

Cite/reference	Total respondents	Frequency	Total responses	Average time per response	Burden hours
Form LM-1	330	Annually	330	55 minutes	302
Form LM-2	5,096	Annually	5,096	15.25 hours	77,714
Form LM-3	16,275	Annually	16,275	6.75 hours	109,857
Form LM-4	14,000	Annually	14,000	.86 hours	12,086
Form LM-10	177	Annually	177	35 minutes	104
Form LM-15	732	As Necessary	732	1.83 hours	1,342
Form LM-15A	61	Semi-Annually	61	22 minutes	22
Form LM-16	224	As Necessary	224	21 minutes	78
Form LM-20	168	As Necessary	168	22 minutes	61
Form LM-21	50	Annually	50	35 minutes	29
Form LM-30	78	Annually	78	35 minutes	46
Form S-1	200	Annually	200	35 minutes	117
Simplified Annual Report Format	3,298	Annually	3,298	12 minutes	671
Total	40,689	40,689	202,429

Total Burden Cost (capital/startup): There are no capital/startup costs. Any capital investments including computers and software are excluded from the regulatory definition of burden as capital investments which are usual and customary expenses incurred by persons in the normal course of their business.

Total Burden Cost (operating/maintaining): Total burden costs to respondents and recordkeepers is estimated to be \$3,844,296. The cost estimates are based on wage rate data obtained from the Bureau of Labor Statistics for personnel employed in service industries (i.e., accountant, accounting clerk, attorney, personnel, manager/supervisor, etc.). The estimates used for labor union officials were obtained from the annual financial reports filed with OLMS.

Comments submitted in response to this comment request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: June 25, 1996.

John Kotch,

Deputy Assistant Secretary.

[FR Doc. 96-16704 Filed 6-28-96; 8:45 am]

BILLING CODE 4510-86-P

MERIT SYSTEMS PROTECTION BOARD

Privacy Act of 1974; Amendment System of Records Notice

AGENCY: Merit Systems Protection Board.

ACTION: Notice of amendment to existing system of records.

SUMMARY: The Merit Systems Protection Board (MSPB) publishes this document pursuant to the requirements of the

Privacy Act of 1974 at 5 U.S.C. 552a(e)(4) to update the existence and character of its government-wide system of records, MSPB/GOVT-1, Appeal and Case Records.

EFFECTIVE DATE: July 1, 1996.

FOR FURTHER INFORMATION CONTACT: Michael H. Hoxie, Office of the Clerk of the Board, (202) 653-7200.

SUPPLEMENTARY INFORMATION: This notice amends the text of MSPB/GOVT-1, Appeal and Case Records to reflect changes in the Board's organization, office locations, telephone and fax numbers and the extension of the approved records disposition schedule from six to seven years.

Dated: June 26, 1996.

Robert E. Taylor,
Clerk of the Board.

MSPB/GOVT-1

SYSTEM NAME:

Appeals and Case Records.

SYSTEM LOCATIONS:

Office of the Clerk of the Board, Merit System Protection Board (MSPB), Information Resources Management Division, 1120 Vermont Avenue, NW., Washington, DC 20419, and the MSPB regional and field offices (see list of Office addresses in the Appendix).

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

a. Current and former Federal employees, applicants for employment, annuitants, and other individuals who have filed appeals with MSPB or its predecessor agency, or with respect to whom the Special Counsel or a Federal agency has petitioned MSPB concerning any matter over which MSPB has jurisdiction.

b. Current and former employees of state and local governments who have been investigated by the Special Counsel and have had a hearing before

MSPB concerning possible violation of the Hatch Act.

CATEGORIES OF RECORDS IN THE SYSTEM:

a. These records contain information or documents such as briefs, pleadings, motions, exhibits, hearing transcripts, and MSPB decisions, which comprise the administrative records of appeals and other matters arising under the adjudicatory authority of MSPB. These records also contain individual appellant's names, social security numbers, home addresses, veterans status, race, sex, national origin and disability status data.

b. This system also includes the Board's automated Case Management System. The system, resident on MSPB headquarter's minicomputer, which contains information from the above records, is used to record the location, history, status, and case processing information on cases brought before the Board for adjudication.

Note.—This system includes records and documents compiled by Federal agencies in processing adverse actions and actions based on unacceptable performance, covered by OPM/GOVT-3, when such actions are appealed to the MSPB.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 1205, 1206, 1207, 1208, 7701, 7702.

PURPOSE:

a. These records are used to document and adjudicate appeals and other matters arising under the MSPB original and appellate jurisdiction.

b. These records also serve a management information function by providing statistical data for reports, physical file location and staff productivity.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:

Information from the record may be disclosed:

a. To officials of the Equal Employment Opportunity Commission or the Special Panel convened under authority of 5 U.S.C. 7702 when requested in connection with the performance of their authorized duties;

b. To officials of the Office of Personnel Management, the Federal Labor Relations Authority, the Equal Employment Opportunity Commission, and the Office of Special Counsel in connection with the performance of their authorized duties;

c. To the Government Accounting Office in response to an official inquiry or investigation;

d. To provide information to a congressional office from the record of an individual in response to an inquiry from that congressional office made at the request of that individual;

e. To an appropriate Federal or local agency responsible for investigating, prosecuting, enforcing, or implementing a statute, rule, regulation, or order where there is an indication of a violation or potential violation of civil or criminal law or regulation;

f. To the Office of Management and Budget at any stage in the legislative process in connection with private relief legislation as set forth in OMB Circular No. A-19;

g. To the Department of Justice when:

- (1) The Board, or any component thereof; or

- (2) Any employee of the Board in the employee's official capacity; or

- (3) Any employee of the Board in the employee's individual capacity where the Department of Justice has agreed to represent the employee; or

- (4) The United States is a party to litigation or has an interest in such litigation and the use of such records is deemed to be relevant and necessary to the litigation, providing that the disclosure of the records is a use of the information contained in the records that is compatible with the purpose for which the records were collected, or approval or consultation is required.

h. In any proceeding before a court or adjudicative body before which the Board is authorized to appear, when:

- (1) The Board, or any component thereof;

- (2) Any employee of the Board in the employee's official capacity; or

- (3) Any employee of the Board in the employee's individual capacity where the agency has agreed to represent the employee; or

- (4) The United States is a party to litigation or has an interest in such litigation and the use of such records is deemed to be relevant and necessary to the litigation, providing that the disclosure of the records is a use of the

information contained in the records that is compatible with the purpose for which the records were collected, or approval or consultation is required.

i. To any person making a status inquiry regarding a proceeding before the MSPB;

j. To the National Archives and Records Administration in records management inspections conducted under authority of 44 U.S.C. 2904 and 2906;

k. In response to a request for discovery or for appearance of a witness, if the requested information is relevant to the subject matter involved in a pending judicial or administrative proceeding;

l. To Federal and state agencies for the purpose of providing MSPB with information concerning MSPB appellants, which information will be used, absent personal identifiers, in the MSPB research projects mandated by 5 U.S.C. 1205(a)(3), or

m. To officials of the U.S. Court of Appeals for the Federal Circuit in connection with the performance of their judicial functions.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

These records are maintained in file folders and binders and in computer processible storage media.

RETRIEVABILITY:

These records are retrieved by the names of the individuals on whom they are maintained, by social security numbers and by MSPB docket numbers.

SAFEGUARDS:

Access to these records is limited to persons whose official duties require such access. Personal screening is employed to prevent unauthorized disclosure. Automated records in this system are maintained in a secure computer room in a building with restricted access. Automated records are protected from unauthorized access through password identification procedures and other system-based protection methods.

RETENTION AND DISPOSAL:

Paper records are maintained for up to one year after a final determination by MSPB or, in some instances, other administrative authorities or the courts. Thereafter, they are transferred to Regional Federal Records Centers or other appropriate facilities. Paper records are destroyed by the Federal Records Centers when the records are seven years old. Electronic records of

the Case Management System may be maintained indefinitely, or until the Board no longer needs them.

SYSTEM MANAGER(S) AND ADDRESS:

The Clerk of the Board, and the Information Resources Management Division, 1120 Vermont Avenue, NW., Washington, DC 20419, and the MSPB regional and field offices (see list of regional office addresses in the Appendix).

NOTIFICATION PROCEDURES:

Individuals wishing to inquire whether this system of records contains information about them should contact the Clerk of the Board and must follow the MSPB Privacy Act regulations at 5 CFR 1205.11 regarding such inquiries.

RECORD ACCESS PROCEDURES:

Individuals requesting access to their records should contact the Clerk of the Board. If the requester has reason to believe the records in question are located in a regional or field office, it is appropriate to submit the request to that office. Such requests should be addressed to the regional director or chief administrative judge (See the list of office addresses in the appendix). Requests for access to records must follow the MSPB Privacy Act regulations at 5 CFR 1205.11.

CONTESTING RECORD PROCEDURES:

Individuals requesting amendment should write the Clerk of the Board. If the requester has reason to believe the records in question are located in a regional or field office, it is appropriate to submit the request to that office. Requests to the regions should be addressed to the regional director or chief administrative judge (See the list of office addresses in the appendix). Requests for amendment of records must follow the MSPB Privacy Act regulations at 5 CFR 1205.21.

These provisions for amendment of the record are not intended to permit the alternation of evidence presented in the course of adjudication before the MSPB either before or after the MSPB has rendered a decision on the appeal.

RECORD SOURCE CATEGORIES:

The sources of these records are:

- a. The individual to whom the record pertains;

- b. The agency employing the above individual;

- c. The Merit Systems Protection Board, the Office of Personnel Management, the Equal Employment Opportunity Commission, the Office of the Special Counsel; and

- d. Other individuals or organizations from whom the MSPB has received

testimony, affidavits or other documents.

APPENDIX

Regional and Field Offices of the Merit Systems Protection Board

1. Atlanta Regional Office, Merit Systems Protection Board, 401 W. Peachtree Street, N.E., Suite 1050, Atlanta, Georgia 30308-3519
2. Boston Field Office, Merit Systems Protection Board, 99 Summer Street, Suite 1810, Boston, Massachusetts 02110-1200
3. Central Regional Office, Merit Systems Protection Board, 230 South Dearborn Street, 31st Floor, Chicago, Illinois 60604-1669
4. Dallas Field Office, Merit Systems Protection Board, 1100 Commerce Street, Room 6F20, Dallas, Texas 75242-0102.
5. Denver Field Office, Merit Systems Protection Board, 12567 W. Cedar Dr. Suite 100, Lakewood, Colorado 80228
6. New York Field Office, Merit Systems Protection Board, 26 Federal Plaza, Room 3137-A, New York, New York 10278-0022
7. Northeastern Regional Office, U.S. Customhouse, Room 501, Second and Chestnut Streets, Philadelphia, Pennsylvania 19106-2904
8. Western Regional Office, Merit Systems Protection Board, 250 Montgomery, Suite 400, San Francisco, California 94104-3401
9. Seattle Field Office, Merit Systems Protection Board, 915 Second Avenue, Room 1840, Seattle, Washington 98174-1056
10. Washington, D.C. Regional Office, Merit Systems Protection Board, 5203 Leesburg Pike Suite, 1109, Falls Church, Virginia 22041-3401

[FR Doc. 96-16751 Filed 6-28-96; 8:45am]

BILLING CODE 7400-01-M

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Office of the Federal Register

Agreements Between the American Institute in Taiwan and the Taipei Economic and Cultural Representative Office in the United States

AGENCY: Office of the Federal Register, NARA.

ACTION: Notice of availability of agreements.

SUMMARY: The American Institute in Taiwan has concluded a number of agreements with the Taipei Economic and Cultural Representative Office in the United States (formerly the Coordination Council for North American Affairs) in order to maintain cultural, commercial and other unofficial relations between the American people and the people on Taiwan. The Director of the Federal Register is publishing the list of these

agreements on behalf of the American Institute in Taiwan in the public interest.

SUPPLEMENTARY INFORMATION: Cultural, commercial and other unofficial relations between the American people and the people on Taiwan are maintained on a nongovernmental basis through the American Institute in Taiwan (AIT), a private nonprofit corporation created under the Taiwan Relations Act (Pub. L. 96-8; 93 Stat. 14). The Coordination Council for North American Affairs (CCNAA) was established as its nongovernmental Taiwan counterpart. On October 10, 1994, the Coordination Council for North American Affairs was renamed the Taipei Economic and Cultural Representative Office in the United States (TECRO).

Under section 1(a) of the Act, agreements concluded between the AIT and the TECRO (CCNAA) are transmitted to the Congress, and according to sections 6 and 10(a) of the Act, such agreements have full force and effect under the law of the United States.

The texts of the agreements are available from the American Institute in Taiwan, 1700 North Moore Street, 17th Floor, Arlington, Virginia 22209. For further information contact the Corporate Secretary of AIT at this address, telephone: (703)525-8474, fax: (703)841-1385.

Following is a list of agreements between AIT and TECRO (CCNAA) which were in force as of January 1, 1996.

Dated: June 14, 1996.
J. Richard Bock,
Deputy Managing Director and Corporate Secretary.

Dated: June 25, 1996.
Richard L. Claypoole,
Director, Office of the Federal Register.

AIT-TECRO Agreements Status of TECRO

The Exchange of Letters concerning the change in the name of the Coordination Council for North American Affairs (CCNAA) to the Taipei Economic and Cultural Representative Office in the United States (TECRO). Signed December 27, 1994 and January 3, 1995. Entered into force January 3, 1995.

Agriculture

1. Guidelines for a cooperative program in the agriculture sciences. Signed January 15 and 28, 1986. Entered into force January 28, 1986.

2. Amendment to the 1986 guidelines for a cooperative program in the

agricultural sciences. Effected by exchange of letters September 1 and 11, 1989. Entered into force September 11, 1989.

3. Memorandum on cooperation in enhancing commodity situation and outlook reporting. Signed February 7, 1991. Entered into force February 7, 1991.

4. Agreement amending and extending the memorandum of February 7, 1991 on cooperation in enhancing commodity situation and outlook reporting. Signed November 22, 1993. Entered into force November 22, 1993.

5. Cooperative service agreement to facilitate fruit and vegetable inspection through their designated representatives, the United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) and the Taiwan Provincial Fruit Marketing Cooperative (TPFMC) supervised by the Taiwan Council of Agriculture (COA). Signed April 28, 1993. Entered into force April 28, 1993.

6. Memorandum of agreement between the American Institute in Taiwan and the Coordination Council for North American Affairs (Sanitary/Phytopathology and Agricultural Standards). Signed November 4, 1993. Entered into force November 4, 1993.

Aviation

1. Air transport agreement, with annexes and exchanges of letters. Signed at Washington, March 5, 1980. Entered into force March 5, 1980.

2. Agreement implementing the air transport agreement of March 5, 1980. Effected by exchange of letters at Arlington and Washington March 31, 1981. Entered into force March 31, 1981.

3. Memorandum of understanding for consultations relating to the air transport agreement of March 5, 1980. Signed at Taipei October 15, 1981. Entered into force October 15, 1981.

4. Agreement amending Article 6 of the air transport agreement of March 5, 1980. Effected by exchange of letters at Taipei May 8 and July 28, 1985. Entered into force July 28, 1986.

5. Memorandum of agreement concerning the arrangement for certain aeronautical equipment and services relating to civil aviation, with annexes. Signed September 24 and October 23, 1981. Entered into force October 23, 1981.

6. Amendment 1 to memorandum of agreement concerning aeronautical equipment and services of September 24 and October 23, 1981. Signed September 18 and 23, 1985. Entered into force September 23, 1985.

7. Amendment 2 to memorandum of agreement of September 24 and October