right not to award funds to the applicant, but instead to either: use them to select the next highest ranked application(s) from the original competition for which there are sufficient funds available; or add them to funds available for the next competition for the applicable program.

V. Program Limitations

(a) *SRO program.* Applicants need to be aware of the following limitations

that apply to the Section 8 SRO program:

- Under section 8(e)(2) of the United States Housing Act of 1937, no single project may contain more than 100 units;
 - Under 24 CFR 882.802, applicants that are private nonprofit organizations must subcontract with a Public Housing Authority to administer the SRO assistance;
 - Under section 8(e)(2) of the United States Housing Act of 1937 and 24 CFR 882.802, rehabilitation must involve a minimum expenditure of \$3,000 for a unit, including its prorated share of work to be accomplished on common areas or systems, to upgrade conditions to comply with the Housing Quality Standards.
 - Under section 441(e) of the McKinney Act and 24 CFR 882.805(g)(1), HUD publishes the SRO per unit rehabilitation cost limit each year to take into account changes in construction costs. This cost limitation applies to rehabilitation that is compensated for in a Housing Assistance Payments Contract. For purposes of Fiscal Year 1997 funding, the cost limitation is raised from \$16,500 to \$16,900 per unit to take into account increases in construction costs during the past 12-month period.
- (b) *Shelter Plus Care/Section 8 SRO Component.* With regard to the SRO component of the Shelter Plus Care program, applicant States, units of general local government and Indian tribes must subcontract with a Public Housing Authority to administer the Shelter Plus Care assistance. Also with regard to this component, no single project may contain more than 100 units.

VI. Timeliness Standards

Applicants are expected to initiate their approved projects promptly. If implementation difficulties occur, applicants need to be aware of the following timeliness standards:

- (a) *Supportive Housing Program.*
 - HUD will deobligate SHP funds if site control has not been demonstrated within one (1) year after initial notification of the grant award, as provided in 24 CFR 583.320(a), subject to the exceptions noted in that regulation.
 - Except where HUD finds that delay was due to factors beyond the control of the grantee, HUD will deobligate SHP funds if the grantee does not meet the following additional timeliness standards:
 - Construction activities must begin within eighteen (18) months after initial notification of the grant award

and be completed within thirty-six (36) months after that notification.

- For activities that cannot begin until construction activities are completed, such as supportive service or operating activities that will be conducted within the building being rehabilitated or newly constructed, these activities must begin within three (3) months after the construction is completed.
- For all activities that may proceed independent of construction activities, these activities must begin within twelve (12) months after initial notification of the grant award.

(b) *Shelter Plus Care Program*

Components Except SRO Component.

Except where HUD finds that delay was due to factors beyond the control of the grantee, HUD will deobligate S+C funds if the grantee does not meet the following timeliness standards:

- For Tenant-based Rental Assistance, for Sponsor-based Rental Assistance, and for Project-based Rental Assistance without rehabilitation, the rental assistance must begin within twelve (12) months of the initial announcement of the grant award.
- For Project-based Rental Assistance with rehabilitation, the rehabilitation must be completed within twelve (12) months of initial notification of the grant award.

(c) *SRO Program and SRO Component of the Shelter Plus Care Program.*

For projects carried out under the SRO program and the SRO component of the S+C program, the rehabilitation work must be completed and the Housing Assistance Payments contract executed within twelve (12) months of execution of the Annual Contributions Contract. HUD may reduce the number of units or the amount of the annual contribution commitment if, in the determination of HUD, the Public Housing Authority fails to demonstrate a good faith effort to adhere to this schedule.

VII. Linking Supportive Housing Programs and AmeriCorps

Applicants for the Supportive Housing Program are encouraged to link their proposed projects with AmeriCorps, a national service program engaging thousands of Americans on a full- or part-time basis to help communities address their toughest challenges, while earning support for college, graduate school, or job training. For information about AmeriCorps SHP partnerships, call the Corporation for National Service at (202) 606-5000 extension 486.

VIII. Other Matters

Performance Measures. The grant agreement or Annual Contributions Contract to be executed by HUD and the award recipient will contain performance measures.

Prohibition Against Lobbying Activities. The use of funds awarded under this NOFA is subject to the disclosure requirements and prohibitions of Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal Year 1990 (31 U.S.C. 1352) (the "Byrd Amendment") and the implementing regulations at 24 CFR part 87. These authorities prohibit recipients of Federal contracts, grants, or loans from using appropriated funds for lobbying the Executive or Legislative branches of the Federal government in connection with a specific contract, grant, or loan. The prohibition also covers the awarding of contracts, grants, cooperative agreements, or loans unless the recipient has made an acceptable certification regarding lobbying. Under 24 CFR part 87, applicants, recipients and sub-recipients of assistance exceeding \$100,000 must certify that no Federal funds have been or will be spent on lobbying activities in connection with the assistance.

Applicants for funding under this NOFA are subject to the provisions of Section 319 of the Department of the Interior and Related Agencies Appropriation Act for Fiscal Year 1991, 31 U.S.C. 1352 (the Byrd Amendment), which prohibits applicants from using appropriated funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a specific contract, grant, or loan. Applicants are required to certify, using the certification found at Appendix A to 24 CFR part 87, that they will not, and have not, used appropriated funds for any prohibited lobbying activities. In addition, applicants must disclose, using Standard Form LLL, "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, and congressional staff regarding specific grants or contracts.

Environmental Impact. This NOFA provides funding under, and does not alter the environmental requirements of, regulations in 24 CFR parts 582, 583 and 882, subpart H. Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321). Conditional selection of projects under this NOFA is

subject to the environmental review requirements under 24 CFR 582.230, 583.230 and 882.804(c), as applicable.

Executive Order 12606, The Family. The General Counsel, as the Designated Official under Executive Order 12606, *The Family*, has determined that the policies announced in this Notice would have a significant impact on the formation, maintenance, and general well-being of families, but since this impact would be beneficial, no further analysis under the Order is necessary.

Executive Order 12612, Federalism. The General Counsel has determined, as the Designated Official for HUD under section 6(a) of Executive Order 12612, *Federalism*, that the policies contained in this Notice will not have federalism implications and, thus, are not subject to review under the Order. The promotion of activities and policies to end homelessness is a recognized goal of general benefit without direct implications on the relationship between the national government and the states or on the distribution of power and responsibilities among various levels of government.

Drug-Free Workplace Certification. The Drug-Free Workplace Act of 1988 requires grantees of Federal agencies to certify that they will provide drug-free workplaces. Thus, each applicant must certify that it will comply with drug-free workplace requirements in accordance with 24 CFR part 24, subpart F.

Accountability in the Provision of HUD Assistance. Section 102 of the Department of Housing and Urban Development Reform Act of 1989 (HUD Reform Act) and the final rule codified at 24 CFR part 4, subpart A, published on April 1, 1996 (61 FR 1448), contain a number of provisions that are designed to ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. On January 14, 1992, HUD published, at 57 FR 1942, a notice that also provides information on the implementation of section 102. The documentation, public access, and disclosure requirements of section 102 are applicable to assistance awarded under this NOFA as follows:

Documentation and public access requirements. HUD will ensure that documentation and other information regarding each application submitted pursuant to this NOFA are sufficient to indicate the basis upon which assistance was provided or denied. This material, including any letters of support, will be made available for public inspection for a five-year period beginning not less than 30 days after the award of the assistance. Material will be made available in accordance with the

Freedom of Information Act (5 U.S.C. 552) and HUD's implementing regulations at 24 CFR part 15. In addition, HUD will include the recipients of assistance pursuant to this NOFA in its **Federal Register** notice of all recipients of HUD assistance awarded on a competitive basis.

Disclosures. HUD will make available to the public for five years all applicant disclosure reports (HUD Form 2880) submitted in connection with this NOFA. Update reports (also Form 2880) will be made available along with the applicant disclosure reports, but in no case for a period less than three years. All reports—both applicant disclosures and updates—will be made available in accordance with the Freedom of Information Act (5 U.S.C. 552) and

HUD's implementing regulations at 24 CFR part 15.

Section 103 HUD Reform Act. Section 103 of the Department of Housing and Urban Development Reform Act of 1989, and HUD's implementing regulation codified at subpart B of 24 CFR part 4, applies to the funding competition announced today. These requirements continue to apply until the announcement of the selection of successful applicants. HUD employees involved in the review of applications and in the making of funding decisions are limited by section 103 from providing advance information to any person (other than an authorized employee of HUD) concerning funding decisions, or from otherwise giving any applicant an unfair competitive

advantage. Persons who apply for assistance in this competition should confine their inquiries to the subject areas permitted under section 103 and subpart B of 24 CFR part 4.

Applicants or employees who have HUD Reform Act or other ethics related questions should contact the HUD's Ethics Law Division (202) 708-3815. (This is not a toll-free number.)

Authority: 42 U.S.C. 11403 note; 42 U.S.C. 11389; 42 U.S.C. 1437a, 1437c, and 1437f; 42 U.S.C. 3535(d); 24 CFR parts 582, 583, and 882.

Dated: April 3, 1997.

Jacquie Lawing,

*General Deputy Assistant Secretary for
Community Planning and Development.*

BILLING CODE 4210-29-P

APPENDIX A

ELEMENT	SUPPORTIVE HOUSING	SHELTER PLUS CARE	SECTION 8 SRO
AUTHORIZING LEGISLATION	Subtitle C of Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended	Subtitle F of Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended	Section 441 of the Stewart B. McKinney Homeless Assistance Act, as amended
IMPLEMENTING REGULATIONS	24 CFR part 583, as amended September 30, 1996	24 CFR part 582, as amended September 30, 1996	24 CFR part 882, subpart H, as amended September 11, 1996
ELIGIBLE APPLICANT(S)	<ul style="list-style-type: none"> • States • Units of general local government • Public housing agencies (PHAs) • Tribes • Private nonprofit organizations • CMHCs that are public nonprofit organizations 	<ul style="list-style-type: none"> • States • Units of general local government • Tribes • PHAs 	<ul style="list-style-type: none"> • PHAs • Private nonprofit organizations
ELIGIBLE COMPONENTS	<ul style="list-style-type: none"> • Transitional housing • Permanent housing for disabled persons only • Supportive services not in conjunction with supportive housing • Safe Havens • Innovative supportive housing 	<ul style="list-style-type: none"> • Tenant-based • Sponsor-based • Project-based • SRO-based 	<ul style="list-style-type: none"> • SRO housing
ELIGIBLE ACTIVITIES See footnotes 1 and 2	<ul style="list-style-type: none"> • Acquisition • Rehabilitation • New construction • Leasing • Operating costs • Supportive services 	<ul style="list-style-type: none"> • Rental assistance 	<ul style="list-style-type: none"> • Rental Assistance
ELIGIBLE POPULATIONS See footnote 2	<ul style="list-style-type: none"> • Homeless persons 	<ul style="list-style-type: none"> • Homeless disabled individuals • Homeless disabled individuals and their families 	<ul style="list-style-type: none"> • Homeless individuals • Section 8 eligible current occupants

POPULATIONS GIVEN SPECIAL CONSIDERATION	<ul style="list-style-type: none">• Homeless persons with disabilities• Homeless families with children	Homeless persons who: <ul style="list-style-type: none">• are seriously mentally ill• have chronic problems with alcohol and/or drugs• have AIDS and related diseases	N/A
INITIAL TERM OF ASSISTANCE	3 years	5 years: TRA, SRA, and PRA if no rehab 10 years: SRO and PRA with rehab	10 years

Footnote 1: Homeless prevention activities are statutorily ineligible under these programs.

Footnote 2: Persons at risk of homelessness are statutorily ineligible for assistance under these programs.

Footnote 3: Acquisition, construction, rehabilitation, leasing and operating costs for emergency shelters are statutorily ineligible for assistance under these programs.

APPENDIX B

LIST OF HUD FIELD OFFICES

Telephone numbers for Telecommunications Devices for the Deaf (TTY machines) are listed for CPD Directors in HUD Field Offices; all HUD numbers, including those noted *, may be reached via TTY by dialing the Federal Information Relay Service on 1-800-877-TDDY or (1-800-877-8339).

ALABAMA William H. Dirl, Beacon Ridge Tower, 600 Beacon Pkwy. West, Suite 300, Birmingham, AL 35209-3144; (205) 290-7645; TTY (205) 290-7624.

ALASKA Colleen Bickford, 949 E. 36th Avenue, Suite 401, Anchorage, AK 99508-4399; (907) 271-4684; TTY (907) 271-4328.

ARIZONA Martin H. Mitchell, Two Arizona Center, Suite 1600, 400 N. 5th St., Phoenix, AZ 85004; (602) 379-4754; TTY (602) 379-4461.

ARKANSAS Billy M. Parsley, TCBY Tower, 425 West Capitol Ave., Suite 900, Little Rock, AR 72201-3488; (501) 324-6375; TTY (501) 324-5931.

CALIFORNIA (Southern) Herbert L. Roberts, 611 West Sixth St., Suite 800, Los Angeles, CA 90017-3127; (213) 894-8026; TTY (213) 894-8133.
(Northern) Steve Sachs, 450 Golden Gate Ave., P.O. Box 36003, San Francisco, CA 94102-3448; (415) 436-6597; TTY (415) 436-6594.

COLORADO Guadalupe M. Herrera, First Interstate Tower North, 633 17th St., Denver, CO 80202-3607; (303) 672-5414; TTY (303) 672-5248.

CONNECTICUT Mary Ellen Morgan, 330 Main St., Hartford, CT 06106-1866; (860) 240-4508; TTY (860) 240-4665.

DELAWARE Joyce Gaskins, Wanamaker Bldg., 100 Penn Square East, Philadelphia, PA 19107; (215) 656-0624; TTY (215) 656-3452.

DISTRICT OF COLUMBIA (and MD and VA suburbs) James H. McDaniel, 820 First St., NE, Washington, DC 20002; (202) 275-0994; TTY (202) 275-0772.

FLORIDA (Northern) James N. Nichol, 301 West Bay St., Suite 2200, Jacksonville, FL 32202-5121; (904) 232-3587; TTY (904) 232-1241.
(Miami-So. Dade) Angelo Castillo, Gables Tower 1, 1320 South Dixie Hwy., Coral Gables, FL 33146-2911; (305) 662-4570; TTY (305) 662-4511.

GEORGIA John L. Perry, Russell Fed. Bldg., Room 270, 75 Spring St., SW, Atlanta, GA 30303-3388; (404) 331-5139; TTY (404) 730-2654.

HAWAII (and Pacific) Patty A. Nicholas, 7 Waterfront Plaza, Suite 500, 500 Ala Moana Blvd., Honolulu, HI 96813-4918; (808) 522-8180 x264; TTY (808) 522-8193.

IDAHO John G. Bonham, 400 S.W. Sixth Ave., Suite 700, Portland, OR 97204-1632 (503) 326-7012; TTY * via 1-800-877-8339.

ILLINOIS James Barnes, 77 W. Jackson Blvd., Chicago, IL 60604-3507; (312) 353-1696; TTY (312) 353-5944.

INDIANA Robert F. Poffenberger, 151 N. Delaware St., Indianapolis, IN 46204-2526; (317) 226-5169; TTY * via 1-800-877-8339.

IOWA Gregory A. Bevirt, Executive Tower Centre, 10909 Mill Valley Road, Omaha, NE 68154-3955; (402) 492-3144; TTY (402) 492-3183.

KANSAS William Rotert, Gateway Towers 2, 400 State Ave., Kansas City, KS 66101-2406; (913) 551-5485; TTY (913) 551-6972.

KENTUCKY Ben Cook, P.O. Box 1044, 601 W. Broadway, Louisville, KY 40201-1044; (502) 582-6141; TTY 1-800-648-6056.

LOUISIANA Gregory J. Hamilton, 501 Magazine St., New Orleans, LA 70130; (504) 589-7212; TTY (504) 589-7237.

MAINE David Lafond, Norris Cotton Fed. Bldg., 275 Chestnut St., Manchester, NH 03101-2487; (603) 666-7640; TTY (603) 666-7518.

MARYLAND Joseph J. O'Connor, Acting Director, 10 South Howard Street, 5th Floor, Baltimore, MD 21202-0000; (410) 962-2520 x3071; TTY (410) 962-0106.

MASSACHUSETTS Robert L. Paquin, Thomas P. O'Neill, Jr., Fed. Bldg., 10 Causeway St., Boston, MA 02222-1092; (617) 565-5342; TTY (617) 565-5453.

MICHIGAN Richard Paul, Patrick McNamara Bldg., 477 Michigan Ave., Detroit, MI 48226-2592; (313) 226-4343; TTY * via 1-800-877-8339.

MINNESOTA Shawn Huckleby, 220 2nd St. South, Minneapolis, MN 55401-2195; (612) 370-3019; TTY (612) 370-3185.

MISSISSIPPI Jeanie E. Smith, Dr. A. H. McCoy Fed. Bldg., 100 W. Capitol St., Room 910, Jackson, MS 39269-1096; (601) 965-4765; TTY (601) 965-4171.

MISSOURI (Eastern) James A. Cunningham, 1222 Spruce St., St. Louis, MO 63103-2836; (314) 539-6524; TTY (314) 539-6331.
(Western) William Rotert, Gateway Towers 2, 400 State Ave., Kansas City, KS 66101-2406; (913) 551-5485; TTY (913) 551-6972.

MONTANA Guadalupe Herrera, First Interstate Tower North, 633 17th St., Denver, CO 80202-3607; (303) 672-5414; TTY (303) 672-5248.

NEBRASKA Gregory A. Bevirt, Executive Tower Centre, 10909 Mill Valley Road, Omaha, NE 68154-3955; (402) 492-3144; TTY (402) 492-3183.

NEVADA (Las Vegas, Clark Cnty) Martin H. Mitchell, Two Arizona Center, Suite 1600, 400 N. 5th St., Phoenix, AZ 85004; (602) 379-4754; TTY (602) 379-4461.
(Remainder of State) Steve Sachs, 450 Golden Gate Ave., P.O. Box 36003, San Francisco, CA 94102-3448; (415) 436-6597; TTY (415) 436-6594.

NEW HAMPSHIRE David J. Lafond, Norris Cotton Fed. Bldg., 275 Chestnut St., Manchester, NH 03101-2487; (603) 666-7640; TTY (603) 666-7518.

NEW JERSEY Kathleen Naymola, Acting Director, 1 Newark Center, Newark, NJ 07102; (201) 622-7900x3300; TTY (201) 645-3298.

NEW MEXICO Frank Padilla, 625 Truman St. N.E., Albuquerque, NM 87110-6472; (505) 262-6463; TTY (505) 262-6463.

NEW YORK (Upstate) Michael F. Merrill, Lafayette Ct., 465 Main St., Buffalo, NY 14203-1780; (716) 551-5768; TTY * via 1-800-877-8339.
(Downstate) Joseph D'Agosta, 26 Federal Plaza, New York, NY 10278-0068; (212) 264-0771; TTY (212) 264-0927.

NORTH CAROLINA Charles T. Ferebee, Koger Building, 2306 West Meadowview Road, Greensboro, NC 27407; (910) 547-4006; TTY (910) 547-4055.

NORTH DAKOTA Guadalupe Herrera, First Interstate Tower North, 633 17th St., Denver, CO 80202-3607; (303) 672-5414; TTY (303) 672-5248.

OHIO John E. Riordan, 200 North High St., Columbus, OH 43215-2499; (614) 469-6743; TTY (614) 469-6694.

OKLAHOMA David H. Long, 500 West Main Place, Suite 400, Oklahoma City, OK 73102; (405) 553-7569; TTY * via 1-800-877-8339.

OREGON * John G. Bonham, 400 S.W. Sixth Ave., Suite 700, Portland, OR 97204-1632 (503) 326-7012; TTY * via 1-800-877-8339.

PENNSYLVANIA (Western) Bruce Crawford, 339 Sixth Ave., Pittsburgh, PA 15222-2515; (412) 644-5493; TTY (412) 644-5747.
(Eastern) Joyce Gaskins, Wanamaker Bldg., 100 Penn Square East, Philadelphia, PA 19107; (215) 656-0624; TTY (215) 656-3452.

PUERTO RICO (and Caribbean) Carmen R. Cabrera, 159 Carlos Chardon Ave., San Juan, PR 00918-1804; (787) 766-5576; TTY (787) 766-5909.

RHODE ISLAND Robert L. Paquin, Thomas P. O'Neill, Jr., Fed. Bldg., 10 Causeway St., Boston, MA 02222-1092; (617) 565-5342; TTY (617) 565-5453.

SOUTH CAROLINA Louis E. Bradley, Fed. Bldg., 1835 Assembly St., Columbia, SC 29201; (803) 765-5564; TTY (803) 253-3071.

SOUTH DAKOTA Guadalupe Herrera, First Interstate Tower North, 633 17th St., Denver, CO 80202-3607; (303) 672-5414; TTY (303) 672-5248.

TENNESSEE Virginia E. Peck, John J. Duncan Federal Bldg., Third Floor, 710 Locust St. S.W., Knoxville, TN 37902-2526; (423) 545-4391; TTY (423) 545-4559.

TEXAS (Northern) Katie Worsham, 1600 Throckmorton, P.O. Box 2905, Fort Worth, TX 76113-2905; (817) 978-9016; TTY (817) 978-9274.
(Southern) John T. Maldonado, Washington Sq., 800 Dolorosa, San Antonio, TX 78207-4563; (210) 472-6820; TTY (210) 472-6885.

UTAH Guadalupe Herrera, First Interstate Tower North, 633 17th St., Denver, CO 80202-3607; (303) 672-5414; TTY (303) 672-5248.

VERMONT David J. Lafond, Norris Cotton Fed. Bldg., 275 Chestnut St., Manchester, NH 03101-2487; (603) 666-7640; TTY (603) 666-7518.

VIRGINIA Joseph K. Aversano, 3600 W. Broad St., Richmond, VA 23230-4920; (804) 278-4503; TTY (804) 278-4501.

WASHINGTON * John W. Peters, Federal Office Bldg., 909 First Ave., Suite 200, Seattle, WA 98104-1000; (206) 220-5150; TTY (206) 220-5185.

WEST VIRGINIA Bruce Crawford, 339 Sixth Ave., Pittsburgh, PA 15222-2515; (412) 644-5493; TTY (412) 644-5747.

WISCONSIN Lana J. Vacha, Henry Reuss Fed. Plaza, 310 W. Wisconsin Ave., Ste. 1380, Milwaukee, WI 53203-2289; (414) 297-3113; TTY * via 1-800-877-8339.

WYOMING Guadalupe Herrera, First Interstate Tower North, 633 17th St., Denver, CO 80202-3607; (303) 672-5414; TTY (303) 672-5248.

* the following areas in Washington State are served by the Oregon CPD office: Clark, Klickitat and Shumana Counties.