

LOCATION: Holiday Inn, 415 New Jersey Ave. NW., Washington, DC 20001, Executive Room.

STATUS OF MEETING: Open, except that a portion of the meeting may be closed pursuant to a unanimous vote of the Board of Directors to hold an executive session. At the executive session, the Board may be briefed by management on internal operational and personnel matters and by the Corporation's Inspector General on activities of the Office of Inspector General. In addition, the General Counsel will report to the Board on litigation to which the Corporation is or may become a party, and the Board may act on the matters reported. The closing is authorized by the relevant section of the Government in the Sunshine Act [5 U.S.C. § 552b(c)(10)] and the corresponding regulation of the Legal Services Corporation [45 CFR § 1622.5(h)].¹ A copy of the General Counsel's Certification that the closing is authorized by law will be posted for public inspection at Corporation headquarters, 750 First Street NE., Washington, DC 20002, in its 11th floor reception area, and will also be available upon request.

MATTERS TO BE CONSIDERED:

1. Approval of agenda.
2. Approval of minutes of July 20, 1996, open session.
3. Approval of minutes of July 20, 1996, executive session.
4. Chairman's and Members' Reports.
5. President's Report.
6. Consider and act on the report of the Board's Finance Committee.
 - a. FY '96 COB budget adjustments.
 - b. FY '96 COB budget reallocations.
 - c. Temporary FY '97 COB.
 - d. FY '98 "budget mark."
7. Inspector General's Report.
8. Consider and act on the report of the Board's Operations and Regulations Committee.
 - a. Internal personnel policies of the Corporation.
 - b. Public comment on four interim regulations:
 - (1) 45 CFR Part 1610, Use of Non-LSC Funds.
 - (2) 45 CFR Part 1617, Class Actions.
 - (3) 45 CFR Part 1632, Redistricting.
 - (4) 45 CFR Part 1633, Restriction on Representation in Certain Eviction Proceedings.
9. Consider and act on the report of the Board's Provision Committee.

CLOSED SESSION:

¹ Briefings do not constitute "meetings," as that term is defined by and used in the Government in the Sunshine Act. Notice of briefings is here provided as a courtesy to the public.

10. Consider and act on the General Counsel's report on potential and pending litigation involving the Corporation.
11. Inspector General's briefing of the Board on activities of LSC's Office of Inspector General.
12. Management's briefing of the Board on internal operations and personnel matters.

OPEN SESSION:

13. Schedule board and committee meetings through December 1996.
14. Public comment.
15. Consider and act on other business.

CONTACT PERSON FOR INFORMATION:

Victor M. Fortuno, General Counsel,
(202) 336-8810.

SPECIAL NEEDS: Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Barbara Asante, at (202) 336-8800.

Dated: September 17, 1996.

Victor M. Fortuno,
General Counsel.

[FR Doc. 96-24343 Filed 9-18-96; 1:54 pm]

BILLING CODE 7050-01-P

MORRIS K. UDALL SCHOLARSHIP & EXCELLENCE IN NATIONAL ENVIRONMENTAL POLICY FOUNDATION

Sunshine Act Meeting

The Board of Trustees of the Morris K. Udall Scholarship & Excellence in National Environmental Policy Foundation will hold a meeting beginning at 9:00 a.m. on Friday, September 27, 1996, at the University of Arizona Main Library, Tucson, Arizona 85721.

The matters to be considered will include (1) Approval of the annual budget; (2) Policies re-investments; (3) Reports of on-going Foundation programs; and (4) A report from the Udall Center for Studies and Public Policy. The meeting is open to the public.

Contact Person for More Information:
Christopher L. Helms, 803/811 East First Street, Tucson, AZ 85719. Telephone: (520) 670-5523.

Dated this 17th day of September, 1996.

Christopher L. Helms,
Director.

[FR Doc. 96-24271 Filed 9-18-96; 9:51 am]

BILLING CODE 9630-11-M

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Records Schedules; Availability and Request for Comments

AGENCY: Office of Records Administration, National Archives and Records Administration.

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Records schedules identify records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that (1) propose the destruction of records not previously authorized for disposal, or (2) reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 USC 3303a(a).

DATES: Request for copies must be received in writing on or before November 4, 1996. Once the appraisal of the records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.

ADDRESSES: Address requests for single copies of schedules identified in this notice to the Records Appraisal and Disposition Division (NIR), National Archives and Records Administration, College Park, MD 20740. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.

SUPPLEMENTARY INFORMATION: Each year U.S. Government agencies create billions of records on paper, film, magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office or program or

a few series of records, and many are updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to each schedule, and briefly describes the records proposed for disposal. The record schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

Schedules Pending

1. Administrative Office of the United States Courts (N1-116-96-6). Computer output microfiche of docket information stored in the Courtran system, 1978-93.

2. Department of the Army (N1-AU-96-2). Committee management files pertaining to committees for which Army is not the lead agency.

3. Department of Energy, Coordination and Information Center (N1-434-91-7). Records that are routine or duplicative of those proposed as permanent in microform or electronic media.

4. Department of Justice, Bureau of Prisons (N1-129-1). Records documenting routine and facilitative correctional services, maintained in the Guard Captain and Unit Manager's offices.

5. Department of State, Bureau of Administration (N1-59-96-16). Routine and facilitative records relating to property management.

6. Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms (N1-436-94-1). Ad hoc management reports and labels generated by the Firearms Licensing System. The master file for this system has been determined to have sufficient archival value to warrant permanent retention by the National Archives.

7. Department of the Treasury, Office of Thrift Supervision (N1-483-93-1). Comprehensive schedule for the Dissemination Branch (corporate records).

8. Bonneville Power Administration (N1-305-96-1). Routine records covering waste management, system operations and human resources.

9. Pension Benefit Guaranty Corporation (N1-465-96-1). Records of the Financial Operations Division.

10. United States Information Agency, Office of Personnel and Training (N1-306-96-2). Routine and facilitative records relating to training matters.

Dated: August 29, 1996.

Michael W. Anderson,

Acting Assistant Archivist for Records Administration.

[FR Doc. 96-24095 Filed 9-19-96; 8:45 am]

BILLING CODE 7515-01-M

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Schedules Pending

1. Executive Office of the President, Office of the United States Trade Representative (N1-364-96-2). Electronic and textual records created after July 14, 1994, that are duplicative or deal with routine administrative matters. (Master file of e-mail messages will be preserved.)

2. Executive Office of the President, Office of the United States Trade Representative (N1-364-96-3). Electronic and textual records created after August 14, 1991 and before July 15, 1994, that are duplicative or deal with routine administrative matters. (Master file of e-mail messages will be preserved.)

3. Department of Health & Human Services, Health Care Financing Administration (N1-440-94-1). Medicaid state waivers program files and state ADP systems plan files.

4. Defense Intelligence Agency (N1-373-94-1). Routine and facilitative records.