

to assure access to the equipment. Receipt of FAX transmittals will not be acknowledged, except that the sender may request confirmation of receipt by calling the Executive Secretariat Staff at (202) 663-4078 (voice) or (202) 663-4077 (TDD). (These are not toll free numbers). Copies of comments submitted by the public will be available for review at the Commission's library, Room 6502, 1801 L Street, N.W., Washington, D.C. 20507 between the hours of 9:30 a.m. and 5:00 p.m.

**FOR FURTHER INFORMATION CONTACT:** Joachim Neckere, Director, Program Research and Surveys Division, Equal Employment Opportunity Commission, 1801 L Street, N.W., Washington, D.C. 20507, at (202) 663-4958 (voice) or (202) 663-7063 (TDD). A copy of EEOC Form 164, with instructions, may be obtained by contacting Mr. Neckere.

**SUPPLEMENTARY INFORMATION:**

*Collection Title:* State and Local Government Information Report EEO-4.

*OMB Control Number:* 3046-0008.

*Form Number:* EEOC Form 164.

*Frequency of Report:* Biennial.

*Type of Respondent:* State and local government jurisdictions with 100 or more full-time employees and a rotating probability sample of jurisdictions with from 15 to 99 full-time employees.

*Standard Industrial Classification (SIC) Codes:* 911-965.

*Description of Affected Public:* State and local governments.

*Responses:* 10,000.

*Reporting Hours:* 40,000.

*Federal Cost:* \$47,150.

*Number of forms:* 1.

*Abstract:* Section 709(c) of Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e-8(c), requires employers to make and keep records relevant to a determination of whether unlawful employment practices have been or are being committed and to make reports therefrom as required by the Commission. Pursuant to 29 C.F.R. § 1602.32, state and local governments have been required to submit EEO-4 reports to the Commission since 1973 (biennially in odd-numbered years since 1993). Currently all state and local governments with 250 or more full-time employees submit a separate report for each function, up to a maximum of 15 functions, which the government performs. All other governments in the EEO-4 survey file one report, covering all functional activities. On October 5, 1995, the Commission voted to require governments with from 250 to 999 full-time employees to submit a separate EEO-4 report only for those functions

with 100 or more full-time employees and one summary report that includes all the remaining functions with fewer than 100 full-time employees. All other state and local governments will continue to file their EEO-4 reports as they have in the past. This change does not affect subparts I, J, and K of 29 C.F.R. § 1602 which pertain to the recordkeeping and reporting requirements for state and local governments but do not address the issue of records or reports by functional activity.

This change is being taken in the interest of streamlining the EEO-4 survey process and reducing the burden on state and local governments, while maintaining sufficient data to meet the program needs of the Commission and other agencies that use these data. The change will become effective beginning with the 1997 EEO-4 survey.

EEO-4 data are used by the Commission to investigate charges of employment discrimination against state and local governments and in Commission systemic program decisions. The data are shared with several Federal government agencies. Pursuant to Section 709(d) of Title VII of the Civil Rights Act of 1964, as amended, EEO-4 data are also shared with approximately 83 State and Local Fair Employment Practices agencies. Aggregate data are used by researchers and the general public.

*Burden Statement:* The estimated burden hours will be reduced to approximately 40,000 hours. The estimated number of respondents included in the EEO-4 survey will remain at about 5,000 state and local governments. It is estimated that on an annual basis the total number of responses in this data collection will be 10,000 responses. This change will result in a reduced expense and reporting burden for state and local governments as required under the Paperwork Reduction Act of 1995, 44 U.S.C. § 3502(i).

The reporting burden for this collection is based upon an average estimate per response and takes into consideration the large number of state and local governments that submit their reports on diskettes or magnetic tapes. Burden hours for any particular government may differ from this average estimate depending on the accessibility of information and the degree of automation. The burden estimate includes the time needed for reviewing instructions, searching existing data sources, gathering and maintaining the data, and completing and reviewing the collection of information. Public

comments on the accuracy of the burden estimates as well as suggestions for further reducing the burden are welcome. The Commission has encouraged and will continue to encourage the use of magnetic media (diskettes, computer tapes, etc.) as a means of submitting information on the EEO-4 report.

Pursuant to 5 C.F.R. § 1320.8(d)(1), the Commission solicits public comment to enable it to:

(1) Evaluate whether the proposed collection of information is necessary for the proper performance of the Commission's functions, including whether the information will have practical utility;

(2) Evaluate the accuracy of the Commission's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility, and clarity of the information to be collected; and

(4) Minimize the burden of the collection of information on those who are to respond, including the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

*Regulatory Flexibility Act:* The Commission certifies pursuant to 5 U.S.C. § 605(b), enacted by the Regulatory Flexibility Act, Pub. L. No. 96-354, that this change will not result in significant impact on small employers or other entities because the change involves elimination of reporting requirements, and that a regulatory flexibility analysis therefore is not required.

Dated: December 18, 1996.

For the Commission,  
Maria Borrero,  
Executive Director.  
[FR Doc. 96-32478 Filed 12-20-96; 8:45 am]  
BILLING CODE 6750-01-M

## Sunshine Act Meeting

**AGENCY HOLDING THE MEETING:** Equal Employment Opportunity Commission.

**DATE AND TIME:** Tuesday, January 7, 1997, at 2:00 P.M. (Eastern Time).

**PLACE:** Conference Room on the Ninth Floor of the EEOC Office Building, 1801 "L" Street, N.W., Washington, D.C. 20507.

**STATUS:** The meeting will be closed to the public.

**MATTERS TO BE CONSIDERED:**

Closed Session

Litigation: General Counsel  
Recommendations and Report

Note: Any matter not discussed or concluded may be carried over to a later meeting. (In addition to publishing notices on EEOC Commission meetings in the Federal Register, the Commission also provides a recorded announcement a full week in advance on future Commission sessions.) Please telephone (202) 663-7100 (voice) and (202) 663-4074 (TTD) at any time for information on these meetings.

**CONTACT PERSON FOR MORE INFORMATION:**  
Frances M. Hart, Executive Officer, on  
(202) 663-4070.

This Notice Issued, December 19, 1996.  
Frances M. Hart,  
*Executive Officer Executive Secretariat.*  
[FR Doc. 96-32706 Filed 12-19-96; 2:52 pm]  
BILLING CODE 6750-06-M

## **FEDERAL COMMUNICATIONS COMMISSION**

### **Notice of Public Information Collections Being Reviewed by the Federal Communications Commission**

December 17, 1996.

**SUMMARY:** The Federal Communications Commission, as part of its continuing effort to reduce paperwork burden invites the general public and other Federal agencies to take this opportunity to comment on the following information collection, as required by the Paperwork Reduction Act of 1995, Public Law 104-13. An agency may not conduct or sponsor a collection of information unless it displays a currently valid control number. No person shall be subject to any penalty for failing to comply with a collection of information subject to the Paperwork Reduction Act (PRA) that does not display a valid control number. Comments are requested concerning (a) whether the proposed collection of information is necessary for the proper performance of the functions of the Commission, including whether the information shall have practical utility; (b) the accuracy of the Commission's burden estimate; (c) ways to enhance the quality, utility, and clarify of the information collected; and (d) ways to minimize the burden of the collection of information on the respondents, including the use of automated collection techniques or other forms of information technology.

**DATES:** Persons wishing to comment on this information collection should submit comments on or before February 21, 1997.

**ADDRESSES:** Direct all comments to Dorothy Conway, Federal Communications Commission, Room 234, 1919 M St., NW., Washington, DC 20554 or via internet to dconway@fcc.gov.

**FOR FURTHER INFORMATION CONTACT:** For additional information or copies of the information collections contact Dorothy Conway at 202-418-0217 or via internet at dconway@fcc.gov.

**SUPPLEMENTARY INFORMATION:**

*OMB Approval No.:* None.

*Title:* Universal Service Worksheet.

*Form No.:* FCC 457.

*Type of Review:* New collection.

*Respondents:* Businesses or others for profit, including small businesses.

*Number of Respondents:* 5,000.

*Estimate Hour Per Response:* 19.6 hours (avg.).

*Total Annual Burden:* 98,125.

*Estimated Costs To Respondents:* \$3,824,750.

*Needs and Uses:* Section 254(d) of the Communications Act of 1934, as amended, requires all telecommunications carriers that provide interstate telecommunications services to make equitable and nondiscriminatory contributions towards the preservation and advancement of universal service. The Worksheet requires all carriers to submit information relating to their gross interstate and intrastate revenues derived from telecommunications services and their payments to other telecommunications carriers for telecommunications services to the administrator of the support mechanism. Carriers may be required to submit the gross combined interstate and intrastate information or information related to their gross interstate telecommunications revenues only, and their payments to other carriers for combined interstate and intrastate telecommunications services and for interstate telecommunications services only. The information will be used by the Commission to calculate carriers' contributions to the universal service support mechanism. Without such information the Commission could not determine carrier contributions to the support mechanism, and therefore, could not fulfill its statutory responsibilities in accordance with the Communications Act of 1934, as amended.

Federal Communications Commission.

Shirley S. Suggs,

*Chief, Publications Branch.*

[FR Doc. 96-32484 Filed 12-20-96; 8:45 am]

BILLING CODE 6712-01

### **Public Information Collections Approved by Office of Management and Budget**

December 16, 1996.

The Federal Communications Commission (FCC) has received Office of Management and Budget (OMB) approval for the following public information collections pursuant to the Paperwork Reduction Act of 1995, Public Law 104-13. An agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid control number. For further information contact Shoko B. Hair, Federal Communications Commission, (202) 418-1379.

*OMB Control No.:* 3060-0719.

*Expiration Date:* 12/31/99.

*Title:* Quarterly Report of IntraLATA Carriers Listing Payphone Automatic Number Identifications (ANIs).

*Form No.:* N/A.

*Estimated Annual Burden:* 5600 total annual hours; 3.5 hours per respondent (avg.); 400 respondents.

*Estimated Annual Reporting and Recordkeeping Cost Burden:* \$0.

*Description:* Pursuant to the mandate in Section 276(b)(1)(A) to "establish a per call compensation plan to ensure that all payphone service providers are fairly compensated for each and every completed intrastate and interstate call", 47 U.S.C. Section 276(b)(1)(A), intraLATA carriers are required to provide to interexchange carriers ("IXCs") a quarterly report listing payphone automatic payphone identifications ("ANIs"). Without provision of this report, resolution of disputed ANIs would be rendered very difficult. IXCs would not be able to discern which ANIs pertain to payphones and therefore would not be able to ascertain which dial-around calls were originated by payphones for compensation purposes. There would be no way to guard against possible fraud. Without this collection, lengthy investigations would be necessary to verify claims. The report allows IXCs to determine which dial-around calls are made from payphones. The data, which must be maintained for at least 18 months after the close of a compensation period, will facilitate verification if disputed ANIs.

*OMB Control No.:* 3060-0721.

*Expiration Date:* 12/31/99.

*Title:* One-Time Report of Local Exchange Companies of Cost Accounting Studies.

*Form No.:* N/A.

*Estimated Annual Burden:* 20,000 total annual hours; 50 hours per respondent (avg.); 400 respondents.