

PPM's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who respond, including through the use of automated collection techniques or other forms of information technology. All responses to this notice will be summarized and included in the request for OMB approval, and will become a matter of public record.

W. R. Ashworth,

Director, Procurement and Property Management.

[FR Doc. 96-27822 Filed 10-29-96; 8:45 am]

BILLING CODE 3410-98-P

Submission for OMB Review; Comment Request

October 25, 1996.

The Department of Agriculture has submitted the following information collection requirement(s) to OMB for review and clearance under the Paperwork Reduction Act of 1995, Public Law 104-13. Comments regarding these information collections are best assured of having their full effect if received within 30 days of this notification. Comments should be addressed to: Desk Officer for Agriculture, Office of Information and Regulatory Affairs, Office of Management and Budget (OMB), Washington, DC 20503 and to Department Clearance Officer, USDA, OCIO, Mail Stop 7602, Washington, DC 20250-7602. Copies of the submission(s) may be obtained by calling (202) 720-6204 or (202) 720-6746.

Food and Consumer Service

Title: 7 CFR Part 225, Summer Food Service Program

Summary: The Summer Food Service Program provides assistance to states to initiate and maintain nonprofit food service programs for needy children during the summer months and at other approved times. The information reported and maintained includes records the sponsors, camps, and the administering agencies must collect.

Need and Use of the Information: Records maintained by the sponsors and camps support payment for meals served and account for all costs incurred by these groups.

Description of Respondents: Individuals or households; Not-for-profit institutions; Federal Government; State, Local or Tribal Government.

Number of Respondents: 79,350.

Frequency of Responses:

Recordkeeping; Reporting: On occasion; Weekly; Monthly; Quarterly.

Total Burden Hours: 301,404.

Larry Roberson,

Deputy Departmental Clearance Officer.

[FR Doc. 96-27823 Filed 10-29-96; 8:45 am]

BILLING CODE 3410-01-M

Office of the Secretary

Privacy Act; System of Records

AGENCY: Office of the Secretary, USDA.

ACTION: Notice of New Privacy Act System of Records.

SUMMARY: Notice is hereby given that USDA proposes to create two new Privacy Act systems of records, USDA/NAD-1, entitled "Participant Appeals, USDA/NAD" and USDA/NAD-2, entitled "National Appeals Division Tracking System (Automated), USDA/NAD".

EFFECTIVE DATE: This notice will be adopted without further publication in the Federal Register on December 30, 1996, unless modified by a subsequent notice to incorporate comments received from the public. Although the Privacy Act requires only that the portion of the system which describes the "routine uses" of the system be published for comment, USDA invites comment on all portions of this notice. Comments must be received by the contact person listed below on or before November 29, 1996.

FOR FURTHER INFORMATION CONTACT: Norman G. Cooper, Director, NAD, USDA, 3101 Park Center Drive, Suite 1020, Alexandria, Virginia 22302.

SUPPLEMENTARY INFORMATION: Pursuant to the Privacy Act, 5 U.S.C. 552a, USDA is creating two new systems of records to be maintained by the National Appeals Division (NAD). The purpose of this notice is to announce the creation and character of the two systems of records maintained by NAD. The first system contains data on appeals, including materials maintained and submitted by a USDA agency related to an adverse decision, any information, correspondence, or documentation submitted by an appellant or a USDA agency during the appeals process and any statements of witnesses, tape recordings, or written transcripts of the hearings. The second system is an automated tracking system which contains assigned NAD log number, the appellant's name, race, social security number, address, and telephone number, program identifier, decision maker information, decision date,

hearing officer and review officer identification, and hearing and review information.

A "Report on New System," required by 5 U.S.C. 552a(r), as implemented by OMB Circular A-130, was sent to the Chairman, Senate Committee on Governmental Affairs, the Chairman, House Committee on Government Reform and Oversight, and to the Administrator, Office of Information and Regulatory Affairs, of the Office of Management and Budget on October 23, 1996.

Signed at Washington, DC, on October 23, 1996.

Dan Glickman,

Secretary of Agriculture.

USDA/NAD-1

System name: Participant Appeals, USDA/National Appeals Division (NAD).

System Location: National Appeals Division, Regional Offices: Eastern Regional Office, 3500 DePauw Boulevard, Suite 2052, Indianapolis, Indiana 46268; Southern Regional Office, 7777 Walnut Grove Road, LLB-1, Memphis, Tennessee 38120; and Western Regional Office, 730 Simms, Suite 386, Golden, Colorado 80490-4798.

Categories of individuals covered by the system: Program participants who file an appeal because of a covered adverse decision by a covered agency: Farm Service Agency, the Natural Resources Conservation Service, Rural Development, Rural Utilities Service, Rural Housing Service, Rural Business-Cooperative Service, or a state, county, or area committee established under section 8(b)(5) of the Soil Conservation and Domestic Allotment Act (16 U.S.C. 5901(b)(5)).

Categories of records in the system: The system consists of complete files on appeals, including materials maintained and submitted by an agency related to an adverse decision; any information, correspondence, or documentation submitted by an appellant or the agency during the appeals process; and any statements of witnesses, tape recordings, or written transcripts of the hearings. Unless specifically requested, a written transcript is not normally prepared.

Authority for maintenance of the system: 7 U.S.C. 6991, *et seq.*

Routine uses of records maintained in the system, including categories of users and the purposes of such uses: USDA will refer records in this system: (1) To the appropriate agency, whether Federal State, local; or foreign, charged with the responsibility of investigating or prosecuting a violation of law, or of

enforcing or implementing a statute, rule, regulation, or order issued pursuant thereto, when information available indicates a violation or potential violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute, or by rule, regulation, or order issued pursuant thereto; (2) to a court, magistrate, or administrative tribunal, or to opposing counsel, in a proceeding before any of the above, for purposes of filing the official administrative record on discovery, which are relevant to the subject of the proceeding; and (3) to a congressional office from the record of an individual in response to an inquiry from the congressional office at the request of that individual.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage: Records are maintained in file folders.

Retrievability: Records can be accessed by individual name, NAD log number, and State.

Safeguards: Records are kept in offices attended by authorized personnel.

Retention and disposal: Maintained 6 years after the case is closed.

System manager(s) and address: Director, NAD, USDA, 3101 Park Center Drive, Suite 1020, Alexandria, Virginia 22302, telephone number (703) 305-1151.

Notification procedure: An individual may request information as to whether the system contains records pertaining to him or her from Director, NAD, USDA, 3101 Part Center Drive, Suite 1020, Alexandria, Virginia 22302, telephone number (703) 305-1151. A request for information pertaining to an individual should contain full name, address, and zip code.

Record access procedures: Any individual may obtain information as to the procedures for gaining access to and contesting a record in the system which pertains to him or her by submitting a written request to the appropriate official referred to in the preceding paragraph.

Contesting record procedures: Same as notification procedure. (The regulations for contesting contents of records and appealing initial determinations are set forth at 7 CFR 1.110-1.123.)

Record source categories: Records in this system come primarily from appellants, witnesses, and agency personnel.

Systems exempted from certain provisions of the act: None.

USDA/NAD-2

System name: National Appeals Division Tracking System (Automated), USDA/National Appeals Division (NAD).

System location: Management Field Office, USDA, 8930 Ward Parkway, Kansas City, Missouri 64114.

Categories of individuals covered by the system: Program participants who file an appeal because of a covered adverse decision by a covered agency: Farm Service Agency, the Natural Resources Conservation Service, Rural Development, Rural Utilities Service, Rural Housing Service, Rural Business-Cooperative Service, or a state, county, or area committee established under section 8(b)(5) of the Soil Conservation and Domestic Allotment Act (16 U.S.C. 5901(b)(5)).

Categories of records in the system: The system contains assigned NAD log number, Appellant's name, race, social security number, address, and telephone number, program identifier, decision maker information, decision date, hearing officer and review officer identification, and hearing and review information.

Authority for maintenance of the system: 7 U.S.C. 6991 *et seq.*

Routine uses of records maintained in the system, including categories of users and the purposes of such uses: USDA will refer records in this system: (1) To the appropriate agency, whether Federal, State, local, or foreign, charged with the responsibility of investigating or prosecuting a violation of law, or of enforcing or implementing the statute, rule, regulation, or order issued pursuant thereto, when information available indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute, or by rule, regulation, or order issued pursuant thereto; (2) to a court, magistrate, or administrative tribunal, or to opposing counsel, in a proceeding before any of the above, which are sought in the course of discovery and which are relevant to the subject matter of the proceedings; and (3) to a congressional office from the record of an individual in response to an inquiry from the congressional office at the request of that individual.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage: National Computer Center, Kansas City Security Staff uses multiple storage devices with full backup facilities; including both on-site and off-site storage and distant hot-site facilities.

Retrievability: Records are indexed by Appellant name, NAD log number, State, and hearing officer.

Safeguards: Computer Associates Access Control Facility software controls who may use computer resources and protects data from accidental or deliberate destruction, modification, disclosure, and misuse. Computer Associates Access Control Facility is maintained and used solely by members of the National Computer Center, Kansas City Security Staff.

Retention and disposal: Records are kept indefinitely.

System manager(s) and address: System Security Administrator, Information Systems Security Staff, 2350 Market Street, St. Louis, Missouri 63103.

Notification procedure: An individual may request information as to whether the system contains records pertaining to him or her from Director, NAD, USDA, 3101 Park Center Drive, Suite 1020, Alexandria, Virginia 22302, telephone number (703) 305-1151. A request for information pertaining to an individual should contain full name, address, and zip code.

Record access procedures: Any individual may obtain information as to the procedures for gaining access to and contesting a record in the system which pertains to him or her by submitting a written request to the appropriate official referred to in the preceding paragraph.

Contesting record procedures: Same as Record Access Procedures.

Record source categories: Records in this system come primarily from data entered by Regional offices maintaining appeal records on the program participant. Information in these records is obtained from appellants and agency decision makers.

Systems exempted from certain provisions of the act: None.

[FR Doc. 96-27767 Filed 10-29-96; 8:45 am]

BILLING CODE 3410-18-M

DEPARTMENT OF COMMERCE

Submission For OMB Review; Comment Request

DOC has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act (44 U.S.C. chapter 35).

Agency: Bureau of the Census.

Title: Census Employment Inquiry.

Form Number(s): BC-170.

Agency Approval Number: 0607-0139.